THE SCHULTZ-HOLMES DISTRICT LIBRARY

Schultz-Holmes District Library Board of Trustees
AGENDA – REGULAR MEETING
November 17, 2026 – 7:00 PM

I. Call to Order

II. Pledge of Allegiance

III. Approval of Agenda

IV. Approval of October 20, 2026 Regular Meeting Minutes

V. Public Comment

a. Public Comment Guidelines: Public commenters are asked to state their name, address, and to keep comments to three minutes during each Public Comment period. During the public comment period board members and administrators attending the meeting are unable to answer any questions. If you have any questions to which you would like a response, please complete the form available during the meeting. The Schultz-Holmes District Library will respond to the question via the contact information given in a reasonable time frame. You are also welcome to state the question orally during public comment, but will only receive a response if the form is completed.

VI. Committee Reports

a. Strategic Planning Committee

Update: TBD

b. Buildings and Grounds Committee

Update: TBD

c. Finance Committee

Update: TBD

d. Policy Committee

Update: Discussion of General Financial Practices Policy and Auditorium Rental Policy later on agenda.

e. Inclusion and Accessibility Committee

Update: TBD

VIII. Corresponding Secretary's Report

IX. Library Director's Report

X. Treasurer's Report

- **a. Approval of Accounts Payable**

XI. Unfinished Business

- **a. None**

XII. New Business

- **a. Approval of General Financial Practices Policy**
- **b. Discussion of Auditorium Rental Policy**
- **c. Posting for the Open Board Position**

XIII. Public Comment

a. Public Comment Guidelines: Public commenters are asked to state their name, address, and to keep comments to three minutes during each Public Comment period. During the public comment period board members and administrators attending the meeting are unable to answer any questions. If you have any questions to which you would like a response, please complete the form available during the meeting. The Schultz-Holmes District Library will respond to the question via the contact information given in a reasonable time frame. You are also welcome to state the question orally during public comment, but will only receive a response if the form is completed.

XIV. Adjournment

Proposed minutes of this meeting will be available for public inspection at the Schultz-Holmes District Library, located at 407 South Lane Street, Blissfield, MI 49228 within eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267).

Schultz-Holmes District Library Board
Meeting Minutes
October 20, 2026

Trustees Present: Ciara McGrane, Blair Meads, Greg Brown, Karen Waggoner, Shelly DeVantier, Debra Rogers
Also Present: Bob Barringer
Trustees Absent: Christine Burtle

A meeting of the Schultz-Holmes District Library Board was held on Tuesday, October 20, 2026. The meeting was called to order by President Ciara McGrane at 7:05 p.m.

President Ciara McGrane called for a motion to approve the agenda. Trustee Greg Brown made a motion to approve the amended agenda. Trustee Karen Waggoner supported the motion, and the motion carried.

President Ciara McGrane called for a motion to approve the minutes of the September 15th Budget Hearing. Trustee Debra Rogers made a motion to approve the minutes. Trustee Greg Brown supported the motion, and the motion carried.

President Ciara McGrane called for a motion to approve the minutes of the September 15th Regular Meeting. Trustee Karen Waggoner made a motion to approve the minutes. Trustee Blair Meads supported the motion, and the motion carried.

President McGrane called for public comment and none was offered.

Trustee Blair Meads provided a report for the Strategic Planning Committee. Trustee Meads gave an update on the highlights on the Action Plans for each Strategic Priority and thanked the library staff for their hard work and dedication on these plans. President McGrane noted that the Board will be continue to attend Township Board Meetings through the winter to continue to build relationships, and will send out a sheet for Board members to sign up to attend these meetings.

Trustee Greg Brown provided an update on the Building and Grounds Committee. The parking lot project is underway and should be completed soon.

Trustee Greg Brown reported on the Finance Committee. The committee met before the Regular Meeting to discuss options for investing library funds.

President McGrane reported that the Policy Committee has reviewed several policies, which will be discussed further during New Business.

Corresponding Secretary Shelly DeVantier reported that she has written several thank you notes for the Adopt-a-Mag program.

Director Bob Barringer provided the Director's Report. Director Barringer has met with a few design firms about updating the library's interior and has a few more meetings scheduled.

Treasurer Greg Brown provided the Treasurer's report. We have earned over $19,000 in interest in the Class account since opening in 2025.

Trustee Shelly DeVantier made a motion to approve the accounts payable report. Trustee Blair Meads seconded the motion, and the motion carried unanimously.

The cost of the Daily Telegram has increased and there was discussion if the subscription should be kept. Director Barringer will continue to gather information on usage before exploring other options such as using digital only, or printing off copies for patrons.

President Ciara McGrane discussed the updated General Financial Practices Policy with recommendations from legal counsel. President McGrane will revise the policy to include internal controls and petty cash procedures.

President McGrane called for a motion to table action on the General Financial Practices Policy until additional edits are made. Trustee Debra Rogers motioned to table the General Financial Practices Policy, and Trustee Karen Waggoner supported the motion. The motion carried unanimously.

President McGrane asked the Board for feedback regarding fees and restrictions for the Auditorium Rental Policy.

Motion by Trustee Shelly DeVantier to table the Auditorium Rental Policy to allow time to consider options. Trustee Karen Waggoner seconded the motion and the motion carried unanimously.

President Ciara McGrane called for a motion to reapprove funding for the parking lot project for FY2027. Trustee Karen Waggoner made a motion to reapprove

funding for the parking lot project for FY2027. Trustee Greg Brown seconded and the motion carried unanimously.

The parking lot project is underway but will require additional funding.
Motion by Trustee Greg Brown to approve up to $15,000 to be taken from reserves to complete the parking lot project. Trustee Debra Rogers seconded and the motion carried unanimously.

Trustee Shelly DeVantier shared proofs she received in September to update the library sign. Option #2 was selected with an estimated quote of $4,181. Trustee Shelly DeVantier will request an updated quote and inquire about the cost of completing the patchwork from the removed lettering.

President Ciara McGrane called for a motion to approve the installation of the sign while waiting for information on completing the patchwork. A motion was made by Trustee Greg Brown to approve the installation of the new sign while awaiting information on completing the patchwork. Trustee Karen Waggoner seconded the motion and the motion carried unanimously.

President Ciara McGrane called for a motion to approve up to $2,500 for the patchwork to prevent delay. Trustee Greg Brown motioned to approve up to $2,500 for the patchwork project. Trustee Debra Rogers seconded and the motion carried unanimously.

President Ciara McGrane called for public comment and none was offered.

Trustee Karen Waggoner announced her resignation effective immediately.

Meeting adjourned at 8:35pm.

The Schultz-Holmes District Library

Report of the Director to the Library Board of Trustees November 17, 2026

Parking Lot and Sidewalk Project: As of this writing, we are waiting only for two additional parking bumpers and two (free) bollards to protect the gas meter. K&B says these final items will be installed by the end of the week. Our maintenance contractor, Tristan Brown, has been doing backfill around the edges of the new pavement and is almost complete. He moved the accessible parking signpost to the new designated space. He also moved the "entry only" sign post away from the new driveway apron and replaced the old "Employee Parking Only" signs with new signs. Later, he will move the posts to the centers of the newly painted spaces which appear to have changed with the addition of the new accessible space in the back of the building. He has repainted and put the old railing back up on the entry drive side of the library. He has ordered materials to construct the balcony rail across the side porch. Additionally, Trustee Brown is ordering pre-made handrails for the employee entry. Tristan is also repairing the section of the front ramp rail that broke off earlier.

Other work: Trustee DeVantier was instrumental in getting the project to replace the building's identifying sign underway. Tristan has prepared the exterior wall for the sign. Nothing is left but vendor fulfillment. Tristan is also working to repair the timer on the outside light on the south (auditorium side) entry.

Meeting attendance to determine trustee stipends: I will determine trustee meeting attendance, both board and committee, by reference to the minutes of board meetings. I will finalize the number of each trustee's attendance following the December meeting and it will go on that period's payroll which, I assume, will be paid on January 4, 2027 but, perhaps, December 30, 2026. I have not yet heard the payroll vendor's plan. The New Year holiday presents complications.

