



## THE SCHULTZ-HOLMES DISTRICT LIBRARY

### **Schultz-Holmes District Library Board of Trustees**

#### **AGENDA – REGULAR MEETING**

February 17, 2026 – 7:00 PM

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of Agenda**
- IV. Approval of January 27, 2025 Annual Meeting Minutes**
- V. Approval of January 27, 2025 Regular Meeting Minutes**
- VI. Public Comment**
  - a. Public Comment Guidelines: Public commenters are asked to state their name, address, and to keep comments to three minutes during each Public Comment period. During the public comment period board members and administrators attending the meeting are unable to answer any questions. If you have any questions to which you would like a response, please complete the form available during the meeting. The Schultz-Holmes District Library will respond to the question via the contact information given in a reasonable time frame. You are also welcome to state the question orally during public comment, but will only receive a response if the form is completed.
- VII. Committee Reports**
  - a. **Strategic Planning Committee**  
Update: Ready for Board Action
  - b. **Buildings and Grounds Committee**  
Update: TBD.
  - c. **Finance Committee**  
Update: TBD
  - d. **Policy Committee**  
Update: None.
- VIII. Corresponding Secretary's Report**
- IX. Library Director's Report**
- X. Treasurer's Report**

**a. Approval of Accounts Payable**

**XI. Unfinished Business**

**a. None.**

**XII. New Business**

**a. Approval of 2026-2029 Strategic Plan**

**XIII. Public Comment**

- a. Public Comment Guidelines: Public commenters are asked to state their name, address, and to keep comments to three minutes during each Public Comment period. During the public comment period board members and administrators attending the meeting are unable to answer any questions. If you have any questions to which you would like a response, please complete the form available during the meeting. The Schultz-Holmes District Library will respond to the question via the contact information given in a reasonable time frame. You are also welcome to state the question orally during public comment, but will only receive a response if the form is completed.

**XIV. Adjournment**

Proposed minutes of this meeting will be available for public inspection at the Schultz-Holmes District Library, located at 407 South Lane Street, Blissfield, MI 49228 within eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267).

# **Schultz-Holmes District Library Board**

## **Meeting Minutes**

### **January 27, 2026**

Trustees present: Ciara McGrane, Blair Meads, Greg Brown, Shelly DeVantier, Christine Burtle, Debra Rogers, Karen Waggoner

Also present: Bob Barringer

Trustees absent:

The Annual Meeting of the Schultz-Holmes District Library Board was held on Tuesday, January 27, 2026 at 6:30 pm. The meeting was called to order by President Ciara McGrane at 6:30 pm.

**President Ciara McGrane called for a motion to approve the agenda for the Annual Meeting. Trustee Debra Rogers made a motion to approve the agenda. Trustee Karen Waggoner seconded the motion, and the motion carried unanimously.**

A call was made for public comment, no public was present.

President Ciara McGrane called for nominations for all available positions to take effect following the conclusion of the annual meeting: President, Vice President, Treasurer, Corresponding Secretary, and Recording Secretary.

Trustee Karen Waggoner nominated Trustee Ciara McGrane for President. Trustee Christine Burtle seconded, and the election was unanimous.

Trustee Ciara McGrane nominated Trustee Karen Waggoner for Vice President. Trustee Greg Brown seconded, and the election was unanimous.

Trustee Ciara McGrane nominated Trustee Greg Brown for Treasurer. Trustee Karen Waggoner seconded, and the election was unanimous.

Trustee Ciara McGrane nominated Trustee Blair Meads for Recording Secretary. Trustee Christine Burtle seconded, and the election was unanimous.

Trustee Karen Waggoner nominated Trustee Shelly DeVantier for Corresponding Secretary. Trustee Greg Brown seconded, and the election was unanimous.

Meetings will continue to be on the 3rd Tuesday of the month at 7pm. Trustee Debra Rogers noted that Blissfield Township is also scheduled for 3rd Tuesday.

A call was made for public comment, no public was present.

Meeting adjourned 6:37pm

# **Schultz-Holmes District Library Board**

## **Meeting Minutes**

### **January 27, 2026**

Trustees present: Ciara McGrane, Blair Meads, Greg Brown, Shelly DeVantier, Christine Burtle, Debra Rogers, Karen Waggoner

Also present: Bob Barringer

Trustees absent:

A meeting of the Schultz-Holmes District Library Board was held on Tuesday, January 27, 2025 at 7:00 pm. The meeting was called to order by President Ciara McGrane at 7:01 pm.

**President Ciara McGrane called for a motion to approve the agenda for the January 27, 2026 meeting, with the addition of new furniture and appointing of committees in New Business. Trustee Greg Brown made a motion to approve the agenda with the additions. Trustee Karen Waggoner seconded the motion, and the motion carried unanimously.**

**President Ciara McGrane called for a motion to approve the minutes of the December 16, 2025 Meeting. Trustee Debra Rogers made a motion to approve the minutes of the December 16, 2025 Meeting. Trustee Christine Burtle seconded the motion, and the motion carried unanimously.**

President Ciara McGrane called for public comment. There was no public comment offered.

President Ciara McGrane reported that the Strategic Plan is nearly completed, but the committee needs additional time due to the holidays. The committee expects to bring the plan to the February meeting.

Trustee Greg Brown reported on the Building and Grounds Committee. The parking lot project is still in progress, work cannot continue due to the weather. Trustee Greg Brown is still waiting on further communication regarding updates for the sign. The property survey results were received right before the start of the meeting.

There is no report from the Finance Committee.

There is no report from the Policy Committee.

Corresponding Secretary Shelly DeVantier reported that 1 Thank You note was written for a resident who donated wreaths for prizes for Bingo.

Director Barringer provided the Director's Report. The audit was completed, and found no material errors or misrepresentations. A few structural changes were requested, which have already been made by the accountant. The accountant requires a new agreement for the new fiscal year, which will not require as much clean up as the past fiscal year. Director Barringer is also working on new reports to replace/supplement existing reports. The heat in the hallway is still being worked on, it has been delayed to prioritize homes and business without any heat. Employee benefits are moving to Empower.

Treasurer Greg Brown reported that Michigan CLASS has a balance of over \$305,000, and has made over \$9,000 since the account was created in April 2025.

**President Ciara McGrane called for a motion to approve accounts payable. Trustee Blair Meads moved to approve the accounts payable report. Trustee Greg Brown seconded the motion and it was carried unanimously.**

Assistant Director Autumn Smith addressed needing volunteers for a Farmer's Market over the summer. The Stable is hosting the Farmer's Market throughout the Summer, and the Library was asked to participate and do children's activities monthly. The library staff will be very busy at that time with the Summer Reading Program, and has asked for volunteers to help. The Friends of the Library Committee have covered many spots, but additional volunteers are needed. President McGrane will send out information to sign up.

The library has several door knobs that are not ADA compliant, it has been suggested to change these to handles.

**President Ciara McGrane called for a motion to approve the purchase and installation of new handles and locks. Trustee Debra Rogers moved to approve up to \$1,750 for the purchase and installation of new door handles and locks. Trustee Karen Waggoner supported the motion and it was carried unanimously.**

President McGrane suggested purchasing new tables for Board Meetings, as well as new chairs for the auditorium.

**A motion was made by Trustee Karen Waggoner to refer purchase of new furniture to the Building and Grounds Committee. Trustee Shelly DeVantier seconded and the motion carried unanimously.**

**President Ciara McGrane appointed committees for 2026 as follows:**

**Finance Committee: Greg Brown, Shelly DeVantier, Blair Meads**

**Buildings and Grounds: Karen Waggoner, Greg Brown, Shelly DeVantier**

**Policy: Ciara McGrane, Blair Meads, Christine Burtle**

**Strategic Planning: Blair Meads, Ciara McGrane, Debra Rogers**

President Ciara McGrane called for public comment. There was no public comment offered.

Meeting adjourned at 7:51

## THE SCHULTZ-HOLMES DISTRICT LIBRARY

### **Report of the Director to the Library Board of Trustees, February 17, 2026**

**Parking lot notice:** We have received some complaints and concerns about the parking lot. I would like to put a post on Facebook and perhaps a flyer up in library saying: “Please be careful in the library parking lot, particularly while walking. We had work done to correct an urgent need just before the winter weather got too bad to do the work. While the urgent need was met, winter weather has left the parking lot a work in progress. Complete repair and restoration of the library parking lot, driveways, sidewalks and ramps remains a priority project as soon as the weather permits.” Since I am promising action the board is working on, but has not yet voted to complete, I wanted to run the statement by the board. I am open to edits.

**Hallway heat:** The auxiliary in-duct furnace we had installed in 2009 went out last year returning the hallway to meat-locker conditions in the winter. Shoemaker has been looking for a solution and finally determined it must be replaced because parts are unavailable. After some wait, Shoemaker received the replacement and began installation. The replacement required some customization. Following an email from me to Kevin Shoemaker, work picked up for a bit, and the situation is somewhat improved. The temperature in the hallway is a bit higher than the temperature in the parking lot now, but the temperature in the parking lot is higher than it was last week, too. The new furnace requires higher air pressure than the old one to keep running, but since it is at the far end of the run from the main source of air, the Roof Top Unit, the furnace doesn’t always get enough air pressure to keep from tripping the fail-safe switch. We also have to keep the heat in the main library higher staff would like it. Shoemaker has ordered a replacement air sensor which can be set to keep the unit on at lower air pressure. They are awaiting the part. I check in frequently.

**Water fountain:** The water fountain in the children’s area is intermittently non-operational. Shoemakers has been out several times but still does not have it running. They are conferring on the next step. Again, I am checking in for updates.

**Accountant:** Our accounting firm, Donna Baker & Associates, has assigned us a new accountant. The accountant who helped us last year is assigned to onboarding, so we have moved to more customary, regular service. The accountant has provided some reports in your packet which will be provided monthly going forward.

**Book sale schedule:** I will bring the staffing schedule for the book sale to the meeting. The sale is from April 30 to May 2 this year. The Friends have largely filled the minimum slots for set up, but there is no such thing as too many hands for set up and clean up. There are still lots of open slots for staffing the sale itself. The exact nature of cleanup is still up in the air and will be affected by what we do with book sale remains. See below.

**Book sale remains:** Since ThriftBooks let us go, I have been doing some research into how other libraries handle the items leftover from book sales. Ours is a common experience, with libraries that depended on ThriftBooks or Better World Books getting let go. We’ve been let go by both.

Libraries have partnered with prisons and nursing homes, which take only a small portion of the leftover stock according to their own rules and needs. Some portion of books sometimes go to local little free libraries.

Goodwill works for some libraries but not all and, even when the local store is willing, Goodwill requires delivery by the library. My colleagues report that our local Goodwill will take books and may try to sell some. The remainder goes to bulk recycling. In our case, with 60 or more boxes after a sale, we would need to rent a truck to deliver the books to Goodwill.

Some libraries also hold free book days at the end of their book sales to alleviate some of the stock pressure, but since we sell books by donation in the first place, I don't think free days would work for us and would just take away time from the regular sale. In conclusion, I find all of these solutions are only partial, and almost all involve increased expense. ThriftBooks provided some income, but avoiding additional expense was always more important to me than generating income.

All the libraries which have responded to my inquiries resort to recycling for the lion's share of leftover books, even after incurring costs for one or more of the partial solutions I mentioned. Lenawee County recycling will not take books. The Milan District Library uses a service through Royal Oak Recycling called Paper Retrieval which would put a paper recycling dumpster on library property. The operation is intended to be a community service, with the public invited to leave acceptable paper materials in the dumpster along with the library's recycling. I have included a flyer that Milan uses for the program. The Milan library nets about \$50 a year, but the service costs nothing. I am investigating this option while continuing to seek feedback from other libraries.

**Bequest:** We received notification that the library is a named beneficiary in a will. I am working to complete the paperwork.

**Participation in District Formation Webinar:** Board Treasurer Greg Brown and I have been asked to participate in a webinar about forming district libraries on March 9.

**Customer Service Staff Training:** Several years ago, the library staff all went to a customer service training day in Ann Arbor sponsored by Woodlands. I thought such an event would be good for both customer service and team building, so I asked the other directors in Lenawee County if they'd be interested, and they agreed. I reached out to Kate Andrade to see if Woodlands might be interested (read: interested in paying for it) and she said yes and, so, it appears I will be working on an ad hoc committee to set the thing up (potentially as part of a larger thing) .

**Monthly Statistics:**

<b>Circulation</b>	<b>Ill Out</b>	<b>Ill in</b>	<b>Local Circ</b>	<b>Libby</b>	<b>Freegal DL/Stream</b>	<b>Hoopla</b>	<b>Kanopy</b>
<b>January</b>	79	134	1397	252	26/737	365	46

<b>Program Participation:</b>	<b>#</b>
6 Graphic Novel Club	8
7 Storytime	22
8 Bingo	24
12 LILA	21
12 Lila (Giles)	15
12 Senior Center	13
13 Homeschool Hangout	32
14 Storytime	15
15 Book Club	11
16 Blissfield Co-Op	15
16 Take and Make Kits	25
21 Storytime	18
22 Science with Bill	22
27 Homeschool Hangout	17
28 Storytime	26
29 Pizza Tasting for Teens	16
30 Guess How Many	73
<b>January</b>	<b>373</b>

**Active Card Holders**

Adult:	3462
Institution:	16
Juvenile:	376
Bliss Twp	319
Village:	2361
Non-Resident:	67
Ogden:	259
Palmyra:	315
Riga:	533
<b>January</b>	<b>3854</b>

**January Computer Use:**

Sessions: 68  
Time: 35:48

\* Shredded paper okay IF in plastic bags.

