

January 7, 1991

The regular board meeting was called to order by President Dee Rose. Ralph Staup was absent.

The secretary's report was read and approved.

The treasurer's report followed:	Expenditures	\$ 4,756.91
	Revenue	202.50
	Savings	8,631.20

54.84% of the budget remains.

Crystal reported on several thank you notes written.

OLD BUSINESS:

The book drop has been revamped by the DPW. It was raised and re-inserted into the building. The outside is recaulked and repainted.

Food for Fines produced 161 items plus about \$30 for fresh food items. Dee suggested we think about changing the procedure from delivering to our own family to handing over what is donated to the church to be distributed along with their baskets. Cathy DeRemer made a motion to continue the Food for Fines Project, but hand over our contributions to the church for distribution; Crystal seconded. Motion carried.

The carpet has been cleaned. It took two full days for it to dry.

The children's listening center is in place.

Crystal and Connie had petitions turned in for re-election as well as one for Mr. Jim McGaffigan.

NEW BUSINESS:

Two donations were received since the last meeting. One is from the Farver Foundation for \$1,000. Discussion followed concerning ideas for possible purchases. Barb mentioned some reference books which we need or those which need updating. She will collate a list to present at the next meeting.

Discussion followed concerning the second donation from the Donald Porter family for \$200, since it carried the stipulation that the money be used for children's videos, particularly those in the Dobson series, Focus on the Family. This was also tabled until board members would have a chance to preview two sample videos to determine that no religious doctrines were present.

The old magazine racks were purchased by the County Library. Four extra metal shelves are still available for \$20 each.

Barb will get some prices from Lynn Southward for wooden book shelves to be built in the area where the old magazine racks were located. She will also get prices for end pieces for on the metal shelves.

A budget committee will be made up of Cathy DeRemer, Dee Rose, and Connie Graff. They will meet in February after the next board meeting. Suggestions for budget considerations were solicited.

The magazine sale will be January 24, 25, 26. Barb asked for help. Connie will help Thursday, 6:30 - 8; Cathy on Saturday, 10:30 - noon; Crystal from noon - 2 p.m.; Pam from 2 - 4.

Connie brought up the fact that the library does not have a mailbox. Mail delivery has been through the book drop. Connie made a motion to contact the post office for the regulations regarding erecting a mailbox. Crystal seconded. Motion carried. Dee will contact the post master and meet with Barb to decide where and what type of box will be installed.

Cathy requested a print out of books ordered recently. Barb will have one for the next meeting.

Meeting adjourned.

Respectfully Submitted,

Pam Van Schoyck
Pam Van Schoyck

February 4, 1991

The regular board meeting was called to order by President Dee Rose. All members were present.

The secretary's report was read and approved.

The treasurer's report followed:	Expenditures	\$5,281.73
	Revenue	612.50
	Savings	8,958.03

51.97% of the budget is spent.
\$6,319.74 remains in the book budget.

Crystal wrote a thank you note to the DPW for taking care of the book drop.

OLD BUSINESS:

There was discussion about the purchase of the Dobson Focus On The Family Series of video tapes. Pam made a motion that we accept the donation from the Porter family and that the Dobson series be purchased. Cathy seconded; motion carried.

Barb is still compiling a list of reference titles to be purchased with the Farver donation. The board will review the list next month.

Lynn Southward will be in tomorrow for the estimate for the narrow shelves for paperbacks. Barb will report next month.

\$124.60 was the profit netted from the magazine and book sale.

The budget committee will meet February 27, 7 p.m. at the library. Considerations for next year were suggested:

- An increase in summer programs and activities
- Cement for the base at the book drop
- Computer for public use
- More parking spaces with a handicapped spot on the right side of the drive
- Shrub removal and landscaping
- Pay phone for auditorium
- Phone bill which will double due to the installation of a fax machine

Dee contacted the post office. Mr. Bachman recommended we talk with the mailman to see his preference for placement of a mail box. Crystal got several estimates on boxes from Blissfield Lumber who offered a 10% discount. She recommended one, 11" wide, 15" tall, 24" deep @ \$25.95 and a cement-base stand at \$32.95 for a total of \$58.90. Crystal will consult with the post master about our preference for placing the box to the left of the front door.