Transition to paper-less board notebooks for new trustees: In keeping with the library's efforts to reduce paper, I plan to load the Kindle tablet that will go to new board members with links to or on-device copies of all the items currently provided in the hard copy spiral notebooks. In preparation for that change and in the interest of transparency, I have put all library financial policies and the District Library Agreement on the library website.

Design firm communication: Assistant Director Autumn Smith and I have spoken with principals from 3 architectural/design firms who visited the library, Kyle Keafaber from KRM Architecture, Plymouth, Steve Schneeman from MCD Architects, Farmington, and Dan Whislter from Daniels & Zermack, Ann Arbor. In addition, Barbara Adams from ISCG: Royal Oak, a design and furniture provider, has submitted a video presentation. Autumn and I also spoke last week via a Zoom conference with Steve Scicchitano from Demco Interiors, gave us some tasks to complete in preparation for another meeting. Most are still in the process of developing a presentation and/or bid or quote. I will update the board as this project warrants.

Field Trips to Libraries to Explore Design: Trustee Burtle made the suggestion of visiting libraries to see what choices they have made for interior design. If the board wants, I could put together a list of libraries, including at least some who have been clients of the firms who have come to Blissfield or communicated directly with us.

HDD shredding for security: Last week, the library was visited by Michigan Mobile Hard Drive Destruction who destroyed all the library's old hard drives which had been piling up in the director's office since before I started working here. As they required, I watched as they completed the process. When they finished, they headed toward the antique stores in town to do some shopping and planned to have dinner at the Stable. They had

last visited Blissfield thirty years ago and one of their siblings owned a River Bend Timber Frame house. They have done similar work for corporations, universities, and several branches of the U.S. government and have great stories.

Hot Spots: Addressing an action item resulting from the Strategic Plan, I have ordered 10 hot spots directly from Mobile Beacon. The company administers a grant, so the hot spots themselves are free to us. We paid half the $100 shipping cost, and we will pay $120 a year for mobile data service for each hot spot. I have been gathering information from other library directors on the hot spots for several weeks, been stalled by other issues, then, with some prompting from Trustee Meads, I made some more calls and the decision and action came together rather quickly.

Monthly Statistics:

Circulation	Ill Out	Ill in	Local Circ	Libby	Freegal DL/Stream	Hoopla	Kanopy
October	50	124	1550	221	26/324	313	42

September Public Access Computer Use
Sessions 97
Hours: Minutes 49:40

Active Card Holders:

Adult	3585
Institution	16
Juvenile	393
Blissfield Twp	330
Blissfield Village	2447
Non-Resident	76
Ogden	271
Palmyra	324
Riga	546
As of Oct 2026	**3994**

Program Participation:

2026-27	live participants/views
01 Harvest Festival	175
6 Homeschool Hangout	42
6 Teen Bingo Pizza Party	17
7 Storytime	22
8 Bingo	30
8 Take and Make Kits	25
12 LILA	22
12 LILA (Giles)	15
13 Graphic Novel Club	7
14 Storytime	16
15 Book Club	6
16 Blissfield Co-Op	21
19 Senior Center	14
20 Homeschool Hangout	26
20 Listening Session	3
21 Storytime	5
22 Art Program with Karen	4
27 Art Club	14
27 Online Services with Dean	0
28 Storytime	28
29 AI with Dean	4
29 Guess How Many	114
31 Halloween Hot Chocolate	567
October	**1176**

The Schultz-Holmes Memorial Library
Monthly Invoice Report
October 2026

Name	Num	Date	Account	Amount	Memo
271--Library Fund					
271-790 Library					
271-790-710.007 Workers Comp					
Accident Fund I...	105978912	10/12/2026	271-790-710.007 Workers Comp	54.00	822 workers compensation
Accident Fund I...	qn 0092465865	10/28/2026	271-790-710.007 Workers Comp	411.00	834 wci 2027
Total 271-790-710.007 Workers Comp				465.00	
271-790-727 Office Supplies					
Amazon.com	1hxfpm7lwhm6	10/12/2026	271-790-727 Office Supplies	209.38	821 office supplies
TLC Community...	20260930	10/12/2026	271-790-727 Office Supplies	39.00	818 supplies publisher conversio...
Total 271-790-727 Office Supplies				248.38	
271-790-728 Postage & Freight					
TLC Community...	20260930	10/12/2026	271-790-728 Postage & Freight	13.62	818 postage L4029 mailings USPS
Total 271-790-728 Postage & Freight				13.62	
271-790-740 Tools and Supplies					
271-790-740.004.Books & Mags					
W. T. Cox	20261005	10/12/2026	271-790-740.004.Books & Mags	1,603.91	820 magazine subscriptions
Amazon.com	1hxfpm7lwhm6	10/12/2026	271-790-740.004.Books & Mags	143.08	821 books
Ingram	20261007	10/12/2026	271-790-740.004.Books & Mags	8.63	823 99602684
Ingram	20261007	10/12/2026	271-790-740.004.Books & Mags	22.23	823 99764545
Ingram	20261007	10/12/2026	271-790-740.004.Books & Mags	18.90	823 99569776
Ingram	20261019	10/19/2026	271-790-740.004.Books & Mags	17.81	829 99988560 books
Ingram	20261019	10/19/2026	271-790-740.004.Books & Mags	21.08	829 30024827 bookjs
Ingram	20261026	10/28/2026	271-790-740.004.Books & Mags	2,875.24	835 30121269 books
Total 271-790-740.004.Books & Mags				4,710.88	
271-790-740 Tools and Supplies - Other					
Amazon.com	1hxfpm7lwhm6	10/12/2026	271-790-740 Tools and Supplies	6.98	821 supplies
TLC Community...	20260930	10/12/2026	271-790-740 Tools and Supplies	20.26	818 tools and supplies name bad...
TLC Community...	20260930	10/12/2026	271-790-740 Tools and Supplies	-0.69	818 tools and supplies credit sal...
TLC Community...	20260930	10/12/2026	271-790-740 Tools and Supplies	34.99	818 tools and supplies software A...
TLC Community...	20260930	10/12/2026	271-790-740 Tools and Supplies	21.84	818 tools and supplies Walmart
Total 271-790-740 Tools and Supplies - Other				83.38	
Total 271-790-740 Tools and Supplies				4,794.26	
271-790-770.000 General Program					
271-790-770.002 Taste the State					
Amazon.com	1hxfpm7lwhm6	10/12/2026	271-790-770.002 Taste the State	51.96	821 supplies TtS
Total 271-790-770.002 Taste the State				51.96	