**We Need Your Help to earn money  
for our library and community  
programs.**

**Please bring your recyclable papers to our  
Green & Yellow Paper Retriever® Bin.  
(Located in City Hall parking lot)**

**ACCEPTED ITEMS:**

- Newspaper
- Magazines
- Shopping Catalogs
- Mail
- School Papers
- Office Papers
- Envelopes
- Books and Phone Books

**ITEMS NOT ACCEPTED:**

- **NO** Cardboard
- **NO** Cereal/Soda Cartons
- **NO** Food wrap/containers
- **NO** Tissue Products
- **NO** Plastic
- **NO** Glass

**RESOURCE SAVINGS from  
Recycling One Ton of Paper:**

- 4,102 kwh less Electricity**
- 60 Lbs less Green House Gases**
- 7,000 gallons less of Water**
- 390 gallons of oil**



**Make Every Page Count™**

**Thank you for recycling!**

**The Schultz-Holmes Memorial Library**  
**Monthly Invoice Report**  
**January 2026**

Name	Num	Date	Account	Amount	Memo
<b>271--Library Fund</b>					
<b>271-790 Library</b>					
<b>271-790-710.004 Disability/Life</b>					
The Hartford	494291063779	01/31/2026	271-790-710.004 Disability/Life	53.19	555 disability/life monthly
Total 271-790-710.004 Disability/Life				53.19	
<b>271-790-727 Office Supplies</b>					
TLC Community...	20260131	01/31/2026	271-790-727 Office Supplies	286.98	554 visa--office supplies book pro...
Amazon.com	1v11pgmdkh1j	01/31/2026	271-790-727 Office Supplies	49.31	548 office supplies
Total 271-790-727 Office Supplies				336.29	
<b>271-790-740 Tools and Supplies</b>					
<b>271-790-740.004.Books &amp; Mags</b>					
Amazon.com	1v11pgmdkh1j	01/31/2026	271-790-740.004.Books & Mags	44.38	548 books
Daily Telegram	202601204	01/31/2026	271-790-740.004.Books & Mags	62.99	552 monthly subscription
Ingram	93669411	01/31/2026	271-790-740.004.Books & Mags	216.09	566 books
Total 271-790-740.004.Books & Mags				323.46	
<b>271-790-740 Tools and Supplies - Other</b>					
TLC Community...	20260131	01/31/2026	271-790-740 Tools and Supplies	9.99	554 visa-- tools & supplies video ...
Amazon.com	1v11pgmdkh1j	01/31/2026	271-790-740 Tools and Supplies	120.48	548 tools & supplies
Potterville Bento...	20251204	01/31/2026	271-790-740 Tools and Supplies	84.00	561 Book Page Subscription 2026
Total 271-790-740 Tools and Supplies - Other				214.47	
Total 271-790-740 Tools and Supplies				537.93	
<b>271-790-741 Audio Visual</b>					
Amazon.com	1v11pgmdkh1j	01/31/2026	271-790-741 Audio Visual	281.09	548 videos
Total 271-790-741 Audio Visual				281.09	
<b>271-790-770.000 General Program</b>					
<b>271-790-770.002 Taste the State</b>					
TLC Community...	20260131	01/31/2026	271-790-770.002 Taste the State	50.00	554 visa--Taste the State: Boulev...
Meadowbrook M...	622	01/31/2026	271-790-770.002 Taste the State	200.00	558 Taste the State ad
Jayde Kahn	20260115	01/31/2026	271-790-770.002 Taste the State	172.78	571 Tts Supplies and preparation...
Total 271-790-770.002 Taste the State				422.78	
<b>271-790-770.003 Bliss Unbound</b>					
TLC Community...	20260131	01/31/2026	271-790-770.003 Bliss Unbound	29.79	554 visa--Blissfield Unbound FB ...
William Tiede	20260122	01/31/2026	271-790-770.003 Bliss Unbound	100.00	546 CTP 20260122 program pre...
Amazon.com	1v11pgmdkh1j	01/31/2026	271-790-770.003 Bliss Unbound	13.28	548 supplies BU
Asia Hawkins	20260203	01/31/2026	271-790-770.003 Bliss Unbound	100.00	565 program TU
Total 271-790-770.003 Bliss Unbound				243.07	

## The Schultz-Holmes Memorial Library Monthly Invoice Report January 2026

Name	Num	Date	Account	Amount	Memo
<b>271-790-770.004 Child/Teen P&amp;M</b>					
Meadowbrook M...	622	01/31/2026	271-790-770.004 Child/Teen P&M	200.00	558 Children and Teen Program...
Total 271-790-770.004 Child/Teen P&M				200.00	
Total 271-790-770.000 General Program				865.85	
<b>271-790-802 Auditor</b>					
BHM CPA Group	2168	01/31/2026	271-790-802 Auditor	4,200.00	567 Audit 2024-25
Total 271-790-802 Auditor				4,200.00	
<b>271-790-807 Attorney Svcs</b>					
FosterSwift	932169	01/31/2026	271-790-807 Attorney Svcs	943.50	570 atty svcs
Total 271-790-807 Attorney Svcs				943.50	
<b>271-790-817 Professional Svcs</b>					
B Brooks Consu...	2001	01/31/2026	271-790-817 Professional Svcs	10.00	547 QSEHRA TPA
WorkForce Pay...	0000094070	01/31/2026	271-790-817 Professional Svcs	130.80	awd
WorkForce Pay...	0000094550	01/31/2026	271-790-817 Professional Svcs	65.10	awd
WorkForce Pay...	0000095051	01/31/2026	271-790-817 Professional Svcs	65.10	awd
Total 271-790-817 Professional Svcs				271.00	
<b>271-790-853 Telephone/Internet</b>					
D & P Communi...	10656536	01/31/2026	271-790-853 Telephone/Internet	50.00	545 internet
Total 271-790-853 Telephone/Internet				50.00	
<b>271-790-921 Electric</b>					
Consumers Ene...	20260130	01/31/2026	271-790-921 Electric	472.48	560 Electric
Total 271-790-921 Electric				472.48	
<b>271-790-923 Gas</b>					
Consumers Ene...	20260130	01/31/2026	271-790-923 Gas	616.98	560 Gas
Total 271-790-923 Gas				616.98	
<b>271-790-927 Water</b>					
Village of Blissfi...	20260126	01/31/2026	271-790-927 Water	70.70	556 water
Total 271-790-927 Water				70.70	
<b>271-790-928 Sewer</b>					
Village of Blissfi...	20260126	01/31/2026	271-790-928 Sewer	69.80	556 sewer
Total 271-790-928 Sewer				69.80	

## The Schultz-Holmes Memorial Library Monthly Invoice Report January 2026

Name	Num	Date	Account	Amount	Memo
<b>271-790-931 Bldg &amp; Grds Maint</b>					
Amazon.com	1v11pgmdkh1j	01/31/2026	271-790-931 Bldg & Grds Maint	443.48	548 light bulbs supplies
GTF3 LLC	2025-1226	01/31/2026	271-790-931 Bldg & Grds Maint	1,081.00	549 building maintenance
Wolfe's Lawn C...	799165	01/31/2026	271-790-931 Bldg & Grds Maint	1,100.00	559 snow removal and salt
Mannik Smith G...	139503	01/31/2026	271-790-931 Bldg & Grds Maint	3,000.00	562 Survey
Shoemaker Hea...	101010765	01/31/2026	271-790-931 Bldg & Grds Maint	1,855.00	564 HVAC Autxillary Induct Furna...
Stevens Disposal	20260226	01/31/2026	271-790-931 Bldg & Grds Maint	86.25	569 Dumpster
Holtz Excavating	1452	01/01/2026	271-790-931 Bldg & Grds Maint	15,000.00	543 parking lot drain and tile rep...
Total 271-790-931 Bldg & Grds Maint				22,565.73	
<b>271-790-932 Equip Maintenance</b>					
Amazon.com	1v11pgmdkh1j	01/31/2026	271-790-932 Equip Maintenance	268.98	548 maintence agmt new laptops
Total 271-790-932 Equip Maintenance				268.98	
<b>271-790-960.000 Wkshps Conf Ed</b>					
TLC Community...	20260131	01/31/2026	271-790-960.000 Wkshps Conf Ed	200.00	554 visa--Quad Membership CE ...
Total 271-790-960.000 Wkshps Conf Ed				200.00	
<b>271-790-962.000 Dues Sub Membe</b>					
<b>271-790-962.003 Freegal</b>					
Library Ideas	123117	01/31/2026	271-790-962.003 Freegal	1,850.00	568 Freegal annual subscription
Total 271-790-962.003 Freegal				1,850.00	
<b>271-790-962.004 Online Subscrip</b>					
Kanopy	484081	01/31/2026	271-790-962.004 Online Subscrip	26.35	544 Kanopy Monthly
Midwest Tape	508251953	01/31/2026	271-790-962.004 Online Subscrip	692.08	551 hoopla monthly
Newsbank, Inc	2026-27 sub	01/31/2026	271-790-962.004 Online Subscrip	1,718.00	553 2026-27 annual subscription
Dow Jones	00271596	01/31/2026	271-790-962.004 Online Subscrip	500.00	557 Wall Street Journal Subscript...
ProQuest	70924248	01/31/2026	271-790-962.004 Online Subscrip	1,200.00	563 HeritageQuest Subscription
Total 271-790-962.004 Online Subscrip				4,136.43	
Total 271-790-962.000 Dues Sub Membe				5,986.43	
<b>271-790-969 Maint Agreements</b>					
<b>271-790-969.001 Copier Maint</b>					
US Bank	20260130	01/31/2026	271-790-969.001 Copier Maint	95.24	550 copier lease
Total 271-790-969.001 Copier Maint				95.24	
Total 271-790-969 Maint Agreements				95.24	
Total 271-790 Library				37,885.19	
Total 271--Library Fund				37,885.19	
<b>TOTAL</b>				<b>37,885.19</b>	

Schultz-Holmes District Library Revenue and Expenditure Report  
 Period Ending 01/31/2026  
 % of Fiscal Year: 33%

Account	Label	Budget	YTD	Current	Remaining	% Budget Used
REVENUE	<b>Revenue (as deposited in SHDL bank accounts 1/26)</b>					
271-000-540	State Revenue <b>to savings</b>	7000			7000.00	0.00%
<b>Millage Revenue</b>	Blissfield		49,057.67	49,057.67		
	Ogden		42,657.86	42,657.86		
	Palmyra		31,557.67	31,557.67		
	Riga		37,225.60	37,225.60		
	DQT Payment from County					
<b>271-000-403</b>	<b>Tax Revenue to General Operations</b>	<b>488,000</b>	<b>160,498.80</b>	<b>160,498.80</b>	<b>327,501.20</b>	<b>32.89%</b>
<b>Special Revenue</b>	<b>OTC 12/25 to Savings 1/26--totals show rollback of 9/25 OTC deposited 10/2025</b>					
271-000-640.000	General Service Charges					
271-000-640.001	Non-Resident Service Charges	100	30.00	30.00	70.00	30.00%
271-000-640.002	Fax Service Charges	500	19.00	16.00	481.00	3.80%
271-000-640.003	Copy & Print Svc Charges	500	352.15	131.45	147.85	70.43%
271-000-640.004	Lamination Svc Charges	50	3.00	2.00	47.00	6.00%
271-000-640.005	Digital Transfer Svc Charges	50	30.00		20.00	60.00%
271-000-640.006	Poster Printing Svc Charges	50			50.00	0.00%
271-000-640.007	Binding Svc Charges	50			50.00	0.00%
271-000-640.008	Research Svc Charges	50			50.00	0.00%
271-000-642.000	Sales	1000	115.25	18.00	884.75	11.53%
271-000-659.000	Fines & Other Desk Receipts	300	29.09	18.09	270.91	9.70%
271-000-660.003	Penal Fines	7000			7,000.00	0.00%
271-000-665.000	Interest	5450	4,170.17	1,004.92	1,279.83	76.52%
271-000-667.000	Rent	600	300.00	100.00	300.00	50.00%
271-000-674.000	Private Contributions & Donations	7000	872.13	86.46	6,127.87	12.46%
271-000-684.000	Miscellaneous Revenue	2000	134.17		1,865.83	6.71%
	<b>Spical Revenue Total</b>	<b>24,700</b>	<b>6,054.96</b>	<b>1,406.92</b>	<b>18,645.04</b>	<b>24.51%</b>
<b>Total</b>	<b>Total Revenue (millage+special)</b>	<b>519,700</b>	<b>166,553.76</b>	<b>161,905.72</b>	<b>353,146.24</b>	<b>32.05%</b>

Schultz-Holmes District Library Revenue and Expenditure Report  
 Period Ending 01/31/2026  
 % of Fiscal Year: 33%

