

Schultz-Holmes District Library Board

Meeting Minutes

September 15, 2026

A meeting of the Schultz-Holmes District Library Board on Tuesday, September 15, 2026. The meeting was called to order by President Ciara McGrane at 6:48 pm, immediately following the conclusion of the Public Budget Hearing.

Trustees present: Greg Brown, Shelly DeVantier, Christine Burtle, Debra Rogers, Ciara McGrane, Karen Waggoner

Trustees absent: Blair Briggs

Also present: Bob Barringer

President Ciara McGrane called for a motion to approve the agenda for the September 15, 2026 meeting. Trustee Karen Waggoner made a motion to approve the agenda. Trustee Debra Rogers seconded the motion, and the motion carried unanimously.

President Ciara McGrane called for public comment. There was no public comment offered.

President Ciara McGrane called for a motion to approve the minutes of the May 20, 2025 meeting. Trustee Debra Rogers made a motion to approve the minutes of the May 20, 2025 meeting. Vice President Karen Waggoner seconded the motion, and the motion carried unanimously.

President Ciara McGrane reported that the Strategic Planning Committee did not have any updates.

Trustee Shelly DeVantier reported on the Building and Grounds Committee. She met with FastSigns to obtain quotes for replacement exterior name signage, and indicated she would share the quotes when received. She also received some samples for ADA-compliant signage, related to a request from the Accessibility and Inclusion Committee, and was awaiting further opinion from that committee on those.

There was no update from the Finance Committee as it has not met since the previous meeting.

President Ciara McGrane reported that the Policy Committee has a number of policies in the works, for review next meeting.

President Ciara McGrane reported that the Accessibility and Inclusion Committee has been exploring an ADA-compliant circulation desk and staff work stations. President McGrane has reached out to Demco Interiors to start the process of identifying what options would work in the space, and to find out what the cost for their services would be.

Corresponding Secretary Shelly DeVantier provided her report regarding notes of thanks sent since the previous meeting, and indicated that no additional notes had been sent.

Director Bob Barringer provided the Library Director's Report. K&B has finally contacted Director Barringer to give an expected start time for the parking lot project. Plans have been made to accommodate the expected start date occurring during the Manhattan Short Film Festival. Director Barringer further indicated that the costs of the Daily Telegram are continuing to rise, and President McGrane noted that the issue will be presented for Board action at the October meeting.

Treasurer Greg Brown provided the Treasurer's Report, including an update that the CLASS account had earned \$17,700.67 in interest thus far. President Ciara McGrane called for a motion to approve accounts payable. Trustee Karen Waggoner moved to approve the accounts payable. Trustee Shelly DeVantier seconded the motion and it carried unanimously.

There was no unfinished business.

President Ciara McGrane presented the proposed budget for 2026-2027, including a 3% cost of living adjustment for all staff, and reclassification of the Administrative Services Coordinator position at full-time. Following discussion, Treasurer Greg Brown made a motion to approve the budget resolution as presented. Trustee Karen Waggoner seconded. President McGrane conducted a roll-call vote, with Trustees McGrane, Waggoner, DeVantier, Brown, and Burtle voting yay, and Trustee Rogers voting nay.

President Ciara McGrane called for authorization for herself and Treasurer Brown to amend Exhibit A of the budget resolution to reflect any changes made at this meeting. Treasurer Brown made a motion to authorize himself and President McGrane to amend Exhibit A as necessary to reflect the Board's action at this meeting. Trustee Shelly DeVantier seconded. The motion carried with Trustee Rogers in opposition.

President Ciara McGrane called for a motion to approve the budget amendments for the 2025-2026 fiscal year. Trustee Karen Waggoner made a motion to approve the budget amendments for the 2025-2026 fiscal year. Treasurer Greg Brown seconded, and the motion carried unanimously.

President Ciara McGrane called for public comment. There was no public comment.

Having completed the agenda, President Ciara McGrane declared the meeting adjourned at 7:30pm.