The Schultz-Holmes Memorial Library
Monthly Invoice Report
October 2026

Name	Num	Date	Account	Amount	Memo
271-790-770.003 Bliss Unbound					
Amazon.com	1hxfpm7lwhm6	10/12/2026	271-790-770.003 Bliss Unbound	39.54	821 supplies BU
TLC Community...	20260930	10/12/2026	271-790-770.003 Bliss Unbound	20.00	818 promo BU MSFF city spark ...
TLC Community...	20260930	10/12/2026	271-790-770.003 Bliss Unbound	100.12	818 siupplies BU MSFF walmart
TLC Community...	20260930	10/12/2026	271-790-770.003 Bliss Unbound	12.90	818 supples BU MSFF dollar tree
TLC Community...	20260930	10/12/2026	271-790-770.003 Bliss Unbound	104.61	818 supplies BU MSFF walmart
TLC Community...	20260930	10/12/2026	271-790-770.003 Bliss Unbound	400.00	818 supplies BU MSFF emmy's k...
TLC Community...	20260930	10/12/2026	271-790-770.003 Bliss Unbound	64.00	818 supplies BU MSFF lena's
TLC Community...	20260930	10/12/2026	271-790-770.003 Bliss Unbound	64.00	818 supplies BU MSFF Lena's
TLC Community...	20260930	10/12/2026	271-790-770.003 Bliss Unbound	48.00	818 supplies BU MSFF Lena's
TLC Community...	20260930	10/12/2026	271-790-770.003 Bliss Unbound	16.35	818 MSFF mailings BU USPS
Total 271-790-770.003 Bliss Unbound				869.52	
271-790-770.004 Child/Teen P&M					
Amazon.com	1hxfpm7lwhm6	10/12/2026	271-790-770.004 Child/Teen P&M	456.85	821 supplies CTP
TLC Community...	20260930	10/12/2026	271-790-770.004 Child/Teen P&M	49.66	818 supplies CTP walmart
TLC Community...	20260930	10/12/2026	271-790-770.004 Child/Teen P&M	28.18	818 supplies CTP Sugartown Sw...
Total 271-790-770.004 Child/Teen P&M				534.69	
Total 271-790-770.000 General Program				1,456.17	
271-790-817 Professional Svcs					
Donna Baker & ...	35919	10/19/2026	271-790-817 Professional Svcs	325.00	828 acct svcs
WorkForce Pay...	104323	10/19/2026	271-790-817 Professional Svcs	97.20	awd payroll svcs
WorkForce Pay...	104809	10/28/2026	271-790-817 Professional Svcs	65.10	awd payroll svcs
B Brooks Consu...	2011	10/28/2026	271-790-817 Professional Svcs	15.00	833 QSEHRA TPA
Total 271-790-817 Professional Svcs				502.30	
271-790-853 Telephone/Internet					
Village of Blissfi...	819 20261007	10/12/2026	271-790-853 Telephone/Internet	85.47	819 teelephone
Total 271-790-853 Telephone/Internet				85.47	
271-790-921 Electric					
Consumers Ene...	20261028	10/19/2026	271-790-921 Electric	534.86	827 electric
Total 271-790-921 Electric				534.86	
271-790-923 Gas					
Consumers Ene...	20261028	10/19/2026	271-790-923 Gas	24.54	827 gas
Total 271-790-923 Gas				24.54	
271-790-927 Water					
Village of Blissfi...	819 20261007	10/12/2026	271-790-927 Water	82.27	819 water
Total 271-790-927 Water				82.27	

The Schultz-Holmes Memorial Library
Monthly Invoice Report
October 2026

Name	Num	Date	Account	Amount	Memo
271-790-928 Sewer					
Village of Blissfi...	819 20261007	10/12/2026	271-790-928 Sewer	78.84	819 sewer
Total 271-790-928 Sewer				78.84	
271-790-931 Bldg & Grds Maint					
Wolfe's Lawn C...	348165	10/12/2026	271-790-931 Bldg & Grds Maint	325.00	825 landscaping
TLC Community...	20260930	10/12/2026	271-790-931 Bldg & Grds Maint	178.08	818 building and grounds lowes
TLC Community...	20260930	10/12/2026	271-790-931 Bldg & Grds Maint	15.37	818 building and grounds Gill-Roys
TLC Community...	20260930	10/12/2026	271-790-931 Bldg & Grds Maint	35.80	818 buildign and grounds Gill-Roys
GTF3 LLC	2026-1013	10/19/2026	271-790-931 Bldg & Grds Maint	690.00	830 building and grounds mainte...
Stevens Disposal	202611	10/28/2026	271-790-931 Bldg & Grds Maint	115.20	836 dumpster/recycling
Fast Signs	estimate # etol36...	10/28/2026	271-790-931 Bldg & Grds Maint	2,450.12	832 building sign replacement (5...
Total 271-790-931 Bldg & Grds Maint				3,809.57	
271-790-962.000 Dues Sub Membe					
271-790-962.004 Online Subscrip					
Kanopy	524399	10/12/2026	271-790-962.004 Online Subscrip	10.20	817 Kanopy monthly
Midwest Tape	509468631	10/12/2026	271-790-962.004 Online Subscrip	699.02	826 hoopla monthly
Total 271-790-962.004 Online Subscrip				709.22	
Total 271-790-962.000 Dues Sub Membe				709.22	
271-790-969 Maint Agreements					
271-790-969.001 Copier Maint					
US Bank	592234504	10/12/2026	271-790-969.001 Copier Maint	95.24	824 copier lease
Applied Innovati...	3319494	10/28/2026	271-790-969.001 Copier Maint	370.66	831 copier maintence agreement ...
Total 271-790-969.001 Copier Maint				465.90	
271-790-969.002 Webstie Main Ag					
TLC Community...	20260930	10/12/2026	271-790-969.002 Webstie Main Ag	225.00	818 email subscription Zoho
Total 271-790-969.002 Webstie Main Ag				225.00	
Total 271-790-969 Maint Agreements				690.90	
Total 271-790 Library				13,495.40	
Total 271--Library Fund				13,495.40	
TOTAL				**13,495.40**	

Schultz-Holmes District Library Revenue and Expenditure Report
Period Ending 10/31/2026
% of Fiscal Year: 8.33%

Account	Label	Budget	YTD	Current	Remaining	% Budget Used
REVENUE	**Revenue (as deposited in SHDL bank accounts 10/26 some OTC revenue subject to roll back)**					
Millage Revenue	Blissfield					
	Ogden					
	Palmyra					
	Riga					
	DQT Payment from County					
271-000-403	**Tax Revenue to General Operations**	**514,000**	**0.00**	**0.00**	**0.00**	**0.00%**
271-000-540	**State Revenue to savings**	**7000**			**7000.00**	**0.00%**
271-000-569	**Other State Revenue (SBTE-PPT) to Operations**	**200**			**200.00**	**0.00%**
Special Revenue	**OTC 9/26 to Savings 10/26**					
271-000-640.001	Non-Resident Service Charges	150			150.00	0.00%
271-000-640.002	Fax Service Charges	50	8.00	8.00	42.00	16.00%
271-000-640.003	Copy & Print Svc Charges	1,000	171.10	171.10	828.90	17.11%
271-000-640.004	Lamination Svc Charges	50	5.00	5.00	45.00	10.00%
271-000-640.005	Digital Transfer Svc Charges	50			50.00	0.00%
271-000-640.006	Poster Printing Svc Charges	50			50.00	0.00%
271-000-640.007	Binding Svc Charges	50			50.00	0.00%
271-000-640.008	Research Svc Charges	50			50.00	0.00%
271-000-642.000	Sales	1700	21.00	21.00	1,679.00	1.24%
271-000-659.000	Fines & Other Desk Receipts	150	51.98	51.98	98.02	34.65%
271-000-660.003	Penal Fines	10000			10,000.00	0.00%
271-000-665.000	Interest (includes up to 10/31/2026)	10000	1,560.75	1,560.75	8,439.25	15.61%
271-000-667.000	Rent	1000	390.00	390.00	610.00	39.00%
271-000-674.000	Private Contributions & Donations*	7000	2,544.46	2,544.46	4,455.54	36.35%
271-000-684.000	Miscellaneous Revenue	4000			4,000.00	0.00%
	Spcial Revenue Total	**35300**	**4,752.29**	**4,752.29**	**30,547.71**	**13.46%**
271-000-004.004	Petty Cash Rental Reimbursement	0			0.00	
271-000-691	**Other Funding Source (Fund Balance)**	**69,990.65**	**69,990.65**	**69,990.65**	**0.00**	**100.00%**
Total	**Total Revenue (millage+special)**	**626,490.65**	**74,742.94**	**74,742.94**	**551,747.71**	**11.93%**
	*** includes $1100 received and deposited 10/2026--not subject to rollback**					

Schultz-Holmes District Library Revenue and Expenditure Report
Period Ending 10/31/2026
% of Fiscal Year: 8.33%