Account	Label	Budget	YTD	Current	Remaining	% Budget Used
<b>EXPENDITURES</b>						
<b>271-790-xxx</b>	<b>Library</b>					
	702 Wages	132,000	44,547.69	14,961.60	87,452.31	33.75%
	703 Pt-Tm Wages	76,000	22,046.75	7,353.95	53,953.25	29.01%
	<b>Sub-total Wages</b>	<b>208,000</b>	<b>66,594.44</b>	<b>22,315.55</b>	<b>141,405.56</b>	<b>32.02%</b>
	710 Social Security/Medicare	17,900	5,744.71	1,924.12	12,155.29	32.09%
	710.004 Disability/Life Insurance	850	215.88	53.19	634.12	25.40%
	710.005 HRA	25,600	7,609.80	2,537.16	17,990.20	29.73%
	710.007 Workers' Compensation	550	424.00		126.00	77.09%
	710.012 MERS Defined Contribution	13,150	4,454.76	1,496.16	8,695.24	33.88%
	710.013 MERS Health Care Savings Plan	4,000	1,336.39	448.83	2,663.61	33.41%
	710.014 MERS 457b Employer Contribution	2,650	891.00	299.25	1,759.00	33.62%
	<b>Total MERS Retirement</b>	<b>19,800</b>	<b>6,682.15</b>	<b>2,244.24</b>	<b>13,117.85</b>	<b>33.75%</b>
	710.008 Unemployment Insurance	1,750	768.59	727.02	981.41	43.92%
	<b>Total Personnel</b>	<b>274,450</b>	<b>88,039.57</b>	<b>29,801.28</b>	<b>186,410.43</b>	<b>32.08%</b>
	727.000 Office Supplies	4,000	1,205.08	336.29	2,794.92	30.13%
	728.000 Postage/Freight	100	24.68		75.32	24.68%
	740.000 Tools & Supplies	4,000	1,030.55	214.47	2,969.45	25.76%
	740.004 Books & Magazines	25,000	9,292.81	323.46	15,707.19	37.17%
	741.000 AudioVisSupp	2,500	550.79	281.09	1,949.21	22.03%
	770 General Program Expenses	20,000	0.00		20,000.00	0.00%
	770.001 Art at Your Feet	2,500	0.00		2,500.00	0.00%
	770.002 Taste the State	2,500	872.78	422.78	1,627.22	34.91%
	770.003 Blissfield Unbound	2,500	1,802.19	243.07	697.81	72.09%
	770.004 Children's Programming	2,500	1,553.29	200.00	946.71	62.13%
	770.005 Summer Reading	5,000	140.14		4,859.86	2.80%
	771.001 Rotary Books	800	0.00		800.00	0.00%
	771.002 Adopt-a-Mag	400	0.00		400.00	0.00%
	771.003 Miscellaneous Memorial Gifts	200	0.00		200.00	0.00%
	958.001 Movie Licenses	700	0.00		700.00	0.00%
	771.004 Misc Non-Memorial	200	0.00		200.00	0.00%
	771.005 Grant Expenses	2,000	0.00		2,000.00	0.00%
	771.006 Purchase Expenses	200	0.00		200.00	0.00%

Schultz-Holmes District Library Revenue and Expenditure Report  
 Period Ending 01/31/2026  
 % of Fiscal Year: 33%

Account	Label	Budget	YTD	Current	Remaining	% Budget Used
771.007	Tuttle Funds	500	0.00		500.00	0.00%
771.000	Additional Collection Expenses		0.00			
772.001	Lost Items Replaced	200	0.00		200.00	0.00%
772.002	Sales Income Expenses	4,000	0.00		4,000.00	0.00%
802.000	Auditor	5,000	4,200.00	4,200.00	800.00	84.00%
807	Attorney Services	5,000	3,939.70	943.20	1,060.30	78.79%
817	Accounting Services/Payroll	9,500	1,513.25	271.00	7,986.75	15.93%
853.000	Telephone/Internet	2,000	446.72	50.00	1,553.28	22.34%
901.000	Publishing	100	0.00		100.00	0.00%
901.001	Newsletter	1,600	0.00		1,600.00	0.00%
902.001	Promotional Expenses	1675	0.00		1,675.00	0.00%
921	Electric	7500	1,888.58	472.48	5,611.42	25.18%
923.000	Gas	5,000	1,259.46	616.98	3,740.54	25.19%
927	Water	1,000	295.08	70.70	704.92	29.51%
928	Sewer	1,000	288.80	69.80	711.20	28.88%
931	Building & Grounds Repair & Maintenance	20,000	31,218.37	7,565.73	-11,218.37	156.09%
932	Equipment Repair & Maintenance	3,000	268.98	268.98	2,731.02	8.97%
956	Misc	500	0.00		500.00	0.00%
960	Workshops Conferences Education	2,500	400.00	200.00	2,100.00	16.00%
961	Bank Fees	100	0.00		100.00	0.00%
962	Memberships and Dues	300	15.00		285.00	5.00%
962.001	ILL/Woodlands Memberships	5,000	36.82		4,963.18	0.74%
962.002	OverDrive Advantage	700	8.97		691.03	1.28%
962.003	Freegal	2,100	1,850.00	1,850.00	250.00	88.10%
962.004	Other Online Subscriptions	12,000	9,421.15	4,136.43	2,578.85	78.51%
965.000	Property & Liability Insurance	15,000	1,798.00		13,202.00	11.99%
969.000	Maintenance Agreements	1,000	0.00		1,000.00	0.00%
969.001	Copier Maintenance	2,500	639.07	95.24	1,860.93	25.56%
969.002	Website Agreement	1,000	45.00		955.00	4.50%
969.003	Time Management Software Agreement	300	0.00		300.00	0.00%
969.004	Online Backup Agreement	200	0.00		200.00	0.00%
969.005	ILS Agreement	1,500	0.00		1,500.00	0.00%
971.000	Capital Projects	20,000	0.00		20,000.00	0.00%
977.000	New Equipment	10,000	3,350.95		6,649.05	33.51%

Schultz-Holmes District Library Revenue and Expenditure Report  
 Period Ending 01/31/2026  
 % of Fiscal Year: 33%

<b>Account</b>	<b>Label</b>	<b>Budget</b>	<b>YTD</b>	<b>Current</b>	<b>Remaining</b>	<b>% Budget Used</b>
271-790	Total Library	<b>491,325</b>	<b>167,395.78</b>	<b>52,632.98</b>	<b>323,929.22</b>	<b>34.07%</b>
271-791	Library Board					
	702 Wages	3,600	2,760.00	2,760.00		76.67%
	710 Social Security/Medicare	275	211.14	211.14		76.78%
Library Board	Sub-Total Library Board	<b>3,875</b>	<b>2,971.14</b>	<b>2,971.14</b>	<b>903.86</b>	<b>76.67%</b>
	Sub-Total Library+Library Board	<b>495200</b>	<b>170,366.92</b>	<b>55,604.12</b>	<b>324,833.08</b>	<b>34.40%</b>
	<b>Contingency</b>	<b>24500</b>	<b>0.00</b>		<b>24,500.00</b>	<b>0.00%</b>
<b>Total</b>	<b>Total</b>	<b>519700</b>	<b>170,366.92</b>	<b>55,604.12</b>	<b>349,333.08</b>	<b>32.78%</b>

Account	Label	Budget	October	November	December	January	Total	Remaining	Percentage
<b>271-790-xxx</b>	<b>Library</b>								
702	Wages	132,000	9637.29	9,974.40	9,974.40	14,961.60	44,547.69	87,452.31	33.75%
703	Pt-Tm Wages	76,000	5292.16	5,147.92	4,252.72	7,353.95	22,046.75	53,953.25	29.01%
	<b>Sub-total Wages</b>	<b>208,000</b>	<b>14929.45</b>	<b>15,122.32</b>	<b>14,227.12</b>	<b>22,315.55</b>	<b>66,594.44</b>	<b>141,405.56</b>	<b>32.02%</b>
710	Social Security/Medicare	17,900	1286.20	1,301.47	1,232.92	1924.12	5,744.71	12,155.29	32.09%
710.004	Disability/Life Insurance	850	54.23	54.23	54.23	53.19	215.88	634.12	25.40%
710.005	HRA	25,600	1690.88	1,690.88	1,690.88	2,537.16	7,609.80	17,990.20	29.73%
710.007	Workers' Compensation	550	424.00				424.00	126.00	77.09%
710.012	MERS Defined Contributio	13,150	963.72	997.44	997.44	1,496.16	4,454.76	8,695.24	33.88%
710.013	MERS Health Care Savings	4,000	289.12	299.22	299.22	448.83	1,336.39	2,663.61	33.41%
710.014	MERS 457b Employer Con	2,650	192.75	199.50	199.50	299.25	891.00	1,759.00	33.62%
	<b>Total MERS Retirement</b>	<b>19,800</b>	<b>1445.59</b>	<b>1,496.16</b>	<b>1,496.16</b>	<b>2,244.24</b>	<b>6,682.15</b>	<b>13,117.85</b>	<b>33.75%</b>
710.008	Unemployment Insurance	1,750	27.59	6.99	6.99	727.02	768.59	981.41	43.92%
	<b>Total Personnel</b>	<b>274,450</b>	<b>19857.94</b>	<b>19,672.05</b>	<b>18,708.30</b>	<b>29,801.28</b>	<b>88,039.57</b>	<b>186,410.43</b>	<b>32.08%</b>
727	Office Supplies	4,000	417.32	377.91	73.56	336.29	1,205.08	2,794.92	30.13%
728	Postage/Freight	100	8.68	16.00			24.68	75.32	24.68%
740	Tools & Supplies	4,000	475.18	189.43	151.47	214.47	1,030.55	2,969.45	25.76%
740.004	Books & Magazines	25,000	1566.25	4,809.80	2,593.30	323.46	9,292.81	15,707.19	37.17%
741	AudioVisSupp	2,500	151.54	19.49	98.67	281.09	550.79	1,949.21	22.03%
770.000	General Program Expense	20,000					0.00	20,000.00	0.00%
770.001	Art at Your Feet	2,500					0.00	2,500.00	0.00%
770.002	Taste the State	2,500		450.00		422.78	872.78	1,627.22	34.91%
770.003	Blissfield Unbound	2,500	745.42	769.49	44.21	243.07	1,802.19	697.81	72.09%
770.004	Children's Programming	2,500	765.39	227.90	360.00	200.00	1,553.29	946.71	62.13%
770.005	Summer Reading	5,000		140.14			140.14	4,859.86	2.80%
771.001	Rotary Books	800					0.00	800.00	0.00%
771.002	Adopt-a-Mag	400					0.00	400.00	0.00%
771.003	Miscellaneous Memorial C	200					0.00	200.00	0.00%
958.001	Movie Licenses	700					0.00	700.00	0.00%
771.004	Misc Non-Memorial	200					0.00	200.00	0.00%
771.005	Grant Expenses	2,000					0.00	2,000.00	0.00%
771.006	Purchase Expenses	200					0.00	200.00	0.00%
771.007	Tuttle Funds	500					0.00	500.00	0.00%
771	Additional Collection Expe	0					0.00		
772.001	Lost Items Replaced	200					0.00	200.00	0.00%
772.002	Sales Income Expenses	4,000					0.00	4,000.00	0.00%
802.000	Auditor	5,000				4,200.00	4,200.00	800.00	84.00%
807	Attorney Services	5000	2,053.00	25.50	918.00	943.20	3,939.70	1,060.30	78.79%
817	Accounting Services/Payro	9500	394.50	713.75	134.00	271.00	1,513.25	7,986.75	15.93%
853	Telephone/Internet	2,000	132.08	132.32	132.32	50.00	446.72	1,553.28	22.34%
901	Publishing	100					0.00	100.00	0.00%
901.001	Newsletter	1,600					0.00	1,600.00	0.00%
902.001	Promotional Expenses	1,675					0.00	1,675.00	0.00%
921	Electric	7,500	531.07	418.82	466.21	472.48	1,888.58	5,611.42	25.18%
923	Gas	5,000	21.45	145.90	475.13	616.98	1,259.46	3,740.54	25.19%
927	Water	1,000	69.82	78.03	76.53	70.70	295.08	704.92	29.51%
928	Sewer	1,000	69.11	75.53	74.36	69.80	288.80	711.20	28.88%
931	Building & Grounds Repair	20,000	4091.14	4,015.25	15,546.25	7,565.73	31,218.37	-11,218.37	156.09%

932	Equipment Repair & Main	3,000				268.98	268.98	2,731.02	8.97%
956	Misc	500					0.00	500.00	0.00%
960.000	Workshops Conferences E	2,500	200.00			200.00	400.00	2,100.00	16.00%
961.000	Bank Fees	100					0.00	100.00	0.00%
962	Memberships and Dues	300	15.00				15.00	285.00	5.00%
962.001	ILL/Woodlands Membersh	5,000		16.00	20.82		36.82	4,963.18	0.74%
962.002	OverDrive Advantage	700			8.97		8.97	691.03	1.28%
962.003	Freegal	2,100				1,850.00	1,850.00	250.00	88.10%
962.004	Other Online Subscription	12,000	716.18	788.67	3,779.87	4,136.43	9,421.15	2,578.85	78.51%
965	Property & Liability Insura	15,000	1798.00				1,798.00	13,202.00	11.99%
969.000	Maintenance Agreements	1,000					0.00	1,000.00	0.00%
969.001	Copier Maintenance	2,500	95.24	353.35	95.24	95.24	639.07	1,860.93	25.56%
969.002	Website Agreement	1,000		45.00			45.00	955.00	4.50%
969.003	Time Management Softwa	300					0.00	300.00	0.00%
969.004	Online Backup Agreement	200					0.00	200.00	0.00%
969.005	ILS Agreement	1,500					0.00	1,500.00	0.00%
971	Capital Projects	20,000					0.00	20,000.00	0.00%
977.000	New Equipment	10,000		571.36	2,779.59		3,350.95	6,649.05	33.51%
<b>271-790</b>	<b>Total Library</b>	<b>491,325</b>	<b>34,174.31</b>	<b>34,051.69</b>	<b>46,536.80</b>	<b>52,632.98</b>	<b>167,395.78</b>	<b>323,929.22</b>	<b>34.07%</b>
							167,395.78		
<b>271-791</b>	<b>Library Board</b>								
702	Wages	3,600				2,760.00	2,760.00		76.67%
710	Social Security/Medicar	275				211.14	211.14		76.78%
<b>Library Board</b>	<b>Sub-Total Library Board</b>	<b>3875</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,971.14</b>	<b>2,971.14</b>	<b>903.86</b>	<b>76.67%</b>
	<b>Sub-Total Library+Libra</b>	<b>495,200</b>	<b>34,174.31</b>	<b>34,051.69</b>	<b>46,536.80</b>	<b>55,604.12</b>	<b>170,366.92</b>	<b>324,833.08</b>	<b>34.40%</b>
	<b>Contingency</b>	<b>24,500</b>					<b>0.00</b>	<b>24,500.00</b>	<b>0.00%</b>
<b>Total</b>	<b>Total</b>	<b>519,700</b>	<b>34,174.31</b>	<b>34,051.69</b>	<b>46,536.80</b>	<b>55,604.12</b>	<b>170,366.92</b>	<b>349,333.08</b>	<b>32.78%</b>
Tuttle 10:/1/2025	9073.93							<b>% of year</b>	<b>33.33%</b>
Tuttle1/31/2026:	9073.93								