Barb will have plates made for the Bailey donations and the Garden Club. She suggested we find a picture suitable for framing for the Garden Club donation.

NEW BUSINESS:

Joyce has been working on the computer; Barb shared her spreadsheet on library usage for the months of December and January.

The library was open 19 days in December with 1,048 patrons for an average of 55 per day. Saturday, December 1, was the highest day with a total of 149 patrons; the least busy was Friday, December 28 with nine patrons.

For the month of January, the library was open 21 days with 1,301 patrons for an average of 61 per day.

Barb said they would like to keep track for the whole year.

The next meeting will be March 4.

Meeting adjourned.

Respectfully Submitted,

Pam Van Schoyck

Pam Van Schoyck

March 4, 1991

The regular board meeting was called to order by President Dee Rose. Pam Van Schoyck was absent.

The secretary's report was read and approved.

The treasurer's report followed:	Expenditures	\$6,330.98
	Revenue	139.90
	Savings	9,008.03

60.14% of the budget has been spent.

Crystal wrote thank you notes to the Porter family and Martha Wood.

OLD BUSINESS:

Barb suggested titles for reference books to be purchased with the Farver donation. Kathy made a motion to order those titles, Crystal seconded. Motion carried.

Lynn Southward submitted a bid of \$1,925 for paperback shelving and corkboard frames for the end of the metal shelves. Ralph made a motion to accept the bid; Kathy seconded. Motion carried.

Connie made a motion to have Lynn repair a table in the children's section for approximately \$55. Kathy seconded. Motion carried.

Spielmanns submitted a bid for lawn care for three applications for \$123. Crystal made a motion to accept; Ralph seconded. Motion carried.

Barb will place an order for an overhead projector for \$141.25 and a cart. This had previously been approved.

The budget committee met and will meet again when figures are in order.

Nameplates for gifts and memorials have been ordered.

NEW BUSINESS:

Connie is checking for roller cloth toweling for restrooms.

Barb will be on call for jury duty for March and April.

A slate of officers was presented:	President- Dee Rose
	Vice Pres.- Ralph Staup
	Secretary - Pam Van Schoyck
	Treasurer - Connie Graff
	Corresponding
	Secretary - Crystal Milner
	Member at Large- Jim McGaffigan

Respectfully Submitted,

Pam Van Schoyck

Pam Van Schoyck

April 8, 1991

President Dee Rose opened the regular board meeting by welcoming new member Jim McGaffigan. All other members were present.

The secretary's report was read and approved.

The treasurer's report followed:

Expenditures	\$7,023.85
Revenue	184.20
Savings	9,008.62

69.21% of the budget has been expended.

Discussion followed about the proposed 91-92 budget. Barb was unaware of any maintenance agreement listed on the March expenditure list and will check on this. Connie pointed out we are over budget in building and ground maintenance and audio-visual supplies. Connie and Barb will consult with the village office to see what comes out of each category.

Dee has discussed with Frank Riley the need to raise the student aide to minimum wage. They may be paid under minimum for 90 days only. Dee also suggested that Joyce Gill be raised to \$5 an hour. Crystal made a motion to raise the high school aides to minimum wage retroactive to April 1 and to raise Joyce to \$5 per hour retroactive six months to date of hiring. Ralph seconded; motion carried.

Crystal sent thank you notes to Lynn Southward for the plant stands he made and to the Ambrowskis for paperbacks.

OLD BUSINESS

The ladies restroom still has a plumbing problem. Randy Sweeney was called again. Since the problem apparently stems from paper towels being flushed in the toilets, a linen towel roll was suggested. Connie called several companies for information. General Bel-Aire will install at no charge a standard cabinet; rolls cost \$2 per roll with the company stopping periodically for changing. Mid West Service will install a cabinet with 50-yard cotton rolls at \$2.35 per roll. Superior Overall Laundry Co. charges a \$9 minimum fee. Connie recommended Bel-Aire. Ralph so moved, barring a long-term contract. Pam seconded; motion carried. Connie will contact General Bel-Aire.