Account		Label	Budget	YTD	Current	Remaining	% Budget Used
EXPENDITURES							
271-790-xxx		**Library**	**Budget**				
	702	Wages	174,800	11,964.32	11,964.32	162,835.68	6.84%
	703	Pt-Tm Wages	46,700	4,054.46	4,054.46	42,645.54	8.68%
		Sub-total Wages	**221,500**	**16,018.78**	**16,018.78**	**205,481.22**	**7.23%**
	710	Social Secuity/Medicare	20,000	1,413.99	1,413.99	18,586.01	7.07%
	710.004	Disability/Life Insurance	1,125	0.00		1,125.00	0.00%
	710.005	HRA	39,300	2,225.51	2,225.51	37,074.49	5.66%
	710.007	Workers' Compensation	600	465.00	465.00	135.00	77.50%
	710.012	MERS Defined Contribution	17,600	1,196.43	1,196.43	16,403.57	6.80%
	710.013	MERS Health Care Savings Plan	5,300	358.94	358.94	4,941.06	6.77%
	710.014	MERS 457b Employer Contribution	3,600	239.28	239.28	3,360.72	6.65%
		Total MERS Retirement	**26,750**	**1,794.65**	**1,794.65**	**24,955.35**	**6.71%**
	710.008	Unemployment Insurance	1,500	-19.88	-19.88	1,519.88	-1.33%
		Total Personnel	**310,525**	**21,898.05**	**21,898.05**	**288,626.95**	**7.05%**
	727.000	Office Supplies	4,000	248.38	248.38	3,751.62	6.21%
	728.000	Postage/Freight	100	13.62	13.62	86.38	13.62%
	740.000	Tools & Supplies	4,000	83.38	83.38	3,916.62	2.08%
	740.004	Books & Magazines	27,500	4,710.88	4,710.88	22,789.12	17.13%
	741.000	AudioVisSupp	2,000	0.00		2,000.00	0.00%
	770	General Program Expenses	20,000	0.00		20,000.00	
	770.001	Art at Your Feet	2,500	0.00		2,500.00	0.00%
	770.002	Taste the State	3,000	51.96	51.96	2,948.04	1.73%
	770.003	Blissfield Unbound	3,000	869.52	869.52	2130.48	28.98%
	770.004	Children's Programming	4,000	534.69	534.69	3,465.31	13.37%
	770.005	Summer Reading	7,500	0.00		7,500.00	0.00%
	770.006	StoryWalk Project	900	0.00		900.00	
	771.001	Rotary Books	200	0.00		200.00	0.00%
	771.002	Adopt-a-Mag	200	0.00		200.00	0.00%
	771.003	Miscellaneous Memorial Gifts	200	0.00		200.00	0.00%
	771.004	Misc Non-Memorial	200	0.00		200.00	0.00%
	771.005	Grant Expenses	2,000	0.00		2,000.00	
	771.006	Purchase Expenses	200	0.00		200.00	0.00%

Schultz-Holmes District Library Revenue and Expenditure Report
Period Ending 10/31/2026
% of Fiscal Year: 8.33%

Account	Label	Budget	YTD	Current	Remaining	% Budget Used
771.007	Tuttle Funds	200	0.00		200.00	0.00%
771.000	Additional Collection Expenses	0	0.00		0.00	
772.001	Lost Items Replaced	*200*	0.00		200.00	0.00%
772.002	Sales Income Expenses	200	0.00		200.00	
802.000	Auditor	5,000	0.00		5,000.00	0.00%
807.000	Attorney Services	5,000	0.00		5,000.00	0.00%
817	Accounting Services/Payroll	8,000	502.30	502.30	7,497.70	6.28%
853	Telephone/Internet	2,000	85.47	85.47	1,914.53	4.27%
901.000	Publishing	200	0.00		200.00	0.00%
901.001	Newsletter	1,500	0.00		1,500.00	0.00%
902.001	Promotional Expenses	1,500	0.00		1,500.00	0.00%
921	Electric	8500	534.86	534.86	7,965.14	6.29%
923	Gas	3500	24.54	24.54	3,475.46	0.70%
927.000	Water	1,050	82.27	82.27	967.73	7.84%
928	Sewer	1,050	78.84	78.84	971.16	7.51%
931	Building & Grounds Repair & Maintenance	20,000	3,809.57	3,809.57	16,190.43	19.05%
932	Equipment Repair & Maintenance	500	0.00		500.00	0.00%
956	Misc	500	0.00		500.00	0.00%
958.001	Movie Licenses	0	0.00		0.00	
960	Workshops Conferences Education	2,000	0.00		2,000.00	0.00%
961	Bank Fees	100	0.00		100.00	0.00%
962	Memberships and Dues	300	0.00		300.00	0.00%
962.001	ILL/Woodlands Memberships	5,000	0.00		5,000.00	0.00%
962.002	OverDrive Advantage	700	0.00		700.00	0.00%
962.003	Freegal	2,150	0.00		2,150.00	0.00%
962.004	Other Online Subscriptions	19,000	709.22	709.22	18,290.78	3.73%
965.000	Property & Liability Insurance	7,500	0.00		7,500.00	0.00%
969.000	Maintenance Agreements	0	0.00		0.00	
969.001	Copier Maintenance	2,500	465.90	465.90	2,034.10	18.64%
969.002	Website Agreement	1,500	225.00	225.00	1,275.00	15.00%
969.003	Time Management Software Agreement	300	0.00		300.00	0.00%
969.004	Online Backup Agreement	200	0.00		200.00	0.00%
969.005	ILS Agreement	1,500	0.00		1,500.00	0.00%
971.000	Capital Projects	20,000	0.00		20,000.00	0.00%

Schultz-Holmes District Library Revenue and Expenditure Report
Period Ending 10/31/2026
% of Fiscal Year: 8.33%

Account		Label	Budget	YTD	Current	Remaining	% Budget Used
	977.000	New Equipment	10,000	0.00		10,000.00	0.00%
271-790		Total Library	**523,675**	**34,928.45**	**34,928.45**	**488,746.55**	**6.67%**
271-791		Library Board					
	702	Wages		0.00			
	710	Social Security/Medicare		0.00			
Library Board		Sub-Total Library Board	**5,000**	**0.00**	**0.00**	**5,000.00**	**0.00%**
		Sub-Total Library+Library Board	**528,675**	**34,928.45**	**34,928.45**	**528,675.00**	**6.61%**
		Contingency	**27,825**	**0.00**		**27,825.00**	**0.00%**
		Fund Transfer	**69,990.65**				
Total		**Total**	**626,490.65**	**34,928.45**	**34,928.45**	**591,562.20**	**5.58%**

Bank Accounts OCT

BLISSFIELD STATE BANK

Library Savings

Opening Balance	$25,349.71
Deposits	
10/30 to CLASS Gift	(100.00)
10/20 to payroll	(15,000.00)
Transfers	3,191.54
Interest	
Balamce	$13,441.25

Library Checking (General)

Opening Balance	$29,032.78
Checks/Debits	($10,019.39)
Electronic Debits	($3,191.54)
Bank Fee/misc credit	
Transfer out to CLASS	
transfer out	
transfer in	
Transfer from Paypal	
checks (after stmt)	
Deposits	$103,191.54
Balance	$119,013.39

Library Checking (Payroll)

Opening Balance	$25,215.79
Checks/Debits	
Electronic Debits	($21,575.35)
Bank Fee/misc credit	
trasfer out	
transfer in	$15,000.00
Deposit	
Balance	$18,640.44
TOTAL	**$151,095.08**

TLC CREDIT UNION

CD Investment Account

Opening Balance	$1,073.63
Deposit	
bank fees	
BadChks/Bk Err or fee	
Transfers	
Dividend	
Balance	$1,073.63

Savings Account (required)

Opening Balance	$5.00
Pay Bills	
correction/question	
Deposit	
Interest	
Balance	$5.00
TOTAL	**$1,078.63**

MI CLASS

Investment Fund

Balance Forward	$134,357.91
Deposit	
Withdrawals/Transfers	
Income Earned	$457.17
Investment Fund Balan	$134,815.08

Contigency Fund

Balance Forward	$52,397.23
Deposit	
Withdrawals/Transfers	
Income Earned	$178.29
Contigency Fund Balan	$52,575.52

General Fund

Balance Forward	$226,976.99
Deposit	
Withdrawals/Transfers	($100,000.00)
Income Earned	$739.03
Contigency Fund Balan	$127,716.02

Gift Fund

Balance Forward	$51,865.27
Deposit	$100.00
Withdrawals/Transfers	
Income Earned	$176.52
Gift Fund Balance	$52,141.79
CLASS TOTAL	**$315,106.62**
Grand Total	**$467,280.33**

Compiled Financial Statements

The Schultz-Holmes District Library
For the period ended October 31, 2026



Prepared by
Donna Baker & Associates LLC

Prepared on
November 10, 2026

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The Schultz-Holmes District Library
407 S Lane St
Blissfield, MI 49228

Management is responsible for the accompanying financial statements of The Schultz-Holmes District Library (a nonprofit organization), which comprise the statement of financial position as of October 31, 2026, and the related statement of activities - actual vs budget, for the period then ended in accordance with the accrual basis of accounting, and for determining that the accrual basis of accounting is an acceptable financial reporting framework. We have performed compilation engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the accrual basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the company's assets, liabilities, equity, revenue, and expense. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to The Schultz-Holmes District Library.

