

Schultz-Holmes District Library Board Meeting Minutes July 21, 2026

Trustees present: Ciara McGrane, Blair Meads, Greg Brown, Debra Rogers, Karen Waggoner

Also present: Bob Barringer

Trustees absent: Christine Burtle, Shelly DeVantier

A meeting of the Schultz-Holmes District Library Board was held on Tuesday, July 21, 2026 at 7:00 pm. The meeting was called to order by President Ciara McGrane at 7:00 pm.

President Ciara McGrane called for a motion to approve the agenda for the July 21, 2026 meeting. Trustee Debra Rogers made a motion to approve the agenda. Trustee Blair Meads seconded the motion, and the motion carried unanimously.

President Ciara McGrane called for a motion to approve the minutes of the June 16, 2026 Meeting. Trustee Greg Brown made a motion to approve the minutes of the June 16, 2026 Meeting. Trustee Karen Waggoner seconded the motion, and the motion carried unanimously.

President Ciara McGrane called for public comment and none was offered.

President Ciara reported that the Strategic Planning committee is still drafting the Capital Improvement plan.

Trustee Greg Brown reported for the Buildings and Grounds Committee. The parking lot project has not yet started. The committee discussed putting a new sign in the lawn. There may be issues with illuminating as the library is in a residential neighborhood, and backlighting the sign was also discussed.

Trustee Greg Brown reported for the Finance Committee. 100,000 was moved from GF to the CLASS account.

President Ciara McGrane reported that the Policy Committee is reviewing the ByLaws and several finance policies. Policies are expected to be brought to the next meeting for action.

President Ciara McGrane reported that the Accessibility and Inclusion Committee are working on an accessibility policy, updating signage around the library, and a new front desk that is more accessible for patrons.

Corresponding Secretary Shelly DeVantier sent several Thank You notes this month. Emmy's Kitchen has expressed their appreciation for receiving hand-written notes.

Director Bob Barringer provided the Library Director Report. Board help is needed for Art At Your Feet, for painting the street the day before and for the event itself. Let Trustee Burtle or Assistant Director Smith know if you can volunteer. The library experienced issues with power outages and the air conditioning due to power surges. This has since been fixed, and cost around \$8,000. Director Barringer was invited to do another Banned Books talk at University of Toledo.

Treasurer Greg Brown gave the Treasurers Report. Since opening the CLASS accounts last April, we have earned over \$15,000 in interest. The Gift Fund that was opened two months ago has earned over \$300. \$100,000 moved from GF to CLASS to earn interest.

President Ciara McGrane called for a motion to approve accounts payable. Trustee Karen Waggoner moved to approve the accounts payable report. Trustee Greg Brown seconded the motion and it was carried unanimously.

There is no Unfinished Business.

President Ciara McGrane reminded everyone that staff and Board members will be visiting Township Board meetings to give updates about the library and establish a connection. President McGrane will be reaching out to Ogden Township. President Ciara also discussed developing a monthly newsletter to send out electronically, and an easily understood budget summary. The Budget Workshop will be at 6pm on August 18th, with the Regular Meeting being immediately after. The Budget Hearing will be immediately before the Regular Meeting in September. Great Start Collaborative has been discontinued, so the library will be absorbing the Storywalks. Several years worth of materials are already prepared. President McGrane has requested a line item in the upcoming budget for the Storywalk.

President McGrane called for public comment. Jackie Bates thanked the Board for all the work they do for the library and community. Trustee Debra Rogers attended a Michigan Library finance meeting and learned a lot and informed the Board about a news segment about Hoopla in Ohio.

Meeting adjourned at 7:35pm.