Lynn has not been back in about the shelves and the table to be repaired. Barb will contact him.

NEW BUSINESS

Barb is taking vacation May 6-17 and requested that Corinne Barger work approximately nine hours each week in her absence to be paid at her wages prior to retirement. Pam so moved; Crystal seconded. Motion carried. Barb will make the arrangements.

4-8-91
p. 2

Dee suggested a gift be sent to Cathy DeRemer. Dee will purchase a rose bush and Crystal will send a note.

There was general discussion about the charge for the various video tapes. Barb requested that the board set some policy. The general consensus was to charge a \$1 fee regardless of type or length. We are not bound to send the fee back to the county library for the circulating collection. If this money was retained, it could be set aside for new purchases. Connie made a motion to charge \$1 for all videos and to retain all fees from the circulating collection on loan from the county. Ralph supported; motion carried.

Barb will contact Denton Hansen about having the piano tuned. Barb asked that the money made from the book and magazine sales, approximately \$124, be used to buy three step stools. The board approved the purchase.

Respectfully Submitted,

Pam Van Schoyck

Pam Van Schoyck

May 6, 1990

President Dee Rose called the meeting to order with all members present.

The secretary's report was read and approved.

The treasurer's report followed:	Expenditures	\$4,441.83
	Revenue	78.30
	Savings	9,153.73

74.94% of the budget has been spent.

Cristal wrote a thank you note to Kathy DeRemer.

OLD BUSINESS:

Connie reported on the meeting with herself, Barb and Peggy Nieman. She explained that all expenditures are coded so that we can see the proper line item allocation being charged. She also said the interest from the T bill goes into our savings. The original T bill may have a designated use or restrictions. When Barb returns, Connie will ask her to investigate that. Certain bills will be sent to the library for Barb's verification. We have not been told about approval on the budget proposals.

Barb has put in a large order of A-V materials.

NEW BUSINESS:

Dee asked for a volunteer to carry the banner in the Memorial Day Parade. Three or four children are needed; they will be paid \$3.50 each plus a treat at the Frosty Boy. Pam volunteered to try and find someone. If no volunteers can be found, it was agreed to eliminate the banner from the parade for this year.

Dee will take care of the cemetery flowers.

One barrell has fallen apart; Dee suggested we request one of the barrells not being used from uptown. She will check. Barb will ask the Garden Club if they will be planting them again; if not, Dee will plant them.

Jim volunteered to prune the flowering trees along the drive way.

Dee reported the over-parking on the library drive the past Sunday. She requested a reminder be placed in the church bulletin to remind people not to block the drive or to park on the lawn.

A large bush located at the south corner of the building is being used for clandestine meetings of a romantic nature according to neighbors. They will be asked to call police when they or Barb notices a rise in hormonal activity.

Jim asked about the printed cards of village officials. Barb will report when she returns.

Respectfully submitted,

Pam Van Schoyck

Pam Van Schoyck

June 10, 1991

President Dee Rose called the meeting to order with all members present.

The secretary's report was read and approved.

The treasurer's report followed:

Expenditures	7,286.48
Revenue	211.40
Savings	9,170.42

84.34% of the budget is spent.

15.66% needs to be spent in June to close the fiscal year.

There was some discussion concerning the Consumer Gas bill, but it is consistent with the last two years.

Corresponding secretary had no report.

Barb will look up the stipulations for the T bill for next month.

NEW BUSINESS:

The Garden Club planted one barrel and will replace two of them when the second one falls apart so they will match.

The 1991-92 budget has not been approved by the council. No decisions can be made until the village receives their state monies.

The paperback shelving has been started.

The nameplates are engraved and Chuck will attach them soon.

The DPW will keep adding asphalt to the driveway where sand keeps washing away.

A handicapped parking space was discussed. Barb will call Mark Strahn to see about enlarging the drive near the book drop and to pour an extra pad for such an area at the same time.

The children's table has not yet been repaired.