Donna Baker & Associates LLC
Adrian, MI
November 11, 2026

Statement of Financial Position

As of October 31, 2026

	Total
ASSETS	
Current Assets	
Bank Accounts	
271-000-001 New BSB Library Operations Account	110,636.17
271-000-002 Savings Accounts	
271-000-002.001 New BSB Library Savings Account	13,441.25
271-000-002.002 TLC Savings	5.00
Total 271-000-002 Savings Accounts	**13,446.25**
271-000-003 TLC CD	1,083.37
271-000-004 Petty Cash	275.00
271-000-007 BSB Payroll Account	18,640.44
271-000-008 PayPal	60.64
Total Bank Accounts	**144,141.87**
Other Current Assets	
271-000-017 Michigan CLASS Accounts	
271-000-017.001 Investment Fund MI-01-1059-0001	134,815.08
271-000-017.002 Contingency Fund MI-01-1059-0002	52,575.52
271-000-017.003 General Fund MI-01-1059-0003	127,716.02
271-000-017.004 Gift Fund MI-01-1059-0004	52,141.79
Total 271-000-017 Michigan CLASS Accounts	**367,248.41**
Total Other Current Assets	**367,248.41**
Total Current Assets	**511,390.28**
TOTAL ASSETS	**$511,390.28**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
271-000-202 Library Accounts Payable	71,344.27
Total Accounts Payable	**71,344.27**
Other Current Liabilities	
Payroll Liabilities	20.60
Total Other Current Liabilities	**20.60**
Total Current Liabilities	**71,364.87**
Total Liabilities	**71,364.87**
Equity	
271-000-390 Library Fund Balance	109,925.60
271-000-391 Unrestricted Net Assets	429,436.55
Opening Balance Equity	275.00
Net Revenue	-99,611.74
Total Equity	**440,025.41**
TOTAL LIABILITIES AND EQUITY	**$511,390.28**

Statement of Activities - Actual vs Budget - Month

October 2026

	Total		
	Actual	Budget	% of Budget
REVENUE			
271-000-640 General Service Charges	5.00		
271-000-640.002 Fax Service Charges	8.00		
271-000-640.003 Copy & Print Service Charges	171.10		
Total 271-000-640 General Service Charges	**184.10**		
271-000-642 Sales	21.00		
271-000-659 Fines & Other Desk Receipts	51.98		
271-000-665 Interest	1,560.75		
271-000-667 Rent	390.00		
271-000-674 Private Contributions & Donations	2,544.46		
Total Revenue	**4,752.29**	**0.00**	**0.00%**
GROSS PROFIT	**4,752.29**	**0.00**	**0.00%**
EXPENDITURES			
271--Library Fund			
271-790 Library			
271-790-702 Wages	16,018.78		
271-790-710 Social Security/Medicare / Employee Benefits	1,394.11		
271-790-710.007 Workers Compensation Insurance	411.00		
271-790-710.011 Heath Insurance Reimbursement	2,225.51		
271-790-710.012 MERS Defined Contribution	1,197.03		
271-790-710.013 MERS Health Care Savings Plan	-3,033.33		
271-790-710.014 MERS 457b Employer Contribution	239.28		
271-790-710.015 HCSP	3,392.27		
Total 271-790-710 Social Security/Medicare / Employee Benefits	**5,825.87**		
271-790-727 Office Supplies	209.38		
271-790-740 Tools & Supplies	74.57		
271-790-740.004 Books & Magazines	6,088.14		
Total 271-790-740 Tools & Supplies	**6,162.71**		
271-790-770 General Program Expenses			
271-790-770.002 Taste the State	51.96		
271-790-770.004 Children's Programming	803.69		
271-790-770.005 Summer Reading	181.71		
271-790-770.007 FLAME Programs	39.54		
Total 271-790-770 General Program Expenses	**1,076.90**		
271-790-817 Professional Svcs/Accounting /Payroll	497.30		
271-790-853 Telephone/Internet	135.47		
271-790-921 Electric	534.86		
271-790-923 Gas	24.54		
271-790-931 Building & Grounds Repair & Maintenance	5,772.05		
271-790-956 Miscellaneous	71.00		

	Total		
	Actual	Budget	% of Budget
271-790-962 Memberships & Dues	65.00		
271-790-962.001 ILL/Woodlands Memberships	35.70		
271-790-962.004 Other Online Subscriptions	784.22		
Total 271-790-962 Memberships & Dues	**884.92**		
271-790-969 Maintenance Agreements			
271-790-969.001 Copier Maintenance	465.90		
Total 271-790-969 Maintenance Agreements	**465.90**		
271-790-971 Capital Projects	66,684.35		
Total 271-790 Library	**104,364.03**		
Total 271--Library Fund	**104,364.03**		
Total Expenditures	**104,364.03**	**0.00**	**0.00%**
NET OPERATING REVENUE	**-99,611.74**	**0.00**	**0.00%**
NET REVENUE	**$ -99,611.74**	**$0.00**	**0.00%**

Statement of Activities - Actual vs Budget - YTD

October 2026

	Total		
	Actual	Budget	% of Budget
REVENUE			
271-000-640 General Service Charges	5.00		
271-000-640.002 Fax Service Charges	8.00		
271-000-640.003 Copy & Print Service Charges	171.10		
Total 271-000-640 General Service Charges	**184.10**		
271-000-642 Sales	21.00		
271-000-659 Fines & Other Desk Receipts	51.98		
271-000-665 Interest	1,560.75		
271-000-667 Rent	390.00		
271-000-674 Private Contributions & Donations	2,544.46		
Total Revenue	**4,752.29**	**0.00**	**0.00%**
GROSS PROFIT	**4,752.29**	**0.00**	**0.00%**
EXPENDITURES			
271--Library Fund			
271-790 Library			
271-790-702 Wages	16,018.78		
271-790-710 Social Security/Medicare / Employee Benefits	1,394.11		
271-790-710.007 Workers Compensation Insurance	411.00		
271-790-710.011 Heath Insurance Reimbursement	2,225.51		
271-790-710.012 MERS Defined Contribution	1,197.03		
271-790-710.013 MERS Health Care Savings Plan	-3,033.33		
271-790-710.014 MERS 457b Employer Contribution	239.28		
271-790-710.015 HCSP	3,392.27		
Total 271-790-710 Social Security/Medicare / Employee Benefits	**5,825.87**		
271-790-727 Office Supplies	209.38		
271-790-740 Tools & Supplies	74.57		
271-790-740.004 Books & Magazines	6,088.14		
Total 271-790-740 Tools & Supplies	**6,162.71**		
271-790-770 General Program Expenses			
271-790-770.002 Taste the State	51.96		
271-790-770.004 Children's Programming	803.69		
271-790-770.005 Summer Reading	181.71		
271-790-770.007 FLAME Programs	39.54		
Total 271-790-770 General Program Expenses	**1,076.90**		
271-790-817 Professional Svcs/Accounting /Payroll	497.30		
271-790-853 Telephone/Internet	135.47		
271-790-921 Electric	534.86		
271-790-923 Gas	24.54		
271-790-931 Building & Grounds Repair & Maintenance	5,772.05		
271-790-956 Miscellaneous	71.00		