<b>Blissfield State Bank</b>					<b>MI CLASS ACCOUNTS</b>				
	OCT	NOV	DEC	JAN		OCT	NOV	DEC	JAN
<b>Library Savings</b>					<b>Investment Fund</b>				
Opening Balance	\$56,122.82	\$53,443.02	\$34,507.13	\$4,973.33	Balance Forward	\$129,280.05	\$129,742.49	\$130,176.77	\$130,613.92
Deposits	\$7,320.20	1,016.59	466.20	\$402.00	Deposit				
Transfer out to CLASS					<b>Withdrawals/Transfers</b>				
<b>BadChks/Bk Err or fee</b>					Income Earned	\$462.44	\$434.28	\$437.15	\$426.85
Transfers	(10,000.00)	(20,000.00)	(30,000.00)		Investment Fund Balan	\$129,742.49	\$130,176.77	\$130,613.92	\$131,040.77
Interest		\$47.52							
Balance	\$53,443.02	\$34,507.13	\$4,973.33	\$5,375.33	<b>Contingency Fund</b>				
<b>Library Checking (General)</b>					<b>General Fund</b>				
Opening Balance	\$26,890.70	\$12,291.93	\$14,197.93	\$6,124.42	Balance Forward	\$50,416.92	\$50,597.27	\$50,766.65	\$50,937.12
Checks/Debits	(\$13,870.77)	(\$18,094.00)	(\$28,073.51)	(\$21,260.38)	Deposit				
Electronic Debits	(\$728.00)			(\$30,000.00)	<b>Withdrawals/Transfers</b>				
Bank Fee/misc credit					Income Earned	\$180.35	\$169.38	\$170.47	\$166.48
Transfer out to CLASS					Contingency Fund Balan	\$50,597.27	\$50,766.65	\$50,937.12	\$51,103.60
transfer out					<b>General Fund</b>				
transfer in		\$20,000.00	\$20,000.00		Balance Forward	\$121,468.62	\$121,903.09	\$122,311.14	\$122,721.87
Transfer from Paypal					Deposit				
checks (after stmt)					<b>Withdrawals/Transfers</b>				
Deposits				\$160,498.80	Income Earned	\$434.47	\$408.05	\$410.73	\$401.07
Balance	\$12,291.93	\$14,197.93	\$6,124.42	\$115,362.84	Contingency Fund Balan	\$121,903.09	\$122,311.14	\$122,721.87	\$123,122.94
					<b>CLASS TOTAL</b>	<b>\$302,242.85</b>	<b>\$303,254.56</b>	<b>\$304,272.91</b>	<b>\$305,267.31</b>
<b>Library Checking (Payroll)</b>					<b>TLC Credit Union</b>				
Opening Balance	\$52,632.31	\$33,098.60	\$23,356.78	\$5,190.84		OCT	NOV	DEC	JAN
Checks/Debits					<b>CD Investment Account</b>				
<b>Electronic Debits</b>	(\$19,533.71)	(\$19,741.82)	(\$28,165.94)	(\$23,592.45)	Opening Balance	\$1,032.76	\$1,043.17	\$1,043.17	\$1,043.17
Bank Fee/misc credit					Deposit				
<b>trasfer out</b>					Dividend	\$10.41			\$10.52
transfer in		\$10,000.00	\$10,000.00	\$30,000.00	Balance	\$1,043.17	\$1,043.17	\$1,043.17	\$1,053.69
Deposit					<b>Savings Account (required)</b>				
Balance	\$33,098.60	\$23,356.78	\$5,190.84	\$11,598.39	Opening Balance	\$5.00	\$5.00	\$5.00	\$5.00
<b>TOTAL</b>	<b>\$98,833.55</b>	<b>\$72,061.84</b>	<b>\$16,288.59</b>	<b>\$132,336.56</b>	Balance	\$5.00	\$5.00	\$5.00	\$5.00
					<b>TOTAL</b>	<b>\$1,048.17</b>	<b>\$1,048.17</b>	<b>\$1,048.17</b>	<b>\$1,058.69</b>

# Compiled Financial Statements

The Schultz-Holmes District Library  
For the period ended January 31, 2026



Prepared by  
**Donna Baker & Associates LLC**

Prepared on  
**February 6, 2026**

# Table of contents

---

Statement of Financial Position .....4

Statement of Activities - Actual vs Budget - Month .....5

Statement of Activities - Actual vs Budget - YTD .....10

Statement of Activities - Actual vs Budget - Year .....15

Transaction Detail by Account .....20

---

The Schultz-Holmes District Library  
407 S Lane St  
Blissfield, MI 49228

Management is responsible for the accompanying financial statements of The Schultz-Holmes District Library (a nonprofit organization), which comprise the statement of financial position as of January 31, 2026, and the related statement of activities - actual vs budget, for the period then ended in accordance with the accrual basis of accounting, and for determining that the accrual basis of accounting is an acceptable financial reporting framework. We have performed compilation engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the accrual basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's assets, liabilities, equity, revenue, and expense. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to The Schultz-Holmes District Library.

Donna Baker & Associates LLC  
Adrian, MI  
February 6, 2026

# Statement of Financial Position

As of January 31, 2026

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
271-000-001 New BSB Library Operations Account	113,803.81
271-000-002 Savings Accounts	
271-000-002.001 New BSB Library Savings Account	5,375.33
271-000-002.002 TLC Savings	5.00
<b>Total 271-000-002 Savings Accounts</b>	<b>5,380.33</b>
271-000-003 TLC CD	1,053.69
271-000-007 BSB Payroll Account	11,598.39
<b>Total Bank Accounts</b>	<b>131,836.22</b>
<b>Other Current Assets</b>	
271-000-017 Michigan CLASS Accounts	
271-000-017.001 Investment Fund MI-01-1059-0001	131,040.77
271-000-017.002 Contingency Fund MI-01-1059-0002	51,103.60
271-000-017.003 General Fund MI-01-1059-0003	123,122.94
<b>Total 271-000-017 Michigan CLASS Accounts</b>	<b>305,267.31</b>
<b>Total Other Current Assets</b>	<b>305,267.31</b>
<b>Total Current Assets</b>	<b>437,103.53</b>
<b>TOTAL ASSETS</b>	<b>\$437,103.53</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
271-000-202 Library Accounts Payable	8,724.30
<b>Total Accounts Payable</b>	<b>8,724.30</b>
<b>Total Current Liabilities</b>	<b>8,724.30</b>
<b>Total Liabilities</b>	<b>8,724.30</b>
<b>Equity</b>	
271-000-390 Library Fund Balance	109,925.60
271-000-391 Unrestricted Net Assets	321,942.88
Net Income	-3,489.25
<b>Total Equity</b>	<b>428,379.23</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$437,103.53</b>

# Statement of Activities - Actual vs Budget - Month

January 2026

	Actual	Budget	% of Budget	Total
<b>INCOME</b>				
271-000-403 Tax Revenue	160,498.80			
271-000-540 State Revenue		583.33		
271-000-640 General Service Charges				
271-000-640.001 Non-Resident Service Charges	30.00	8.33	360.14 %	
271-000-640.002 Fax Service Charges		41.67		
271-000-640.003 Copy & Print Service Charges	149.45	41.67	358.65 %	
271-000-640.004 Lamination Service Charge		4.17		
271-000-640.005 Digital Transfers		4.17		
271-000-640.006 Poster Printing Service Charge		4.17		
271-000-640.007 Binding Service Charge		4.17		
271-000-640.008 Research Service Charges		4.17		
<b>Total 271-000-640 General Service Charges</b>	<b>179.45</b>	<b>112.52</b>	<b>159.48 %</b>	
271-000-642 Sales	18.00	83.33	21.60 %	
271-000-659 Fines & Other Desk Receipts	18.09	25.00	72.36 %	
271-000-660				
271-000-660.003 Penalty Fines		583.33		
<b>Total 271-000-660</b>	<b>583.33</b>	<b>583.33</b>		
271-000-665 Interest	1,004.92	454.17	221.27 %	
271-000-667 Rent	100.00	50.00	200.00 %	
271-000-674 Private Contributions & Donations	86.46	583.33	14.82 %	
271-000-684 Miscellaneous Revenue		166.67		
<b>Total Income</b>	<b>161,905.72</b>	<b>2,641.68</b>	<b>6,128.89 %</b>	
<b>GROSS PROFIT</b>	<b>161,905.72</b>	<b>2,641.68</b>	<b>6,128.89 %</b>	
<b>EXPENSES</b>				

	Actual	Budget	% of Budget	Total
271--Library Fund				
271-790 Library				
271-790-702 Wages	25,075.55	11,000.00	227.96 %	
271-790-703 Part Time Wages		6,333.33		
271-790-710 Social Security/Medicare / Employee Benefits	2,862.28	1,491.67	191.88 %	
271-790-710.001 Pension		70.83		
271-790-710.005 Health Reimbursement Account		2,133.33		
271-790-710.007 Workers Compensation Insurance		45.83		
271-790-710.008 Unemployment Insurance		145.83		
271-790-710.011 Health Insurance Reimbursement	2,537.16			
271-790-710.012 MERS Defined Contribution	1,496.16	1,095.83	136.53 %	
271-790-710.013 MERS Health Care Savings Plan	448.83	333.33	134.65 %	
271-790-710.014 MERS 457b Employer Contribution	299.25	220.83	135.51 %	
<b>Total 271-790-710 Social Security/Medicare / Employee Benefits</b>	<b>7,643.68</b>	<b>5,537.48</b>	<b>138.04 %</b>	
271-790-727 Office Supplies	49.31	333.33	14.79 %	
271-790-728 Postage/Freight		8.33		
271-790-740 Tools & Supplies	563.13	333.33	168.94 %	
271-790-740.004 Books & Magazines	4,175.47	2,083.33	200.42 %	
<b>Total 271-790-740 Tools &amp; Supplies</b>	<b>4,738.60</b>	<b>2,416.66</b>	<b>196.08 %</b>	
271-790-741 Audio Visual Supp	281.09	208.33	134.93 %	
271-790-770 General Program Expenses		1,666.67		
271-790-770.001 Art at Your Feet		208.33		
271-790-770.002 Taste the State	172.78	208.33	82.94 %	
271-790-770.003 Blissfield Unbound	122.12	208.33	58.62 %	
271-790-770.004 Children's Programming	229.97	208.33	110.39 %	
271-790-770.005 Summer Reading		416.67		
<b>Total 271-790-770 General Program Expenses</b>	<b>524.87</b>	<b>2,916.66</b>	<b>18.00 %</b>	
271-790-771 General Gift Expenses				

	Actual	Budget	% of Budget	Total
271-790-771.001 Rotary Books		66.67		
271-790-771.002 Adopt-a-Mag		33.33		
271-790-771.003 Miscellaneous Memorial Gifts		16.67		
271-790-771.004 Misc Non-Memorial		16.67		
271-790-771.005 Grant Expenses		166.67		
271-790-771.006 Purchase Expenses		16.67		
271-790-771.007 Tuttle Funds		41.67		
<b>Total 271-790-771 General Gift Expenses</b>		<b>358.35</b>		
271-790-772 Additional Collection Expenses				
271-790-772.001 Lost Items Replaced		16.67		
271-790-772.002 Sales Income Expenses		333.33		
<b>Total 271-790-772 Additional Collection Expenses</b>		<b>350.00</b>		
271-790-802 Auditor	4,200.00	416.67	1,007.99 %	
271-790-807 Attorney Services	943.50	416.67	226.44 %	
271-790-817 Professional Svcs/Accounting /Payroll	140.20	791.67	17.71 %	
271-790-853 Telephone/Internet	50.00	166.67	30.00 %	
271-790-901 Publishing		8.33		
271-790-901.001 Newsletter		133.33		
<b>Total 271-790-901 Publishing</b>		<b>141.66</b>		
271-790-902				
271-790-902.001	710.47	139.58	509.01 %	
<b>Total 271-790-902</b>	<b>710.47</b>	<b>139.58</b>	<b>509.01 %</b>	
271-790-921 Electric		625.00		
271-790-923 Gas		416.67		
271-790-927 Water	68.35	83.33	82.02 %	
271-790-928 Sewer	67.96	83.33	81.56 %	
271-790-931 Building & Grounds Repair & Maintenance	4,484.73	1,666.67	269.08 %	
271-790-932 Equipment Repair & Maintenance	268.98	250.00	107.59 %	