The phone company is coming to install the line for the fax machine for \$62.20. The monthly rate will increase by \$28.84. There will be access to it for the public at \$2.

NEW BUSINESS:

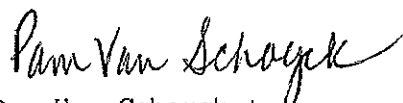
After July 1, there will be a lock placed on all dumpsters. This creates a problem for auditorium users. They will have to leave garbage bagged for Chuck to deposit into the dumpster.

Dee reported a complaint about the lack of serving pieces in the kitchen from a recent renter. Discussion followed. It was felt that since there is no way to keep a constant inventory of the equipment that we not replace what is missing. Renters will be responsible for providing their own utensils. Most of the original dishes, etc. were purchased by the Service Club, not the Library Board. We are only concerned with the renting of the building as provided by the Schultz-Holmes will. Cristal made a motion that we not replace any furnishings in the kitchen; Ralph supported. Motion carried.

Sarah Smith is leaving and Dani's hours have been increased to 20 per week instead of hiring a new aide at the present time. Barb will advertise by a sign in the library for a new aide to begin some time in August.

Pam made a motion to adjourn; Cristal seconded. Motion carried.

Respectfully Submitted,



Pam Van Schoyck +

July 1, 1991

President Dee Rose called the meeting to order; Ralph was absent.

The treasurer's report was given:

Expenditures	\$9,042.58
Revenue	308.00
Savings	15,371.50

The fiscal year was completed with 96.01% of the budget expended.

The secretary's report was read and approved.

The corresponding secretary reported a thank you sent to Bill Lentz for two newspapers and a pamphlet.

OLD BUSINESS:

The fax machine is installed. The public fee will be \$2 per page to send and receive. There was some discussion about what to do with the money netted from its use. Connie made a motion to add the fax money to the fine money keeping track of the amount for six months before deciding where it will go permanently. Cristal seconded; motion carried.

Lynn Southward apologized for the delay in the shelving because he has been so busy.

All other old business is on hold while other parties get back to the board.

NEW BUSINESS:

Dee and library employees met with Mrs. Howland, Rogers, and Reinhardt to discuss salaries. Although all village employees will be recommended to have a \$.40 per hour increase, the board recommended larger increases due to the inequity of the salaries established in past years. Since Susan and Joyce are not paid a great deal more than the high school aides, it was suggested that they receive \$1.50 more per hour. The recommendations were to raise Susan up to \$6.25-\$6.35 per hour, Joyce to \$5.85 per hour, and Barb to \$8.63 per hour. A final decision will be made following their recommendations at the next council meeting.

Jim mentioned that the front lawn has gone to weeds. Dee will contact the lawn service to see what can be done. It may need reseeding. Ron volunteered to spray the euonymous and Jim volunteered to trim the front maple tree of sucker sprouts.

7-1-91
p. 2

Due to numerous vacation conflicts, the August meeting was moved to the third Monday, August ~~19, to eliminate a September meeting.~~

Meeting adjourned.

Respectfully Submitted,

Pam Van Schoyck

August 19, 1991

President Dee Rose called the meeting to order; Jim was absent.

The secretary's report was read and approved.

The treasurer's report followed:

Expenditures	\$6,645.15
Revenue	84.70
Savings	1,003.73

There was a discussion about the report prepared by the village office; the report did not show the old T-bill. Connie will inquire. Connie also pointed out on the new but as yet unapproved budget that 73% of the budget has already been spent for telephone expenses.

Cristal reported thank you notes sent to Charles Hahn and Lois Bailey for books and to Janine Craemer for \$500 given in memory of her mother, Alice Gurika. Mrs. Craemer requested something permanent be purchased with the money. Barb suggested either a study carrell or framed art prints. Connie volunteered to look into a brochure on original art work and report back.

OLD BUSINESS:

The wages determined by council as of July 5 were as follows: Barb, \$18,061; Susan, \$9,217, a raise of \$1100 or \$6.55 per hour; Joyce, \$5.85 per hour; high school aides, \$4.35; Chuck, \$6.45 per hour.