	Total		
	Actual	Budget	% of Budget
271-790-962 Memberships & Dues	65.00		
271-790-962.001 ILL/Woodlands Memberships	35.70		
271-790-962.004 Other Online Subscriptions	784.22		
Total 271-790-962 Memberships & Dues	**884.92**		
271-790-969 Maintenance Agreements			
271-790-969.001 Copier Maintenance	465.90		
Total 271-790-969 Maintenance Agreements	**465.90**		
271-790-971 Capital Projects	66,684.35		
Total 271-790 Library	**104,364.03**		
Total 271--Library Fund	**104,364.03**		
Total Expenditures	**104,364.03**	**0.00**	**0.00%**
NET OPERATING REVENUE	**-99,611.74**	**0.00**	**0.00%**
NET REVENUE	**$ -99,611.74**	**$0.00**	**0.00%**

Statement of Activities - Actual vs Budget - Year

October 2026 - September 2027

	Total		
	Actual	Budget	% of Budget
REVENUE			
271-000-640 General Service Charges	5.00		
271-000-640.002 Fax Service Charges	8.00		
271-000-640.003 Copy & Print Service Charges	171.10		
Total 271-000-640 General Service Charges	**184.10**		
271-000-642 Sales	21.00		
271-000-659 Fines & Other Desk Receipts	51.98		
271-000-665 Interest	1,560.75		
271-000-667 Rent	390.00		
271-000-674 Private Contributions & Donations	2,544.46		
Total Revenue	**4,752.29**	**0.00**	**0.00%**
GROSS PROFIT	**4,752.29**	**0.00**	**0.00%**
EXPENDITURES			
271--Library Fund			
271-790 Library			
271-790-702 Wages	16,018.78		
271-790-710 Social Security/Medicare / Employee Benefits	1,394.11		
271-790-710.004 Disability/Life Insurance	53.19		
271-790-710.007 Workers Compensation Insurance	411.00		
271-790-710.011 Heath Insurance Reimbursement	2,225.51		
271-790-710.012 MERS Defined Contribution	1,197.03		
271-790-710.013 MERS Health Care Savings Plan	-3,033.33		
271-790-710.014 MERS 457b Employer Contribution	239.28		
271-790-710.015 HCSP	3,392.27		
Total 271-790-710 Social Security/Medicare / Employee Benefits	**5,879.06**		
271-790-727 Office Supplies	216.36		
271-790-740 Tools & Supplies	177.49		
271-790-740.004 Books & Magazines	6,358.91		
Total 271-790-740 Tools & Supplies	**6,536.40**		
271-790-741 Audio Visual Supp	459.87		
271-790-770 General Program Expenses			
271-790-770.002 Taste the State	51.96		
271-790-770.003 Blissfield Unbound	617.60		
271-790-770.004 Children's Programming	1,052.90		
271-790-770.005 Summer Reading	181.71		
271-790-770.007 FLAME Programs	39.54		
Total 271-790-770 General Program Expenses	**1,943.71**		
271-790-817 Professional Svcs/Accounting /Payroll	577.40		
271-790-853 Telephone/Internet	271.39		
271-790-921 Electric	534.86		

	Total		
	Actual	Budget	% of Budget
271-790-923 Gas	24.54		
271-790-931 Building & Grounds Repair & Maintenance	5,772.05		
271-790-956 Miscellaneous	71.00		
271-790-962 Memberships & Dues	65.00		
271-790-962.001 ILL/Woodlands Memberships	35.70		
271-790-962.004 Other Online Subscriptions	784.22		
Total 271-790-962 Memberships & Dues	**884.92**		
271-790-969 Maintenance Agreements			
271-790-969.001 Copier Maintenance	465.90		
Total 271-790-969 Maintenance Agreements	**465.90**		
271-790-971 Capital Projects	66,684.35		
271-790-977 New Equipment	104.97		
Total 271-790 Library	**106,445.56**		
Total 271--Library Fund	**106,445.56**		
Total Expenditures	**106,445.56**	**0.00**	**0.00%**
NET OPERATING REVENUE	**-101,693.27**	**0.00**	**0.00%**
NET REVENUE	**$ -101,693.27**	**$0.00**	**0.00%**

Transaction Detail by Account

October 2026

Date	Transaction Type	Num	Name	Amount	Balance
271-000-001 New BSB Library Operations Account					
10/07/2026	Bill Payment (Check)	826	Midwest Tape / Hoopla	-699.02	-699.02
10/07/2026	Bill Payment (Check)	817	Kanopy, Inc	-10.20	-709.22
10/07/2026	Bill Payment (Check)	823	Ingram Library Services	-49.76	-758.98
10/07/2026	Bill Payment (Check)	822	Accident Fund Insurance Company of America	-54.00	-812.98
10/07/2026	Bill Payment (Check)	824	US Bank Equipment Finance	-95.24	-908.22
10/07/2026	Bill Payment (Check)	819	Village of Blissfield	-246.58	-1,154.80
10/07/2026	Bill Payment (Check)	825	Wolfe's Lawn Care & Landscaping	-325.00	-1,479.80
10/07/2026	Bill Payment (Check)	818	TLC Community CU	-1,491.09	-2,970.89
10/07/2026	Bill Payment (Check)	820	WT Cox	-1,603.91	-4,574.80
10/07/2026	Bill Payment (Check)	821	Amazon Capital Services	-907.79	-5,482.59
10/08/2026	Deposit			2,091.54	-3,391.05
10/09/2026	Transfer			-2,091.54	-5,482.59
10/19/2026	Bill Payment (Check)	827	Consumers Energy	-559.40	-6,041.99
10/19/2026	Bill Payment (Check)	830	GTF3 LLC (Tristan Brown)	-690.00	-6,731.99
10/19/2026	Bill Payment (Check)	828	Donna Baker & Associates	-325.00	-7,056.99
10/19/2026	Bill Payment (Check)	829	Ingram Library Services	-38.89	-7,095.88
10/27/2026	Bill Payment (Check)	834	Accident Fund Insurance Company of America	-411.00	-7,506.88
10/27/2026	Bill Payment (Check)	835	Ingram Library Services	-2,875.24	-10,382.12

Date	Transaction Type	Num	Name	Amount	Balance
10/27/2026	Bill Payment (Check)	836	Stevens Disposal & Recycling Service, Inc	-115.20	-10,497.32
10/27/2026	Bill Payment (Check)	832	Fast Signs	-2,450.12	-12,947.44
10/27/2026	Bill Payment (Check)	831	Applied Innovation	-370.66	-13,318.10
10/27/2026	Bill Payment (Check)	833	B Brooks Consulting LLC	-15.00	-13,333.10
10/28/2026	Deposit			1,100.00	-12,233.10
10/28/2026	Transfer			-1,100.00	-13,333.10
10/29/2026	Deposit			100,000.00	86,666.90
Total for 271-000-001 New BSB Library Operations Account				**$86,666.90**	
271-000-002 Savings Accounts					
271-000-002.001 New BSB Library Savings Account					
10/09/2026	Transfer			2,091.54	2,091.54
10/20/2026	Transfer			-15,000.00	-12,908.46
10/28/2026	Transfer			1,100.00	-11,808.46
10/30/2026	Expenditure			-100.00	-11,908.46
Total for 271-000-002.001 New BSB Library Savings Account				**$ -11,908.46**	
Total for 271-000-002 Savings Accounts				**$ -11,908.46**	
271-000-003 TLC CD					
10/07/2026	Deposit			9.74	9.74
Total for 271-000-003 TLC CD				**$9.74**	
271-000-007 BSB Payroll Account					
10/06/2026	Expenditure		Empower	-30.46	-30.46