	Actual	Budget	% of Budget	Total
271-790-956 Miscellaneous		41.67		
271-790-958 Licenses				
271-790-958.001 Movie Licenses		58.33		
<b>Total 271-790-958 Licenses</b>		<b>58.33</b>		
271-790-960 Workshops Conferences Education		208.33		
271-790-961 Bank Fees		8.33		
271-790-962 Memberships & Dues		25.00		
271-790-962.001 ILL/Woodlands Memberships		416.67		
271-790-962.002 OverDrive Advantage		58.33		
271-790-962.003 Freegal	1,850.00	175.00	1,057.14 %	
271-790-962.004 Other Online Subscriptions	948.84	1,000.00	94.88 %	
<b>Total 271-790-962 Memberships &amp; Dues</b>	<b>2,798.84</b>	<b>1,675.00</b>	<b>167.09 %</b>	
271-790-965 Property & Liability Insurance		1,250.00		
271-790-969 Maintenance Agreements		83.33		
271-790-969.001 Copier Maintenance	332.22	208.33	159.47 %	
271-790-969.002 Website Agreement		83.33		
271-790-969.003 Time Management Software Agreement		25.00		
271-790-969.004 Online Backup Agreement		16.67		
271-790-969.005 ILS Agreement		125.00		
<b>Total 271-790-969 Maintenance Agreements</b>	<b>332.22</b>	<b>541.66</b>	<b>61.33 %</b>	
271-790-971 Capital Projects		1,666.67		
271-790-977 New Equipment		833.33		
<b>Total 271-790 Library</b>	<b>52,378.35</b>	<b>40,943.71</b>	<b>127.93 %</b>	
271-791 Library Board				
271-791-702 Library Board Wages		300.00		
271-791-710 Library Board Social Security/Medicare		22.92		
<b>Total 271-791 Library Board</b>		<b>322.92</b>		

	Actual	Budget	% of Budget	Total
Total 271 --Library Fund	52,378.35	41,266.63	126.93 %	
<b>Total Expenses</b>	<b>52,378.35</b>	<b>41,266.63</b>	<b>126.93 %</b>	
NET OPERATING INCOME	109,527.37	-38,624.95	-283.57 %	
NET INCOME	\$109,527.37	\$ -38,624.95	-283.57 %	

# Statement of Activities - Actual vs Budget - YTD

October 2025 - January 2026

	Actual	Budget	% of Budget	Total
<b>INCOME</b>				
271-000-403 Tax Revenue	160,498.80			
271-000-540 State Revenue		2,333.32		
271-000-640 General Service Charges				
271-000-640.001 Non-Resident Service Charges	30.00	33.32	90.04 %	
271-000-640.002 Fax Service Charges		166.68		
271-000-640.003 Copy & Print Service Charges	374.15	166.68	224.47 %	
271-000-640.004 Lamination Service Charge		16.68		
271-000-640.005 Digital Transfers	30.00	16.68	179.86 %	
271-000-640.006 Poster Printing Service Charge		16.68		
271-000-640.007 Binding Service Charge		16.68		
271-000-640.008 Research Service Charges		16.68		
<b>Total 271-000-640 General Service Charges</b>	<b>434.15</b>	<b>450.08</b>	<b>96.46 %</b>	
271-000-642 Sales	115.25	333.32	34.58 %	
271-000-659 Fines & Other Desk Receipts	29.09	100.00	29.09 %	
271-000-660				
271-000-660.003 Penalty Fines		2,333.32		
<b>Total 271-000-660</b>	<b>2,333.32</b>	<b>2,333.32</b>		
271-000-665 Interest	4,170.17	1,816.68	229.55 %	
271-000-667 Rent	300.00	200.00	150.00 %	
271-000-674 Private Contributions & Donations	872.13	2,333.32	37.38 %	
271-000-684 Miscellaneous Revenue	134.17	666.68	20.13 %	
<b>Total Income</b>	<b>166,553.76</b>	<b>10,566.72</b>	<b>1,576.21 %</b>	
<b>GROSS PROFIT</b>	<b>166,553.76</b>	<b>10,566.72</b>	<b>1,576.21 %</b>	
<b>EXPENSES</b>				
271--Library Fund				

	Actual	Budget	% of Budget	Total
271-790 Library				
271-790-702 Wages	63,591.44	44,000.00	144.53 %	
271-790-703 Part Time Wages		25,333.32		
271-790-710 Social Security/Medicare / Employee Benefits	6,724.53	5,966.68	112.70 %	
271-790-710.001 Pension		283.32		
271-790-710.004 Disability/Life Insurance	215.88			
271-790-710.005 Health Reimbursement Account		8,533.32		
271-790-710.007 Workers Compensation Insurance	424.00	183.32	231.29 %	
271-790-710.008 Unemployment Insurance		583.32		
271-790-710.011 Health Insurance Reimbursement	7,609.80			
271-790-710.012 MERS Defined Contribution	4,454.76	4,383.32	101.63 %	
271-790-710.013 MERS Health Care Savings Plan	1,336.39	1,333.32	100.23 %	
271-790-710.014 MERS 457b Employer Contribution	891.00	883.32	100.87 %	
<b>Total 271-790-710 Social Security/Medicare / Employee Benefits</b>	<b>21,656.36</b>	<b>22,149.92</b>	<b>97.77 %</b>	
271-790-727 Office Supplies	1,205.08	1,333.32	90.38 %	
271-790-728 Postage/Freight		33.32		
271-790-740 Tools & Supplies	998.02	1,333.32	74.85 %	
271-790-740.004 Books & Magazines	12,331.60	8,333.32	147.98 %	
<b>Total 271-790-740 Tools &amp; Supplies</b>	<b>13,329.62</b>	<b>9,666.64</b>	<b>137.89 %</b>	
271-790-741 Audio Visual Supp	399.25	833.32	47.91 %	
271-790-770 General Program Expenses		6,666.68		
271-790-770.001 Art at Your Feet		833.32		
271-790-770.002 Taste the State	872.78	833.32	104.74 %	
271-790-770.003 Blissfield Unbound	1,357.30	833.32	162.88 %	
271-790-770.004 Children's Programming	1,731.51	833.32	207.78 %	
271-790-770.005 Summer Reading	184.35	1,666.68	11.06 %	
<b>Total 271-790-770 General Program Expenses</b>	<b>4,145.94</b>	<b>11,666.64</b>	<b>35.54 %</b>	
271-790-771 General Gift Expenses				
271-790-771.001 Rotary Books		266.68		

	Actual	Budget	% of Budget	Total
271-790-771.002 Adopt-a-Mag		133.32		
271-790-771.003 Miscellaneous Memorial Gifts		66.68		
271-790-771.004 Misc Non-Memorial		66.68		
271-790-771.005 Grant Expenses		666.68		
271-790-771.006 Purchase Expenses		66.68		
271-790-771.007 Tuttle Funds		166.68		
<b>Total 271-790-771 General Gift Expenses</b>		<b>1,433.40</b>		
271-790-772 Additional Collection Expenses				
271-790-772.001 Lost Items Replaced		66.68		
271-790-772.002 Sales Income Expenses		1,333.32		
<b>Total 271-790-772 Additional Collection Expenses</b>		<b>1,400.00</b>		
271-790-802 Auditor	4,200.00	1,666.68	252.00 %	
271-790-807 Attorney Services	3,940.00	1,666.68	236.40 %	
271-790-817 Professional Svcs/Accounting /Payroll	1,181.75	3,166.68	37.32 %	
271-790-853 Telephone/Internet	446.72	666.68	67.01 %	
271-790-901 Publishing		33.32		
271-790-901.001 Newsletter		533.32		
<b>Total 271-790-901 Publishing</b>		<b>566.64</b>		
271-790-902				
271-790-902.001	710.47	558.32	127.25 %	
<b>Total 271-790-902</b>	<b>710.47</b>	<b>558.32</b>	<b>127.25 %</b>	
271-790-921 Electric	1,888.58	2,500.00	75.54 %	
271-790-923 Gas	1,259.46	1,666.68	75.57 %	
271-790-927 Water	291.11	333.32	87.34 %	
271-790-928 Sewer	290.15	333.32	87.05 %	
271-790-931 Building & Grounds Repair & Maintenance	31,543.04	6,666.68	473.14 %	
271-790-932 Equipment Repair & Maintenance	268.98	1,000.00	26.90 %	
271-790-956 Miscellaneous		166.68		

	Actual	Budget	% of Budget	Total
271-790-958 Licenses				
271-790-958.001 Movie Licenses		233.32		
<b>Total 271-790-958 Licenses</b>		<b>233.32</b>		
271-790-960 Workshops Conferences Education	200.00	833.32	24.00 %	
271-790-961 Bank Fees		33.32		
271-790-962 Memberships & Dues	15.00	100.00	15.00 %	
271-790-962.001 ILL/Woodlands Memberships	36.82	1,666.68	2.21 %	
271-790-962.002 OverDrive Advantage	8.97	233.32	3.84 %	
271-790-962.003 Freegal	1,850.00	700.00	264.29 %	
271-790-962.004 Other Online Subscriptions	9,653.81	4,000.00	241.35 %	
<b>Total 271-790-962 Memberships &amp; Dues</b>	<b>11,564.60</b>	<b>6,700.00</b>	<b>172.61 %</b>	
271-790-965 Property & Liability Insurance	3,563.22	5,000.00	71.26 %	
271-790-969 Maintenance Agreements		333.32		
271-790-969.001 Copier Maintenance	971.29	833.32	116.56 %	
271-790-969.002 Website Agreement	45.00	333.32	13.50 %	
271-790-969.003 Time Management Software Agreement		100.00		
271-790-969.004 Online Backup Agreement		66.68		
271-790-969.005 ILS Agreement		500.00		
<b>Total 271-790-969 Maintenance Agreements</b>	<b>1,016.29</b>	<b>2,166.64</b>	<b>46.91 %</b>	
271-790-971 Capital Projects		6,666.68		
271-790-977 New Equipment	3,350.95	3,333.32	100.53 %	
<b>Total 271-790 Library</b>	<b>170,043.01</b>	<b>163,774.84</b>	<b>103.83 %</b>	
271-791 Library Board				
271-791-702 Library Board Wages		1,200.00		
271-791-710 Library Board Social Security/Medicare		91.68		
<b>Total 271-791 Library Board</b>	<b>1,291.68</b>			
<b>Total 271 --Library Fund</b>	<b>170,043.01</b>	<b>165,066.52</b>	<b>103.01 %</b>	
<b>Total Expenses</b>	<b>170,043.01</b>	<b>165,066.52</b>	<b>103.01 %</b>	

	Total		
	Actual	Budget	% of Budget
NET OPERATING INCOME	-3,489.25	-154,499.80	2.26 %
NET INCOME	\$ -3,489.25	\$ -154,499.80	2.26 %

# Statement of Activities - Actual vs Budget - Year

October 2025 - September 2026

	Actual	Budget	% of Budget	Total
<b>INCOME</b>				
271-000-403 Tax Revenue	160,498.80			
271-000-540 State Revenue		7,000.00		
271-000-640 General Service Charges				
271-000-640.001 Non-Resident Service Charges	30.00	100.00	30.00 %	
271-000-640.002 Fax Service Charges		500.00		
271-000-640.003 Copy & Print Service Charges	374.15	500.00	74.83 %	
271-000-640.004 Lamination Service Charge		50.00		
271-000-640.005 Digital Transfers	30.00	50.00	60.00 %	
271-000-640.006 Poster Printing Service Charge		50.00		
271-000-640.007 Binding Service Charge		50.00		
271-000-640.008 Research Service Charges		50.00		
<b>Total 271-000-640 General Service Charges</b>	<b>434.15</b>	<b>1,350.00</b>	<b>32.16 %</b>	
271-000-642 Sales	115.25	1,000.00	11.53 %	
271-000-659 Fines & Other Desk Receipts	29.09	300.00	9.70 %	
271-000-660				
271-000-660.003 Penalty Fines		7,000.00		
<b>Total 271-000-660</b>	<b>7,000.00</b>	<b>7,000.00</b>		
271-000-665 Interest	4,170.17	5,450.00	76.52 %	
271-000-667 Rent	300.00	600.00	50.00 %	
271-000-674 Private Contributions & Donations	872.13	7,000.00	12.46 %	
271-000-684 Miscellaneous Revenue	134.17	2,000.00	6.71 %	
<b>Total Income</b>	<b>166,553.76</b>	<b>31,700.00</b>	<b>525.41 %</b>	
<b>GROSS PROFIT</b>	<b>166,553.76</b>	<b>31,700.00</b>	<b>525.41 %</b>	
<b>EXPENSES</b>				
271--Library Fund				

	Actual	Budget	% of Budget	Total
271-790 Library				
271-790-702 Wages	63,591.44	132,000.00	48.18 %	
271-790-703 Part Time Wages		76,000.00		
271-790-710 Social Security/Medicare / Employee Benefits	6,724.53	17,900.00	37.57 %	
271-790-710.001 Pension		850.00		
271-790-710.004 Disability/Life Insurance	269.07			
271-790-710.005 Health Reimbursement Account		25,600.00		
271-790-710.007 Workers Compensation Insurance	424.00	550.00	77.09 %	
271-790-710.008 Unemployment Insurance		1,750.00		
271-790-710.011 Health Insurance Reimbursement	7,609.80			
271-790-710.012 MERS Defined Contribution	4,454.76	13,150.00	33.88 %	
271-790-710.013 MERS Health Care Savings Plan	1,336.39	4,000.00	33.41 %	
271-790-710.014 MERS 457b Employer Contribution	891.00	2,650.00	33.62 %	
<b>Total 271-790-710 Social Security/Medicare / Employee Benefits</b>	<b>21,709.55</b>	<b>66,450.00</b>	<b>32.67 %</b>	
271-790-727 Office Supplies	1,321.37	4,000.00	33.03 %	
271-790-728 Postage/Freight		100.00		
271-790-740 Tools & Supplies	1,034.48	4,000.00	25.86 %	
271-790-740.004 Books & Magazines	12,450.48	25,000.00	49.80 %	
<b>Total 271-790-740 Tools &amp; Supplies</b>	<b>13,484.96</b>	<b>29,000.00</b>	<b>46.50 %</b>	
271-790-741 Audio Visual Supp	419.20	2,500.00	16.77 %	
271-790-770 General Program Expenses		20,000.00		
271-790-770.001 Art at Your Feet		2,500.00		
271-790-770.002 Taste the State	2,633.26	2,500.00	105.33 %	
271-790-770.003 Blissfield Unbound	1,457.30	2,500.00	58.29 %	
271-790-770.004 Children's Programming	2,020.32	2,500.00	80.81 %	
271-790-770.005 Summer Reading	184.35	5,000.00	3.69 %	
<b>Total 271-790-770 General Program Expenses</b>	<b>6,295.23</b>	<b>35,000.00</b>	<b>17.99 %</b>	
271-790-771 General Gift Expenses				
271-790-771.001 Rotary Books		800.00		