The lock has been placed on the dumpster. Renters will have to ~~bag garbage for Chuck to place out later.~~

Barb reported on the possible options for creating a handicapped parking space. One option required the removal of the large pine tree; the second option required the removal of the corner evergreen behind the sidewalk; a third option could be a second ramp at the auditorium door. Discussion followed. Ralph made a motion that for the present time, we discontinue the planning of a handicapped space. Cristal seconded; motion carried.

The new paperback shelves, corkboard ends, and the repair of the table has been completed. Lynn will give an estimate for refinishing all the wood table tops this fall.

Barb interviewed six candidates for high school aide. She will choose one by the end of this week. Cristal volunteered to write letters to all candidates applying.

Barb reported on the summer reading program: 147 out of 185 finished the program.

NEW BUSINESS:

- () It was announced that Barb is giving the "Blissfield Report" for WLEN. The program is pre-recorded each day and broadcast Monday through Friday at 12:20 p.m.

Dee reported an estimate for the front lawn repair by Spielman's. Since the lawn has not been reseeded since 1956 and has a fungus, they recommended tilling, thatching, and reseeding for \$345 including labor and materials. Connie suggested getting estimates from Underwoods and Tom Gentz. Dee will contact both for estimates. Pam made a motion that following bids, Dee accept the lowest bid to repair the front lawn. Connie seconded; motion carried.

Barb and Cristal volunteered with the help of Jim, to look into the remodeling of the kitchen. Barb will also contact Aggie Lombard, past president of the Service Club, for suggestions.

Two metal shelves and revolving metal paperback racks are freed up with the new shelving. The metal shelves will be sold for \$20 each. Connie made a motion that we offer the revolving racks to the county. Ralph seconded; motion carried.

- () Barb requested extra hours for Corinne until the new aide is trained. It would be about three to six hours for two to four weeks. Ralph so moved; Cristal seconded. Motion carried.

Barb reported the county offered to pay for the fax phone charges. Discussion followed. It was felt that the amount was so small that it was not worth the bookkeeping.

The next meeting was set for October 7. Barb asked if the board would consider moving the meeting date permanently to the third Monday of the month. Everyone was asked to check their schedules and be prepared to vote at the next meeting.

Meeting adjourned.

Respectfully submitted,

Pam Van Schoyck

October 7, 1991

President Dee Rose called the meeting to order; Jim was absent.

The secretary's report was read and amended to have Chuck's wages raised to \$6.55 per hour due to an oversight by council.

The treasurer's report followed: August Expenditures: \$7,687.37
Revenue 489.00
Savings 1,083.77

September Expenditures: 4,860.37
Revenue 89.20
Savings 1,249.27

Money from the savings was put into a CD. Connie also talked with the village clerk about the small increase in the budget for the telephone expenses. The board had requested a larger allotment due to the fax machine. The expenses are already 15% over budget. Barb suggested that they at least deduct the installation out of new equipment. Connie will instruct them to do so, but an increase will still be necessary. Connie asked the opinion of the board on the practice of having bills coming from the savings to be held until the end of the year with the village taking the necessary money from the general fund. It was agreed for bookkeeping purposes to pay from the savings as the bills come due.

~~Cristal reported that she had sent thank yous to all those applying for the aide position and to Kareem Khoury for money donated for books on different cultures.~~

OLD BUSINESS:

Spielmanns have taken care of the front lawn and a few additional areas for \$345. Other bids turned into Dee was \$950 from Underwoods who recommended more extensive treatment. No bid was turned in by Risch's who were also contacted.

Cristal and Barb reported that they had discussed the remodeling of the kitchen, but were hampered by not knowing how extensive the project should be. Cristal will get prices on appliances and bids from several contractors and report at the next meeting. The board will then decide how extensive the remodeling should be or whether it can be done in stages.