Date	Transaction Type	Num	Name	Amount	Balance
10/06/2026	Expenditure		Empower	-499.97	-530.43
10/06/2026	Expenditure		Empower	-299.37	-829.80
10/06/2026	Expenditure		Empower	-149.99	-979.79
10/06/2026	Expenditure		Empower	-9.14	-988.93
10/08/2026	Expenditure			-7,636.14	-8,625.07
10/08/2026	Expenditure			-2,836.10	-11,461.17
10/08/2026	Expenditure		Workforce PayHub	-97.20	-11,558.37
10/20/2026	Expenditure		Empower	-45.70	-11,604.07
10/20/2026	Transfer			15,000.00	3,395.93
10/20/2026	Expenditure		Empower	-154.11	3,241.82
10/20/2026	Expenditure		Empower	-132.32	3,109.50
10/20/2026	Expenditure		Empower	-356.19	2,753.31
10/20/2026	Expenditure		Empower	-513.68	2,239.63
10/22/2026	Expenditure		Workforce PayHub	-65.10	2,174.53
10/22/2026	Expenditure			-6,496.51	-4,321.98
10/22/2026	Expenditure			-2,253.37	-6,575.35
Total for 271-000-007 BSB Payroll Account				**$ -6,575.35**	
271-000-017 Michigan CLASS Accounts					
271-000-017.001 Investment Fund MI-01-1059-0001					
10/31/2026	Deposit	INTEREST		457.17	457.17
Total for 271-000-017.001 Investment Fund MI-01-1059-0001				**$457.17**	
271-000-017.002 Contingency Fund MI-01-1059-0002					
10/31/2026	Deposit	INTEREST		178.29	178.29

Date	Transaction Type	Num	Name	Amount	Balance
Total for 271-000-017.002 Contingency Fund MI-01-1059-0002				**$178.29**	
271-000-017.003 General Fund MI-01-1059-0003					
10/29/2026	Deposit			-100,000.00	-100,000.00
10/31/2026	Deposit	INTEREST		739.03	-99,260.97
Total for 271-000-017.003 General Fund MI-01-1059-0003				**$ -99,260.97**	
271-000-017.004 Gift Fund MI-01-1059-0004					
10/30/2026	Expenditure			100.00	100.00
10/31/2026	Deposit	INTEREST		176.52	276.52
Total for 271-000-017.004 Gift Fund MI-01-1059-0004				**$276.52**	
Total for 271-000-017 Michigan CLASS Accounts				**$ -98,348.99**	
271-000-202 Library Accounts Payable					
10/01/2026	Bill	1HXF-PM7L-WHM6	Amazon Capital Services	907.79	907.79
10/01/2026	Bill	2010	B Brooks Consulting LLC	10.00	917.79
10/01/2026	Bill	10.01.26-10.31.26	The Daily Telegram	73.00	990.79
10/01/2026	Bill	99764545	Ingram Library Services	22.23	1,013.02
10/01/2026	Bill	10744981	D & P Communications	50.00	1,063.02
10/01/2026	Bill	10.01.26	William Tiede	150.00	1,213.02
10/05/2026	Bill	2063255	WT Cox	1,603.91	2,816.93
10/05/2026	Bill	201276845836	Consumers Energy	559.40	3,376.33
10/05/2026	Bill	26-0006763	Village of Blissfield	85.47	3,461.80
10/07/2026	Bill Payment (Check)	818	TLC Community CU	-1,491.09	1,970.71
10/07/2026	Bill Payment (Check)	824	US Bank Equipment Finance	-95.24	1,875.47

Date	Transaction Type	Num	Name	Amount	Balance
10/07/2026	Bill Payment (Check)	823	Ingram Library Services	-49.76	1,825.71
10/07/2026	Bill Payment (Check)	822	Accident Fund Insurance Company of America	-54.00	1,771.71
10/07/2026	Bill Payment (Check)	821	Amazon Capital Services	-907.79	863.92
10/07/2026	Bill Payment (Check)	826	Midwest Tape / Hoopla	-699.02	164.90
10/07/2026	Bill Payment (Check)	825	Wolfe's Lawn Care & Landscaping	-325.00	-160.10
10/07/2026	Bill Payment (Check)	820	WT Cox	-1,603.91	-1,764.01
10/07/2026	Bill Payment (Check)	817	Kanopy, Inc	-10.20	-1,774.21
10/07/2026	Bill Payment (Check)	819	Village of Blissfield	-246.58	-2,020.79
10/08/2026	Bill	35919	Donna Baker & Associates	325.00	-1,695.79
10/10/2026	Bill	1163449	Stevens Disposal & Recycling Service, Inc	115.20	-1,580.59
10/12/2026	Bill	99988560	Ingram Library Services	17.81	-1,562.78
10/13/2026	Bill	30024827	Ingram Library Services	21.08	-1,541.70
10/13/2026	Bill	2026-1013	GTF3 LLC (Tristan Brown)	690.00	-851.70
10/16/2026	Bill	30121269	Ingram Library Services	2,875.24	2,023.54
10/18/2026	Bill	01/01/27-01/01/28	Accident Fund Insurance Company of America	411.00	2,434.54
10/19/2026	Bill	30168648	Ingram Library Services	102.02	2,536.56
10/19/2026	Bill	30176352	Ingram Library Services	17.28	2,553.84
10/19/2026	Bill	30176351	Ingram Library Services	169.55	2,723.39
10/19/2026	Bill	30168647	Ingram Library Services	17.28	2,740.67
10/19/2026	Bill Payment (Check)	830	GTF3 LLC (Tristan Brown)	-690.00	2,050.67
10/19/2026	Bill Payment (Check)	829	Ingram Library Services	-38.89	2,011.78

Date	Transaction Type	Num	Name	Amount	Balance
10/19/2026	Bill Payment (Check)	828	Donna Baker & Associates	-325.00	1,686.78
10/19/2026	Bill Payment (Check)	827	Consumers Energy	-559.40	1,127.38
10/20/2026	Bill	30216493	Ingram Library Services	16.20	1,143.58
10/20/2026	Bill	10.20.26	Blissfield Township Fire Department	50.00	1,193.58
10/21/2026	Bill	30251409	Ingram Library Services	92.90	1,286.48
10/23/2026	Bill	3319494	Applied Innovation	370.66	1,657.14
10/27/2026	Bill Payment (Check)	832	Fast Signs	-2,450.12	-792.98
10/27/2026	Bill Payment (Check)	835	Ingram Library Services	-2,875.24	-3,668.22
10/27/2026	Bill Payment (Check)	836	Stevens Disposal & Recycling Service, Inc	-115.20	-3,783.42
10/27/2026	Bill	30400708	Ingram Library Services	171.15	-3,612.27
10/27/2026	Bill	ETOL-3632	Fast Signs	4,900.24	1,287.97
10/27/2026	Bill Payment (Check)	834	Accident Fund Insurance Company of America	-411.00	876.97
10/27/2026	Bill Payment (Check)	831	Applied Innovation	-370.66	506.31
10/27/2026	Bill Payment (Check)	833	B Brooks Consulting LLC	-15.00	491.31
10/28/2026	Bill	30432403	Ingram Library Services	15.12	506.43
10/30/2026	Bill	12630	K&B Asphalt Sealcoating, Inc	800.00	1,306.43
10/30/2026	Bill	12632	K&B Asphalt Sealcoating, Inc	22,005.85	23,312.28
10/30/2026	Bill	592234504	US Bank Equipment Finance	95.24	23,407.52
10/30/2026	Bill	12631	K&B Asphalt Sealcoating, Inc	20,875.00	44,282.52
10/30/2026	Bill	12633	K&B Asphalt Sealcoating, Inc	6,326.90	50,609.42
10/30/2026	Bill	12634	K&B Asphalt Sealcoating, Inc	6,416.02	57,025.44
10/30/2026	Bill	30494123	Ingram Library Services	262.41	57,287.85