	Actual	Budget	Total % of Budget
271-790-771.002 Adopt-a-Mag		400.00	
271-790-771.003 Miscellaneous Memorial Gifts		200.00	
271-790-771.004 Misc Non-Memorial		200.00	
271-790-771.005 Grant Expenses		2,000.00	
271-790-771.006 Purchase Expenses		200.00	
271-790-771.007 Tuttle Funds	100.00	500.00	20.00 %
<b>Total 271-790-771 General Gift Expenses</b>	<b>100.00</b>	<b>4,300.00</b>	<b>2.33 %</b>
271-790-772 Additional Collection Expenses			
271-790-772.001 Lost Items Replaced	50.99	200.00	25.50 %
271-790-772.002 Sales Income Expenses		4,000.00	
<b>Total 271-790-772 Additional Collection Expenses</b>	<b>50.99</b>	<b>4,200.00</b>	<b>1.21 %</b>
271-790-802 Auditor	4,200.00	5,000.00	84.00 %
271-790-807 Attorney Services	3,940.00	5,000.00	78.80 %
271-790-817 Professional Svcs/Accounting /Payroll	1,181.75	9,500.00	12.44 %
271-790-853 Telephone/Internet	578.95	2,000.00	28.95 %
271-790-901 Publishing		100.00	
271-790-901.001 Newsletter		1,600.00	
<b>Total 271-790-901 Publishing</b>		<b>1,700.00</b>	
271-790-902			
271-790-902.001	710.47	1,675.00	42.42 %
<b>Total 271-790-902</b>	<b>710.47</b>	<b>1,675.00</b>	<b>42.42 %</b>
271-790-921 Electric	1,888.58	7,500.00	25.18 %
271-790-923 Gas	1,259.46	5,000.00	25.19 %
271-790-927 Water	291.11	1,000.00	29.11 %
271-790-928 Sewer	290.15	1,000.00	29.02 %
271-790-931 Building & Grounds Repair & Maintenance	31,591.83	20,000.00	157.96 %
271-790-932 Equipment Repair & Maintenance	268.98	3,000.00	8.97 %
271-790-956 Miscellaneous		500.00	

	Actual	Budget	% of Budget	Total
271-790-958 Licenses				
271-790-958.001 Movie Licenses		700.00		
<b>Total 271-790-958 Licenses</b>		<b>700.00</b>		
271-790-960 Workshops Conferences Education	200.00	2,500.00	8.00 %	
271-790-961 Bank Fees		100.00		
271-790-962 Memberships & Dues	15.00	300.00	5.00 %	
271-790-962.001 ILL/Woodlands Memberships	36.82	5,000.00	0.74 %	
271-790-962.002 OverDrive Advantage	8.97	700.00	1.28 %	
271-790-962.003 Freegal	1,850.00	2,100.00	88.10 %	
271-790-962.004 Other Online Subscriptions	9,653.81	12,000.00	80.45 %	
<b>Total 271-790-962 Memberships &amp; Dues</b>	<b>11,564.60</b>	<b>20,100.00</b>	<b>57.54 %</b>	
271-790-965 Property & Liability Insurance	3,563.22	15,000.00	23.75 %	
271-790-969 Maintenance Agreements		1,000.00		
271-790-969.001 Copier Maintenance	971.29	2,500.00	38.85 %	
271-790-969.002 Website Agreement	45.00	1,000.00	4.50 %	
271-790-969.003 Time Management Software Agreement		300.00		
271-790-969.004 Online Backup Agreement		200.00		
271-790-969.005 ILS Agreement		1,500.00		
<b>Total 271-790-969 Maintenance Agreements</b>	<b>1,016.29</b>	<b>6,500.00</b>	<b>15.64 %</b>	
271-790-971 Capital Projects		20,000.00		
271-790-977 New Equipment	3,350.95	10,000.00	33.51 %	
<b>Total 271-790 Library</b>	<b>172,869.08</b>	<b>491,325.00</b>	<b>35.18 %</b>	
271-791 Library Board				
271-791-702 Library Board Wages		3,600.00		
271-791-710 Library Board Social Security/Medicare		275.00		
<b>Total 271-791 Library Board</b>		<b>3,875.00</b>		
<b>Total 271 --Library Fund</b>	<b>172,869.08</b>	<b>495,200.00</b>	<b>34.91 %</b>	
<b>Total Expenses</b>	<b>172,869.08</b>	<b>495,200.00</b>	<b>34.91 %</b>	

	Actual	Budget	% of Budget	Total
NET OPERATING INCOME	-6,315.32	-463,500.00	1.36 %	
NET INCOME	\$ -6,315.32	\$ -463,500.00	1.36 %	

# Transaction Detail by Account

January 2026

Date	Transaction Type	Num	Name	Amount	Balance
<b>271-000-001 New BSB Library Operations Account</b>					
01/05/2026	Deposit			23,968.40	23,968.40
01/06/2026	Bill Payment (Check)	552	The Daily Telegram	-62.99	23,905.41
01/06/2026	Bill Payment (Check)	547	B Brooks Consulting LLC	-10.00	23,895.41
01/06/2026	Bill Payment (Check)	548	Amazon Capital Services	-1,221.00	22,674.41
01/06/2026	Bill Payment (Check)	545	D & P Communications	-50.00	22,624.41
01/06/2026	Bill Payment (Check)	558	MeadowBrook Media Adrian	-400.00	22,224.41
01/06/2026	Bill Payment (Check)	550	US Bank Equipment Finance	-95.24	22,129.17
01/06/2026	Bill Payment (Check)	553	Newsbank, Inc	-1,718.00	20,411.17
01/06/2026	Bill Payment (Check)	544	Kanopy, Inc	-26.35	20,384.82
01/06/2026	Bill Payment (Check)	559	Wolfe's Lawn Care & Landscaping	-1,100.00	19,284.82
01/06/2026	Bill Payment (Check)	546	William Tiede	-100.00	19,184.82
01/06/2026	Bill Payment (Check)	549	GTF3 LLC (Tristan Brown)	-1,081.00	18,103.82
01/06/2026	Bill Payment (Check)	555	The Hartford	-53.19	18,050.63
01/06/2026	Bill Payment (Check)	556	Village of Blissfield	-140.50	17,910.13
01/06/2026	Bill Payment (Check)	557	Dow Jones & Company, Inc.	-500.00	17,410.13
01/06/2026	Bill Payment (Check)	554	TLC Community CU	-576.76	16,833.37
01/06/2026	Bill Payment (Check)	551	Midwest Tape / Hoopla	-692.08	16,141.29
01/07/2026	Deposit			28,093.99	44,235.28
01/12/2026	Deposit			24,884.11	69,119.39
01/12/2026	Transfer			-30,000.00	39,119.39
01/19/2026	Bill Payment (Check)	564	Shoemaker Heating and Plumbing	-1,855.00	37,264.39
01/19/2026	Bill Payment (Check)	562	Mannik Smith Group	-3,000.00	34,264.39

Date	Transaction Type	Num	Name	Amount	Balance
01/19/2026	Bill Payment (Check)	567	BHM CPA Group	-4,200.00	30,064.39
01/19/2026	Bill Payment (Check)	569	Stevens Disposal & Recycling Service, Inc	-86.25	29,978.14
01/19/2026	Bill Payment (Check)	561	Potterville Benton Township District Lib	-84.00	29,894.14
01/19/2026	Bill Payment (Check)	565	Asia Hawkins	-100.00	29,794.14
01/19/2026	Bill Payment (Check)	560	Consumers Energy	-1,089.46	28,704.68
01/19/2026	Bill Payment (Check)	563	Pro Quest LLC	-1,200.00	27,504.68
01/19/2026	Bill Payment (Check)	568	Library Ideas	-1,850.00	25,654.68
01/19/2026	Bill Payment (Check)	566	Ingram Library Services	-216.09	25,438.59
01/21/2026	Deposit			29,643.33	55,081.92
01/21/2026	Bill Payment (Check)	571	Jayde Kahn	-172.78	54,909.14
01/21/2026	Bill Payment (Check)	570	Foster, Swift, Collins & Smith, PC	-943.50	53,965.64
01/27/2026	Deposit			53,908.97	107,874.61
<b>Total for 271-000-001 New BSB Library Operations Account</b>				<b>\$107,874.61</b>	
<b>271-000-002 Savings Accounts</b>					
<b>271-000-002.001 New BSB Library Savings Account</b>					
01/07/2026	Deposit			402.00	402.00
<b>Total for 271-000-002.001 New BSB Library Savings Account</b>				<b>\$402.00</b>	
<b>Total for 271-000-002 Savings Accounts</b>				<b>\$402.00</b>	
<b>271-000-003 TLC CD</b>					
01/07/2026	Deposit			10.52	10.52
<b>Total for 271-000-003 TLC CD</b>				<b>\$10.52</b>	
<b>271-000-007 BSB Payroll Account</b>					
01/02/2026	Expense		Alerus Retirement	-498.72	-498.72
01/02/2026	Expense		Alerus Retirement	-149.61	-648.33
01/02/2026	Expense		Alerus Retirement	-286.69	-935.02

Date	Transaction Type	Num	Name	Amount	Balance
01/05/2026	Expense			-3,628.96	-4,563.98
01/12/2026	Transfer			30,000.00	25,436.02
01/15/2026	Expense			-2,166.96	23,269.06
01/15/2026	Expense		Workforce PayHub	-65.10	23,203.96
01/15/2026	Expense			-5,789.82	17,414.14
01/16/2026	Expense		Alerus Retirement	-286.69	17,127.45
01/16/2026	Expense		Alerus Retirement	-498.72	16,628.73
01/16/2026	Expense		Alerus Retirement	-149.61	16,479.12
01/29/2026	Expense		Workforce PayHub	-65.10	16,414.02
01/29/2026	Expense			-6,532.52	9,881.50
01/29/2026	Expense			-2,538.93	7,342.57
01/30/2026	Expense		Alerus Retirement	-149.61	7,192.96
01/30/2026	Expense		Alerus Retirement	-498.72	6,694.24
01/30/2026	Expense		Alerus Retirement	-286.69	6,407.55
<b>Total for 271-000-007 BSB Payroll Account</b>				<b>\$6,407.55</b>	
<b>271-000-017 Michigan CLASS Accounts</b>					
<b>271-000-017.001 Investment Fund MI-01-1059-0001</b>					
01/31/2026	Deposit		INTEREST	426.85	426.85
<b>Total for 271-000-017.001 Investment Fund MI-01-1059-0001</b>				<b>\$426.85</b>	
<b>271-000-017.002 Contingency Fund MI-01-1059-0002</b>					
01/31/2026	Deposit		INTEREST	166.48	166.48
<b>Total for 271-000-017.002 Contingency Fund MI-01-1059-0002</b>				<b>\$166.48</b>	
<b>271-000-017.003 General Fund MI-01-1059-0003</b>					
01/31/2026	Deposit		INTEREST	401.07	401.07
<b>Total for 271-000-017.003 General Fund MI-01-1059-0003</b>				<b>\$401.07</b>	
<b>Total for 271-000-017 Michigan CLASS Accounts</b>				<b>\$994.40</b>	

Date	Transaction Type	Num	Name	Amount	Balance
<b>271-000-202 Library Accounts Payable</b>					
01/01/2026	Bill	2001	B Brooks Consulting LLC	10.00	10.00
01/01/2026	Bill	10656536	D & P Communications	50.00	60.00
01/01/2026	Bill	1V11-PGMD-KH1J	Amazon Capital Services	1,221.00	1,281.00
01/04/2026	Bill		Asia Hawkins	100.00	1,381.00
01/06/2026	Bill Payment (Check)	557	Dow Jones & Company, Inc.	-500.00	881.00
01/06/2026	Bill	01/22/2026	William Tiede	100.00	981.00
01/06/2026	Bill Payment (Check)	544	Kanopy, Inc	-26.35	954.65
01/06/2026	Bill Payment (Check)	545	D & P Communications	-50.00	904.65
01/06/2026	Bill Payment (Check)	546	William Tiede	-100.00	804.65
01/06/2026	Bill Payment (Check)	547	B Brooks Consulting LLC	-10.00	794.65
01/06/2026	Bill Payment (Check)	548	Amazon Capital Services	-1,221.00	-426.35
01/06/2026	Bill Payment (Check)	549	GTF3 LLC (Tristan Brown)	-1,081.00	-1,507.35
01/06/2026	Bill Payment (Check)	550	US Bank Equipment Finance	-95.24	-1,602.59
01/06/2026	Bill Payment (Check)	551	Midwest Tape / Hoopla	-692.08	-2,294.67
01/06/2026	Bill Payment (Check)	552	The Daily Telegram	-62.99	-2,357.66
01/06/2026	Bill Payment (Check)	553	Newsbank, Inc	-1,718.00	-4,075.66
01/06/2026	Bill Payment (Check)	554	TLC Community CU	-576.76	-4,652.42
01/06/2026	Bill Payment (Check)	555	The Hartford	-53.19	-4,705.61
01/06/2026	Bill Payment (Check)	556	Village of Blissfield	-140.50	-4,846.11
01/06/2026	Bill Payment (Check)	558	MeadowBrook Media Adrian	-400.00	-5,246.11
01/06/2026	Bill Payment (Check)	559	Wolfe's Lawn Care & Landscaping	-1,100.00	-6,346.11
01/08/2026	Bill	101010765	Shoemaker Heating and Plumbing	1,855.00	-4,491.11
01/10/2026	Bill	1101875	Stevens Disposal & Recycling Service, Inc	86.25	-4,404.86