Connie presented several prints and brochures for the library using

the money donated by Mrs. Creamer. The works of Rayma Adkisson, an artist from Tecumseh and handled through the Fenwick Gallery are particularly lovely and detailed. The price range for a work already done is \$400 to \$600. If we commissioned a special print, it would be between \$800 to \$1000. It was explained that this could be looked on as an investment. After general discussion about how high the area was where the picture would be hung, it was pointed how much of the detail would be lost. Connie will continue check on more suitable prints.

There was a discussion about changing the meeting date to the third Monday. Cristal so moved with the next meeting in November, Connie seconded. Motion carried.

Metal shelves were sold and the revolving racks were picked up by the county library.

NEW BUSINESS:

Barb suggested and had an estimate from Lynn Southward for a VCR tape and audio tape case built similarly to the narrow paperback shelves. The estimate was \$575 but Lynn will not be able to begin the work until January. Pam made a motion that we have Lynn proceed with the shelves when he has time in his schedule; Cristal seconded. Motion carried.

Barb needs help with mending the puppets. Dee suggested asking ~~the senior citizens to help.~~ Barb will check into it and report back.

Barb checked with Jean Peters about having the Halloween Story Hour. Since she has joined a guild for storytellers, she is no longer able to be paid, but will accept a donation. One or two other story tellers will accompany her. Looking back at the fees, she received \$15 for about one half hour. Connie suggested that no more than \$20 per hour be donated. Connie made a motion that the each story teller should be paid \$10. Cristal seconded; motion carried.

Barb presented a brochure on computer desk sets. She asked to spend the money given to us by the library for the metal magazine racks on a desk for the office. Pam so moved; Ralph seconded. Motion carried. Ralph volunteered Jim to put the desk together.

Barb mentioned that the Food for Fines campaign will need to be underway before the next meeting. Pam will contact St. Peters to find out when they will begin their campaign.

10-7-91
p.3

The next meeting will be November 18 at 7 p.m.

() Meeting adjourned.

Respectfully Submitted,

Pam Van Schoyck
Pam Van Schoyck

()

()

November 18, 1991

President Dee Rose called the meeting to order; all members were present.

The secretary's report was read and approved.

The treasurer's report followed:	Expenditures	\$5,538.63
	Revenue	473.80
	Savings	1,496.90

The village office will try taking out bills as they come due from the savings. We may not wish to continue if the auditor objects or if we see that we lose too much interest. Connie also contacted Chuck Howland about the telephone increase.

No report from the corresponding secretary.

OLD BUSINESS:

Barb has not yet contacted the senior citizens about mending the puppets.

Connie has been unable to get to any other art studios to check further on prints. She suggested looking at the Schmidt House near the Hathaway House. Cristal suggested Frames Unlimited in Westgate. The board suggested that this project be tabled until after the holidays.

Cristal submitted a report on the kitchen remodeling. She had prices on appliances from Loar's: refrigerator, \$345; cook top, \$160; microwave, \$165; a sink, \$115 from Blissfield Lumber; electrical work from Bob Zimmerman for \$500; cupboard and carpentry from Sherwood Leader at \$2,430.89 and from Todd Construction at \$3185. Connie moved that we accept Cristal's recommendations for the bid from Leader, Zimmerman, Loar's Appliance, and Blissfield Lumber. Ralph supported; motion carried. Cristal will contact Sherwood to begin as soon as possible while trying to also work around rentals. She also noted that all the prices did not reflect prices for painting or flooring. Jim volunteered to help out with painting and flooring if necessary.

Ralph put together the new computer table leaving a space for the escape of any evil spirits. Barb has ordered extension cords from Connecting Point so the printer table can stay as it is.

The "Food for Fines" has begun. The ending date is December 12. The church has offered to pick up the items when it is over.

NEW BUSINESS:

A leak in the boiler was temporarily repaired by the DPW. Blissfield Plumbing and Heating ordered new valves and will make the permanent repair.

The village council has requested an erasable board to be permanently attached to the wall. The consensus of the board was not to install a permanent board. Ralph so moved; Cristal seconded. Motion carried. Barb will inform the village office that they will need to purchase a portable board to be stored in the closet.

Dee submitted petitions for herself and Pam. Dee made it clear she was not comfortable running for re-election if she had to remain as president.

