

Schultz-Holmes District Library Board

Meeting Minutes

August 18, 2026

Trustees Present: Ciara McGrane, Blair Meads, Greg Brown, Christine Burtle, Shelly DeVantier, Debra Rogers

Also Present: Bob Barringer

Trustees Absent: Karen Waggoner

A meeting of the Schultz-Holmes District Library Board was held on Tuesday, August 18, 2026. The meeting was called to order by President Ciara McGrane at 7:05 p.m.

President Ciara McGrane called for a motion to approve the agenda, including additions regarding an endowment fund and a library design consultant under New Business. Trustee Debra Rogers made a motion to approve the amended agenda. Trustee Christine Burtle supported the motion, and the motion carried.

President Ciara McGrane called for a motion to approve the minutes of the July 21st meeting. Trustee Shelly DeVantier made a motion to approve the minutes. Trustee Blair Meads supported the motion, and the motion carried.

President McGrane called for public comment and none was offered.

President McGrane reported that the Capital Improvement Plan has been completed, and will be reviewed by the committee.

Trustee Greg Brown reported for the Buildings and Grounds Committee. The parking lot project remains in progress.

The Finance Committee did not meet due to budget approval activities.

President McGrane reported that several policies have been distributed to the Policy Committee for review, with plans to discuss them at the next Board meeting.

The Accessibility and Inclusion Committee reported that it continues to evaluate options for a more accessible service desk and is considering naming the desk in honor of the resident who left a bequest to the library. Motion-sensor faucets

have been installed, and samples of accessibility-compliant signage have been ordered for review.

There was no correspondence to report.

Director Bob Barringer provided the Library Director's Report. Volunteers are needed for Art at Your Feet. The parking lot project remains in progress with no start date identified. Tristan has been repairing exit signs and a leaking sink.

Treasurer Greg Brown provided the treasurer's report. The CLASS account has earned about \$16,340 since opening and the Gift Fund has earned over \$460 since May.

President McGrane called for a motion to approve the accounts payable report. Trustee Debra Rogers moved to approve the accounts payable report. Trustee Blair Meads supported the motion, and the motion carried.

There was no unfinished business.

An Accessibility Statement has been drafted for inclusion on the library website. Trustee Christine Burtle made a motion to adopt the statement. Trustee Greg Brown supported the motion, and the motion carried.

Discussion regarding an endowment fund. The matter was referred to the Finance Committee for additional information and a recommendation in October.

A quote for a library design consultation was received last year. Concerns were expressed about public perception of using library funds for a design consultation. The Board agreed to table the topic until October while additional information is gathered.

The Budget Hearing is scheduled for September 15, 2026, at 6:30 p.m.

During public comment, Jackie Bates asked when the library sign would be updated or replaced.

The meeting was adjourned at 7:47 p.m.