Date	Transaction Type	Num	Name	Amount	Balance
01/13/2026	Bill	93669411	Ingram Library Services	216.09	-4,188.77
01/14/2026	Bill	932169	Foster, Swift, Collins & Smith, PC	943.50	-3,245.27
01/15/2026	Bill	1.21.26	Jayde Kahn	172.78	-3,072.49
01/15/2026	Bill	2168	BHM CPA Group	4,200.00	1,127.51
01/16/2026	Bill	123117	Library Ideas	1,850.00	2,977.51
01/16/2026	Bill	93767429	Ingram Library Services	3,766.22	6,743.73
01/19/2026	Bill Payment (Check)	568	Library Ideas	-1,850.00	4,893.73
01/19/2026	Bill Payment (Check)	569	Stevens Disposal & Recycling Service, Inc	-86.25	4,807.48
01/19/2026	Bill Payment (Check)	562	Mannik Smith Group	-3,000.00	1,807.48
01/19/2026	Bill Payment (Check)	561	Potterville Benton Township District Lib	-84.00	1,723.48
01/19/2026	Bill Payment (Check)	560	Consumers Energy	-1,089.46	634.02
01/19/2026	Bill Payment (Check)	563	Pro Quest LLC	-1,200.00	-565.98
01/19/2026	Bill Payment (Check)	564	Shoemaker Heating and Plumbing	-1,855.00	-2,420.98
01/19/2026	Bill Payment (Check)	565	Asia Hawkins	-100.00	-2,520.98
01/19/2026	Bill Payment (Check)	566	Ingram Library Services	-216.09	-2,737.07
01/19/2026	Bill Payment (Check)	567	BHM CPA Group	-4,200.00	-6,937.07
01/21/2026	Bill Payment (Check)	571	Jayde Kahn	-172.78	-7,109.85
01/21/2026	Bill Payment (Check)	570	Foster, Swift, Collins & Smith, PC	-943.50	-8,053.35
01/21/2026	Vendor Credit	D89970EO	Ingram Library Services	-57.73	-8,111.08
01/23/2026	Bill	3048027	Applied Innovation	236.98	-7,874.10
01/26/2026	Bill	93970501	Ingram Library Services	190.31	-7,683.79
01/29/2026	Bill		Village of Blissfield	136.31	-7,547.48
01/29/2026	Bill	94073346	Ingram Library Services	16.20	-7,531.28
01/29/2026	Bill	574364774	US Bank Equipment Finance	95.24	-7,436.04
01/31/2026	Bill	489179	Kanopy, Inc	39.10	-7,396.94

Date	Transaction Type	Num	Name	Amount	Balance
01/31/2026	Bill	Jan 2026	TLC Community CU	1,291.93	-6,105.01
01/31/2026	Bill		Wolfe's Lawn Care & Landscaping	2,100.00	-4,005.01
01/31/2026	Bill	508386654	Midwest Tape / Hoopla	909.74	-3,095.27
<b>Total for 271-000-202 Library Accounts Payable</b>				<b>\$ -3,095.27</b>	

#### 271-000-210 TLC Visa CC

01/01/2026	Expense		Collaborative Summer Library Program	4.37	4.37
01/06/2026	Expense		USPS	4.47	8.84
01/08/2026	Expense		Paypal NCH Software	24.99	33.83
01/16/2026	Expense		Tech Soup	5.00	38.83
01/18/2026	Expense		Costco	101.73	140.56
01/18/2026	Expense			37.09	177.65
01/20/2026	Expense			710.47	888.12
01/27/2026	Expense		Tech Soup	330.00	1,218.12
01/30/2026	Expense			12.72	1,230.84
01/30/2026	Expense			16.42	1,247.26
01/31/2026	Expense			15.57	1,262.83
01/31/2026	Bill	Jan 2026	TLC Community CU	-1,291.93	-29.10
01/31/2026	Expense		Lena's	14.84	-14.26
01/31/2026	Expense		Blissfield Marketplace	14.26	0.00
<b>Total for 271-000-210 TLC Visa CC</b>				<b>\$0.00</b>	

#### Payroll Liabilities

01/02/2026	Expense		Alerus Retirement	-286.69	-286.69
01/02/2026	Expense		Alerus Retirement	-498.72	-785.41
01/02/2026	Journal Entry	1.2.26 PR		13,820.96	13,035.55
01/02/2026	Expense		Alerus Retirement	-149.61	12,885.94
01/05/2026	Expense			-3,628.96	9,256.98

Date	Transaction Type	Num	Name	Amount	Balance
01/15/2026	Expense			-2,166.96	7,090.02
01/15/2026	Expense			-5,789.82	1,300.20
01/16/2026	Expense		Alerus Retirement	-286.69	1,013.51
01/16/2026	Journal Entry	1.16.26 PR		8,891.80	9,905.31
01/16/2026	Expense		Alerus Retirement	-498.72	9,406.59
01/16/2026	Expense		Alerus Retirement	-149.61	9,256.98
01/29/2026	Expense			-6,532.52	2,724.46
01/29/2026	Expense			-2,538.93	185.53
01/30/2026	Expense		Alerus Retirement	-286.69	-101.16
01/30/2026	Journal Entry	1.30.26 PR		10,006.47	9,905.31
01/30/2026	Expense		Alerus Retirement	-149.61	9,755.70
01/30/2026	Expense		Alerus Retirement	-498.72	9,256.98

---

**Total for Payroll Liabilities** **\$9,256.98**

**271-000-403 Tax Revenue**

01/05/2026	Deposit			10,719.03	10,719.03
01/05/2026	Deposit			7,582.27	18,301.30
01/05/2026	Deposit			5,667.10	23,968.40
01/07/2026	Deposit			28,093.99	52,062.39
01/12/2026	Deposit			24,884.11	76,946.50
01/21/2026	Deposit			29,643.33	106,589.83
01/27/2026	Deposit			53,908.97	160,498.80

---

**Total for 271-000-403 Tax Revenue** **\$160,498.80**

**271-000-640 General Service Charges**

**271-000-640.001 Non-Resident Service Charges**

01/07/2026	Deposit			30.00	30.00
------------	---------	--	--	-------	-------

---

**Total for 271-000-640.001 Non-Resident Service Charges** **\$30.00**

**271-000-640.003 Copy & Print Service Charges**

Date	Transaction Type	Num	Name	Amount	Balance
01/07/2026	Deposit			131.45	131.45
01/07/2026	Deposit			16.00	147.45
01/07/2026	Deposit			2.00	149.45
<b>Total for 271-000-640.003 Copy &amp; Print Service Charges</b>				<b>\$149.45</b>	
<b>Total for 271-000-640 General Service Charges</b>				<b>\$179.45</b>	
<b>271-000-642 Sales</b>					
01/07/2026	Deposit			18.00	18.00
<b>Total for 271-000-642 Sales</b>				<b>\$18.00</b>	
<b>271-000-659 Fines &amp; Other Desk Receipts</b>					
01/07/2026	Deposit			18.09	18.09
<b>Total for 271-000-659 Fines &amp; Other Desk Receipts</b>				<b>\$18.09</b>	
<b>271-000-665 Interest</b>					
01/07/2026	Deposit			10.52	10.52
01/31/2026	Deposit	INTEREST		401.07	411.59
01/31/2026	Deposit	INTEREST		426.85	838.44
01/31/2026	Deposit	INTEREST		166.48	1,004.92
<b>Total for 271-000-665 Interest</b>				<b>\$1,004.92</b>	
<b>271-000-667 Rent</b>					
01/07/2026	Deposit			100.00	100.00
<b>Total for 271-000-667 Rent</b>				<b>\$100.00</b>	
<b>271-000-674 Private Contributions &amp; Donations</b>					
01/07/2026	Deposit			86.46	86.46
<b>Total for 271-000-674 Private Contributions &amp; Donations</b>				<b>\$86.46</b>	
<b>271--Library Fund</b>					
<b>271-790 Library</b>					
<b>271-790-702 Wages</b>					

Date	Transaction Type	Num	Name	Amount	Balance
01/02/2026	Journal Entry	1.2.26 PR		10,148.94	10,148.94
01/16/2026	Journal Entry	1.16.26 PR		7,373.00	17,521.94
01/30/2026	Journal Entry	1.30.26 PR		7,553.61	25,075.55
<b>Total for 271-790-702 Wages</b>				<b>\$25,075.55</b>	
<b>271-790-710 Social Security/Medicare / Employee Benefits</b>					
01/02/2026	Journal Entry	1.2.26 PR		1,233.06	1,233.06
01/16/2026	Journal Entry	1.16.26 PR		770.72	2,003.78
01/30/2026	Journal Entry	1.30.26 PR		858.50	2,862.28
<b>Total for 271-790-710 Social Security/Medicare / Employee Benefits</b>				<b>\$2,862.28</b>	
<b>271-790-710.011 Health Insurance Reimbursement</b>					
01/02/2026	Journal Entry	1.2.26 PR		1,690.88	1,690.88
01/16/2026	Journal Entry	1.16.26 PR		0.00	1,690.88
01/30/2026	Journal Entry	1.30.26 PR		846.28	2,537.16
<b>Total for 271-790-710.011 Health Insurance Reimbursement</b>				<b>\$2,537.16</b>	
<b>271-790-710.012 MERS Defined Contribution</b>					
01/02/2026	Journal Entry	1.2.26 PR		498.72	498.72
01/16/2026	Journal Entry	1.16.26 PR		498.72	997.44
01/30/2026	Journal Entry	1.30.26 PR		498.72	1,496.16
<b>Total for 271-790-710.012 MERS Defined Contribution</b>				<b>\$1,496.16</b>	
<b>271-790-710.013 MERS Health Care Savings Plan</b>					
01/02/2026	Journal Entry	1.2.26 PR		149.61	149.61
01/16/2026	Journal Entry	1.16.26 PR		149.61	299.22
01/30/2026	Journal Entry	1.30.26 PR		149.61	448.83
<b>Total for 271-790-710.013 MERS Health Care Savings Plan</b>				<b>\$448.83</b>	
<b>271-790-710.014 MERS 457b Employer Contribution</b>					
01/02/2026	Journal Entry	1.2.26 PR		99.75	99.75

Date	Transaction Type	Num	Name	Amount	Balance
01/16/2026	Journal Entry	1.16.26 PR		99.75	199.50
01/30/2026	Journal Entry	1.30.26 PR		99.75	299.25
<b>Total for 271-790-710.014 MERS 457b Employer Contribution</b>				<b>\$299.25</b>	
<b>Total for 271-790-710 Social Security/Medicare / Employee Benefits with sub-accounts</b>				<b>\$7,643.68</b>	
<b>271-790-727 Office Supplies</b>					
01/01/2026	Bill	1V11-PGMD-KH1J	Amazon Capital Services	49.31	49.31
<b>Total for 271-790-727 Office Supplies</b>				<b>\$49.31</b>	
<b>271-790-740 Tools &amp; Supplies</b>					
01/01/2026	Bill	1V11-PGMD-KH1J	Amazon Capital Services	120.48	120.48
01/08/2026	Expense		Paypal NCH Software	24.99	145.47
01/16/2026	Expense		Tech Soup	5.00	150.47
01/18/2026	Expense			37.09	187.56
01/18/2026	Expense		Costco	45.57	233.13
01/27/2026	Expense		Tech Soup	330.00	563.13
<b>Total for 271-790-740 Tools &amp; Supplies</b>				<b>\$563.13</b>	
<b>271-790-740.004 Books &amp; Magazines</b>					
01/01/2026	Bill	1V11-PGMD-KH1J	Amazon Capital Services	44.38	44.38
01/13/2026	Bill	93669411	Ingram Library Services	216.09	260.47
01/16/2026	Bill	93767429	Ingram Library Services	3,766.22	4,026.69
01/21/2026	Vendor Credit	D89970EO	Ingram Library Services	-57.73	3,968.96
01/26/2026	Bill	93970501	Ingram Library Services	190.31	4,159.27
01/29/2026	Bill	94073346	Ingram Library Services	16.20	4,175.47
<b>Total for 271-790-740.004 Books &amp; Magazines</b>				<b>\$4,175.47</b>	
<b>Total for 271-790-740 Tools &amp; Supplies with sub-accounts</b>				<b>\$4,738.60</b>	
<b>271-790-741 Audio Visual Supp</b>					