Staff and board members and families are invited to the Lenawee County Library Christmas party, to be held Dec. 8 at the county library. RSVP are due to Barb by December 5.

An invoice from Lenawee County for 1992 magazines shows a total of \$1061.25 spent for our library. A total of 58 magazines were paid for.

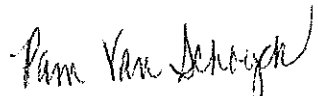
The Hospice Committee will be putting up a Christmas tree in the front of the library December 8. They will remove it no later than the middle of January.

Barb asked that we set closing dates for the Christmas and New Years holidays. Pam made a motion to follow the county's closing dates of the day before each holiday as well as the days themselves. Ralph seconded; motion carried.

Denton Hansen will be in to tune the piano. It has not been tuned since January, 1990.

Meeting adjourned,

Respectfully submitted,


Pam Van Schoyck,
Secretary

December 16, 1991

President Dee Rose called the meeting to order; Ralph was absent.

The secretary's report was read and approved.

The treasurer's report followed:

Expenditures:	\$5,754.43
Revenue	119.70
Savings	4,388.68

38.24% of the budget has been spent.

Cristal reported one thank you note to Lois Bailey for books.

OLD BUSINESS:

Barb talked with the Senior Citizens Director. She felt the puppet-repair project was a good idea and will bring it up at their next board meeting. She will call Barb after Christmas.

The Food for Fines brought in approximately 100 items which were collected by the church for distribution.

Cristal gave an update on the kitchen remodeling. She showed a cabinet door sample which are on order. All the appliances are in and ready for installation. She also brought in samples for the counter tops. There was an agreement to select Pampas 4166-13.

There is one library board member position open as Dee chose not to run. Names were suggested. Dee has talked to Mary Lou Knisel who may be interested in returning to the board. If she decides not to run, Dee suggested that at the next meeting we go through more names for approval. We will then conduct a write-in campaign.

The Hospice committee decided to move the tree to the downtown because our auditorium as well as the parish hall were already booked and they were unable to locate a nearby place for the reception following the lighting.

NEW BUSINESS:

The annual book and magazine sale will be held January 23, 24, 25. Dee had a sign-up sheet for members to volunteer their time to help.

A rental person complained that on December 8 they were unable to unload near the entrance to the auditorium because of the blocked drive by church members next door. A portable sign was suggested to designate a space so people are aware of rental priority. It was also suggested to put a "no parking" sign on the book drop as that is sometimes blocked on the weekend as well. Jim will call the DPW for some kind of sign for both places.

Dee questioned why the old book drop has not been bricked in nor why the new one has not been over. The old one is still being used for audio and video tapes. It was suggested we table this until warmer weather. The new book drop could be insulated to protect the tapes from extreme temperatures.

Barb would like to purchase several small artificial Christmas trees from the fine money. Cristal made a motion to buy at least two small trees. Pam seconded the motion. Motion carried.

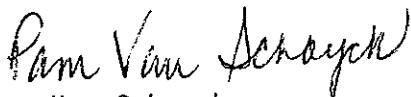
Barb asked if we wanted to add our new titles to the CD ROM for loaning to other libraries in our coop. The consensus was that if we borrow, we should also be loaning. The county will take care of recording the CD ROM entry if supplied with a shelf list. Connie made a motion to send in our new listings; Cristal seconded. Motion carried.

There is a problem with the size of the coat closet used by the employees. Barb requested a new open coat rack with hangers to replace the enclosed metal cabinet. Barb will check catalogs for prices. Cristal made a motion to have Barb purchase an appropriate coat rack with the money to be taken out of new equipment. Connie seconded; motion carried.

Barb reported a problem with the heating in the hallway and the restrooms. Barb was instructed to call Blissfield Heating and Cooling to check on it as well as the blower in the front entrance. The suggestion was made to begin thinking of long-term goals for closing up glass areas and the side entrance of the auditorium.

Meeting adjourned.

Respectfully submitted,



Pam Van Schoyck,
Secretary