Date	Transaction Type	Num	Name	Amount	Balance
01/01/2026	Bill	1V11-PGMD-KH1J	Amazon Capital Services	281.09	281.09
<b>Total for 271-790-741 Audio Visual Supp</b>				<b>\$281.09</b>	
<b>271-790-770 General Program Expenses</b>					
<b>271-790-770.002 Taste the State</b>					
01/15/2026	Bill	1.21.26	Jayde Kahn	172.78	172.78
<b>Total for 271-790-770.002 Taste the State</b>				<b>\$172.78</b>	
<b>271-790-770.003 Blissfield Unbound</b>					
01/01/2026	Expense		Collaborative Summer Library Program	4.37	4.37
01/01/2026	Bill	1V11-PGMD-KH1J	Amazon Capital Services	13.28	17.65
01/04/2026	Bill		Asia Hawkins	100.00	117.65
01/06/2026	Expense		USPS	4.47	122.12
<b>Total for 271-790-770.003 Blissfield Unbound</b>				<b>\$122.12</b>	
<b>271-790-770.004 Children's Programming</b>					
01/06/2026	Bill	01/22/2026	William Tiede	100.00	100.00
01/18/2026	Expense		Costco	56.16	156.16
01/30/2026	Expense			12.72	168.88
01/30/2026	Expense			16.42	185.30
01/31/2026	Expense		Lena's	14.84	200.14
01/31/2026	Expense			15.57	215.71
01/31/2026	Expense		Blissfield Marketplace	14.26	229.97
<b>Total for 271-790-770.004 Children's Programming</b>				<b>\$229.97</b>	
<b>Total for 271-790-770 General Program Expenses</b>				<b>\$524.87</b>	
<b>271-790-802 Auditor</b>					
01/15/2026	Bill	2168	BHM CPA Group	4,200.00	4,200.00
<b>Total for 271-790-802 Auditor</b>				<b>\$4,200.00</b>	

Date	Transaction Type	Num	Name	Amount	Balance
<b>271-790-807 Attorney Services</b>					
01/14/2026	Bill	932169	Foster, Swift, Collins & Smith, PC	943.50	943.50
<b>Total for 271-790-807 Attorney Services</b>				<b>\$943.50</b>	
<b>271-790-817 Professional Svcs/Accounting /Payroll</b>					
01/01/2026	Bill	2001	B Brooks Consulting LLC	10.00	10.00
01/15/2026	Expense		Workforce PayHub	65.10	75.10
01/29/2026	Expense		Workforce PayHub	65.10	140.20
<b>Total for 271-790-817 Professional Svcs/Accounting /Payroll</b>				<b>\$140.20</b>	
<b>271-790-853 Telephone/Internet</b>					
01/01/2026	Bill	10656536	D & P Communications	50.00	50.00
<b>Total for 271-790-853 Telephone/Internet</b>				<b>\$50.00</b>	
<b>271-790-902</b>					
<b>271-790-902.001</b>					
01/20/2026	Expense			710.47	710.47
<b>Total for 271-790-902.001</b>				<b>\$710.47</b>	
<b>Total for 271-790-902</b>				<b>\$710.47</b>	
<b>271-790-927 Water</b>					
01/29/2026	Bill		Village of Blissfield	68.35	68.35
<b>Total for 271-790-927 Water</b>				<b>\$68.35</b>	
<b>271-790-928 Sewer</b>					
01/29/2026	Bill		Village of Blissfield	67.96	67.96
<b>Total for 271-790-928 Sewer</b>				<b>\$67.96</b>	
<b>271-790-931 Building &amp; Grounds Repair &amp; Maintenance</b>					
01/01/2026	Bill	1V11-PGMD-KH1J	Amazon Capital Services	443.48	443.48
01/08/2026	Bill	101010765	Shoemaker Heating and Plumbing	1,855.00	2,298.48

Date	Transaction Type	Num	Name	Amount	Balance
01/10/2026	Bill	1101875	Stevens Disposal & Recycling Service, Inc	86.25	2,384.73
01/31/2026	Bill		Wolfe's Lawn Care & Landscaping	2,100.00	4,484.73
<b>Total for 271-790-931 Building &amp; Grounds Repair &amp; Maintenance</b>				<b>\$4,484.73</b>	
<b>271-790-932 Equipment Repair &amp; Maintenance</b>					
01/01/2026	Bill	1V11-PGMD-KH1J	Amazon Capital Services	268.98	268.98
<b>Total for 271-790-932 Equipment Repair &amp; Maintenance</b>				<b>\$268.98</b>	
<b>271-790-962 Memberships &amp; Dues</b>					
<b>271-790-962.003 Freegal</b>					
01/16/2026	Bill	123117	Library Ideas	1,850.00	1,850.00
<b>Total for 271-790-962.003 Freegal</b>				<b>\$1,850.00</b>	
<b>271-790-962.004 Other Online Subscriptions</b>					
01/31/2026	Bill	508386654	Midwest Tape / Hoopla	909.74	909.74
01/31/2026	Bill	489179	Kanopy, Inc	39.10	948.84
<b>Total for 271-790-962.004 Other Online Subscriptions</b>				<b>\$948.84</b>	
<b>Total for 271-790-962 Memberships &amp; Dues</b>				<b>\$2,798.84</b>	
<b>271-790-969 Maintenance Agreements</b>					
<b>271-790-969.001 Copier Maintenance</b>					
01/23/2026	Bill	3048027	Applied Innovation	236.98	236.98
01/29/2026	Bill	574364774	US Bank Equipment Finance	95.24	332.22
<b>Total for 271-790-969.001 Copier Maintenance</b>				<b>\$332.22</b>	
<b>Total for 271-790-969 Maintenance Agreements</b>				<b>\$332.22</b>	
<b>Total for 271-790 Library</b>				<b>\$52,378.35</b>	
<b>Total for 271--Library Fund</b>				<b>\$52,378.35</b>	



THE SCHULTZ-HOLMES DISTRICT LIBRARY

# Strategic Plan

2026-2029



407 South Lane Street  
Blissfield, MI 49228



517-486-2858



# Our History

## 1935

Community members form a Library Association to bring a county library substation to Blissfield through a federal-state relief program. When federal funding ends, local support keeps the library open.

## 1936

Blissfield voters approve the creation of a village library, officially establishing the Blissfield Public Library.

## 1939

The library settles into the former Jipson-Carter State Bank Building at Pearl and Adrian Streets.

## 1956

The Schultz-Holmes Memorial Library is dedicated at its current location, funded by a bequest from Martha Schultz in memory of her family.

## 2009

The library becomes an independent village library, separating from the Lenawee County Library system and receiving state funding directly.

## 2022

Village funding constraints prompt the library to seek a more sustainable, community-wide funding model.

## 2024

In partnership with Blissfield Community Schools, the Schultz-Holmes District Library (SHDL) is formed. Voters approve a 1.25 millage, securing long-term local support.



# Learning Begins Here

For its patrons, the Schultz-Holmes District Library (SHDL) is a point of “first contact” with ideas and information beyond the local community.

Many children enter the library before they enter school, making SHDL their first exposure to learning resources outside their home and an essential partner to local schools.

For adults, the library is often the first step in seeking answers, whether for formal research, practical questions, personal interests, or lifelong learning.

For many in the Blissfield area, it remains the primary source of education after high school, supporting homeschooling, job preparation, and continued personal growth.

The library serves as an on-ramp to broader information networks, connecting patrons to other libraries through interlibrary loan and to a wide range of digital resources, databases, and downloadable materials that bring the library directly into homes and public spaces.



# Impact of Millage

## What's New

Thanks to the generous support of our community, a millage was successfully passed in August 2024. This increase of funding has allowed us to expand current offerings and explore new and exciting opportunities to better serve the community.

There have been over **250** in-house programs offered since August 2024.

We have been able to introduce new programs, some suggested by patrons, that would not have been possible before the millage.

### **A few examples include:**

- Online services such as Educate Station that offers worksheets and lesson plans for pre-K through fifth grade
- Early learning backpacks with educational books and activities with different STEM themes for learning at home
- One Seed, One State program, with plans to launch seed library
- Flower Arranging & Charcuterie classes



THE SCHULTZ-HOLMES DISTRICT LIBRARY

# Impact of Millage

## What's Improved

In addition to adding new offerings, we have been able to expand existing services and programs, upgrade equipment, and better maintain our facilities.

### **A few examples include:**

- Reintroduced monthly Take and Make kits that include STEM based activities and suggested reading list
- Increased fee to pay presenters, to help retain quality presenters and attract new ones
- Additional materials added to Activity Table
- Increased borrow limits on Hoopla
- Increased weekly permanent downloads and new streaming services to Freegal Music
- Add access to the New York Times, Wall Street Journal and Heritage Quest
- Replaced furniture
- Repaired front doors and parking lot drain



THE SCHULTZ-HOLMES DISTRICT LIBRARY

# Why Strategic Planning?

Strategic planning is how the library determines our future direction. It provides a clear, actionable roadmap to achieving long term goals. This is accomplished by identifying values, setting priorities, and aligning services and resources to best serve our patrons.



## Our Goal

At the conclusion of this plan, our library will be stronger, more connected, and more responsive – offering modern resources, engaging programs, and inclusive spaces that meet the evolving needs of our community.





THE SCHULTZ-HOLMES DISTRICT LIBRARY

# Our Purpose

The purpose of the Schultz-Holmes District Library is to serve at the heart of our rural community, acting as a welcoming space where people of all ages can discover, learn, and connect.



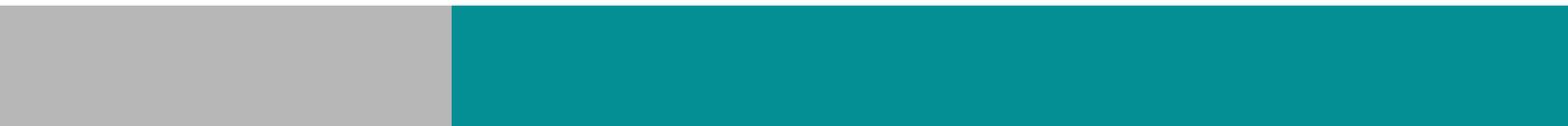
# Our Mission

Our mission is to enrich and connect our community by providing essential resources, inclusive spaces, and engaging opportunities that support lifelong learning, literacy, and growth for all.

# Our Values



Our values provide direction and purpose to the staff and Board of Trustees. They help us build a strong identity and create a shared understanding of the things that matter most to the library.

- Access & Inclusion
  - Community Connection
  - Lifelong Learning
  - Intellectual Freedom
  - Creativity
- 



THE SCHULTZ-HOLMES DISTRICT LIBRARY

# Strategic Priorities

## Growing Together



*Community Engagement*

## Community Cornerstone



*Capital Improvement & Beautification*

## Bright Beginnings



*Children's Programs & Resources*

## Beyond the Shelves



*Nontraditional Offerings*

## Pathways to Prosperity



*Education & Career Development*



THE SCHULTZ-HOLMES DISTRICT LIBRARY

# Strategic Priority #1

## Growing Together

The library will strengthen its role as a trusted and visible community partner by deepening relationships, increasing awareness of services, and emphasizing outreach efforts. Through intentional engagement and collaboration, the library will better understand community needs, respond to changing interests, and ensure services are accessible, inclusive, and well-used. Improving feedback channels will allow the library to listen more effectively and adapt programs and services based on community input.

**Success Measure:** Our library is well known, well trusted and well connected - listening to community voices, collaborating with local partners, and reaching people where they are.



THE SCHULTZ-HOLMES DISTRICT LIBRARY

## Strategic Priority #2

### Community Cornerstone

As key public space, the library will invest in its facilities to ensure they are welcoming, accessible, and reflective of community pride. Enhancements to the physical environment will support comfort, usability, and inclusion for all visitors. By improving layout, accessibility, and visual appeal, the library will create an inviting space that encourages exploration, connection, and learning while showcasing the library as a vital community asset.

**Success Measure:** The library's spaces are well-maintained, comfortable, inclusive and visually reflect pride in our community.



THE SCHULTZ-HOLMES DISTRICT LIBRARY

## Strategic Priority #3

### Beyond the Shelves

The library will expand access to a broad range of resources that support learning, creativity, and daily life beyond traditional collections. By amplifying access to technology and developing nontraditional resources and services, the library will meet evolving community expectations and reduce barriers to information and opportunity. A thoughtful plan for nontraditional collections will ensure these resources align with the library's mission and community needs.

**Success Measure:** Access to innovative resources is easy, equitable, and actively improving daily life in our community.



THE SCHULTZ-HOLMES DISTRICT LIBRARY

## Strategic Priority #4

# Bright Beginnings

To foster a strong foundation for young learners, the library will continue to offer robust children's programming, work to strengthen early literacy, and expand materials intended for children of all ages. Through engaging programming, enriched collections, and strong partnerships, the library will help children build foundational skills for lifelong learning. These efforts reinforce the library's role as a key contributor to educational success and family engagement.

**Success Measure:** Children eagerly attend programs, build a love of reading and learning, and families view the library as a trusted partner in their growth.



THE SCHULTZ-HOLMES DISTRICT LIBRARY

# Strategic Priority #5

## Pathways to Prosperity

To bridge the gap between learner and resource, the library will expand access to educational advancement and career development opportunities for all ages. By increasing access to learning resources and digital tools, as well as local support and connections, the library will help community members stay informed, achieve academic success, and pursue career goals. Ongoing staff training will ensure the library is prepared to deliver high-quality support and guidance.

**Success Measure:** Our community turns to the library first for information, connection, and growth, and no one feels excluded from access to knowledge or services.



THE SCHULTZ-HOLMES DISTRICT LIBRARY

## Our Purpose

The purpose of the Schultz-Holmes District Library is to serve at the heart of our rural community, acting as a welcoming space where people of all ages can discover, learn, and connect.

## Our Mission

Our mission is to enrich and connect our community by providing essential resources, inclusive spaces, and engaging opportunities that support lifelong learning, literacy, and growth for all.

## Our Values

**Access & Inclusion**

**Community Connection**

**Lifelong Learning**

**Intellectual Freedom**

**Creativity**

## Our Plan

### **Growing Together**

Community Engagement

### **Community Cornerstone**

Capital Improvement & Beautification

### **Beyond the Shelves**

Nontraditional Offerings

### **Bright Beginnings**

Children's Programs and Resources

### **Pathways to Prosperity**

Educational and Career Development

## Our Goal

At the conclusion of this plan, our library will be stronger, more connected, and more responsive – offering modern resources, engaging programs, and inclusive spaces that meet the evolving needs of our community.