Date	Transaction Type	Num	Name	Amount	Balance
10/30/2026	Bill	12635	K&B Asphalt Sealcoating, Inc	6,320.08	63,607.93
10/30/2026	Bill	12637	K&B Asphalt Sealcoating, Inc	1,970.25	65,578.18
10/30/2026	Bill	12636	K&B Asphalt Sealcoating, Inc	1,970.25	67,548.43
10/30/2026	Bill	30494122	Ingram Library Services	467.88	68,016.31
10/31/2026	Bill	530194-PPU	Kanopy, Inc	35.70	68,052.01
10/31/2026	Bill	10.01.26-10.31.26	TLC Community CU	598.75	68,650.76
10/31/2026	Bill	509638415	Midwest Tape / Hoopla	784.22	69,434.98
Total for 271-000-202 Library Accounts Payable				**$69,434.98**	
271-000-210 TLC Visa CC					
10/02/2026	Expenditure		Costco	65.00	65.00
10/08/2026	Expenditure		Lena’s	33.92	98.92
10/09/2026	Expenditure		Amazon Capital Services	28.18	127.10
10/12/2026	Expenditure		Costco	45.98	173.08
10/16/2026	Expenditure		Gill-Roys	27.95	201.03
10/18/2026	Expenditure		Gust Brothers Pump	40.00	241.03
10/18/2026	Expenditure		Adobe	34.99	276.02
10/20/2026	Expenditure		Collaborative Summer Library Program	181.71	457.73
10/29/2026	Expenditure		Lowe’s	10.48	468.21
10/30/2026	Expenditure		Walmart	59.54	527.75
10/31/2026	Bill	10.01.26-10.31.26	TLC Community CU	-598.75	-71.00
10/31/2026	Expenditure		Zilantros	71.00	0.00
Total for 271-000-210 TLC Visa CC				**$0.00**	

Date	Transaction Type	Num	Name	Amount	Balance
Payroll Liabilities					
10/06/2026	Expenditure		Empower	-499.97	-499.97
10/06/2026	Expenditure		Empower	-149.99	-649.96
10/06/2026	Expenditure		Empower	-299.37	-949.33
10/06/2026	Expenditure		Empower	-9.14	-958.47
10/06/2026	Expenditure		Empower	-30.46	-988.93
10/08/2026	Expenditure			-2,836.10	-3,825.03
10/08/2026	Expenditure			-7,636.14	-11,461.17
10/09/2026	Journal Entry	10.09.26 PR		11,461.17	0.00
10/20/2026	Expenditure		Empower	-132.32	-132.32
10/20/2026	Expenditure		Empower	-356.19	-488.51
10/20/2026	Expenditure		Empower	-45.70	-534.21
10/20/2026	Expenditure		Empower	-513.68	-1,047.89
10/20/2026	Expenditure		Empower	-154.11	-1,202.00
10/22/2026	Expenditure			-2,253.37	-3,455.37
10/22/2026	Expenditure			-6,496.51	-9,951.88
10/23/2026	Journal Entry	10.23.26 PR		9,972.48	20.60
Total for Payroll Liabilities				**$20.60**	
271-000-640 General Service Charges					
10/08/2026	Deposit			5.00	5.00
Total for 271-000-640 General Service Charges				**$5.00**	
271-000-640.002 Fax Service Charges					
10/08/2026	Deposit			8.00	8.00

Date	Transaction Type	Num	Name	Amount	Balance
Total for 271-000-640.002 Fax Service Charges				**$8.00**	
271-000-640.003 Copy & Print Service Charges					
10/08/2026	Deposit			171.10	171.10
Total for 271-000-640.003 Copy & Print Service Charges				**$171.10**	
Total for 271-000-640 General Service Charges with sub-accounts				**$184.10**	
271-000-642 Sales					
10/08/2026	Deposit			21.00	21.00
Total for 271-000-642 Sales				**$21.00**	
271-000-659 Fines & Other Desk Receipts					
10/08/2026	Deposit			51.98	51.98
Total for 271-000-659 Fines & Other Desk Receipts				**$51.98**	
271-000-665 Interest					
10/07/2026	Deposit			9.74	9.74
10/31/2026	Deposit	INTEREST		178.29	188.03
10/31/2026	Deposit	INTEREST		457.17	645.20
10/31/2026	Deposit	INTEREST		739.03	1,384.23
10/31/2026	Deposit	INTEREST		176.52	1,560.75
Total for 271-000-665 Interest				**$1,560.75**	
271-000-667 Rent					
10/08/2026	Deposit			390.00	390.00
Total for 271-000-667 Rent				**$390.00**	

Date	Transaction Type	Num	Name	Amount	Balance
271-000-674 Private Contributions & Donations					
10/08/2026	Deposit			1,444.46	1,444.46
10/28/2026	Deposit			1,100.00	2,544.46
Total for 271-000-674 Private Contributions & Donations				**$2,544.46**	
271--Library Fund					
271-790 Library					
271-790-702 Wages					
10/09/2026	Journal Entry	10.09.26 PR		7,671.67	7,671.67
10/23/2026	Journal Entry	10.23.26 PR		8,347.11	16,018.78
Total for 271-790-702 Wages				**$16,018.78**	
271-790-710 Social Security/Medicare / Employee Benefits					
10/09/2026	Journal Entry	10.09.26 PR		768.34	768.34
10/23/2026	Journal Entry	10.23.26 PR		625.77	1,394.11
Total for 271-790-710 Social Security/Medicare / Employee Benefits				**$1,394.11**	
271-790-710.007 Workers Compensation Insurance					
10/18/2026	Bill	01/01/27-01/01/28	Accident Fund Insurance Company of America	411.00	411.00
Total for 271-790-710.007 Workers Compensation Insurance				**$411.00**	
271-790-710.011 Heath Insurance Reimbursement					
10/09/2026	Journal Entry	10.09.26 PR		2,225.51	2,225.51
10/23/2026	Journal Entry	10.23.26 PR		0.00	2,225.51

Date	Transaction Type	Num	Name	Amount	Balance
Total for 271-790-710.011 Heath Insurance Reimbursement				**$2,225.51**	
271-790-710.012 MERS Defined Contribution					
10/09/2026	Journal Entry	10.09.26 PR		530.43	530.43
10/23/2026	Journal Entry	10.23.26 PR		666.60	1,197.03
Total for 271-790-710.012 MERS Defined Contribution				**$1,197.03**	
271-790-710.013 MERS Health Care Savings Plan					
10/09/2026	Journal Entry	10.09.26 PR		-3,033.33	-3,033.33
Total for 271-790-710.013 MERS Health Care Savings Plan				**$ -3,033.33**	
271-790-710.014 MERS 457b Employer Contribution					
10/09/2026	Journal Entry	10.09.26 PR		106.09	106.09
10/23/2026	Journal Entry	10.23.26 PR		133.19	239.28
Total for 271-790-710.014 MERS 457b Employer Contribution				**$239.28**	
271-790-710.015 HCSP					
10/09/2026	Journal Entry	10.09.26 PR		3,192.46	3,192.46
10/23/2026	Journal Entry	10.23.26 PR		199.81	3,392.27
Total for 271-790-710.015 HCSP				**$3,392.27**	
Total for 271-790-710 Social Security/Medicare / Employee Benefits with sub-accounts				**$5,825.87**	
271-790-727 Office Supplies					
10/01/2026	Bill	1HXF-PM7L-WHM6	Amazon Capital Services	209.38	209.38
Total for 271-790-727 Office Supplies				**$209.38**	
271-790-740 Tools & Supplies					

Date	Transaction Type	Num	Name	Amount	Balance
10/01/2026	Bill	1HXF-PM7L-WHM6	Amazon Capital Services	6.98	6.98
10/18/2026	Expenditure		Adobe	34.99	41.97
10/30/2026	Expenditure		Walmart	32.60	74.57
Total for 271-790-740 Tools & Supplies				**$74.57**	
271-790-740.004 Books & Magazines					
10/01/2026	Bill	1HXF-PM7L-WHM6	Amazon Capital Services	143.08	143.08
10/01/2026	Bill	99764545	Ingram Library Services	22.23	165.31
10/01/2026	Bill	10.01.26-10.31.26	The Daily Telegram	73.00	238.31
10/05/2026	Bill	2063255	WT Cox	1,603.91	1,842.22
10/12/2026	Bill	99988560	Ingram Library Services	17.81	1,860.03
10/13/2026	Bill	30024827	Ingram Library Services	21.08	1,881.11
10/16/2026	Bill	30121269	Ingram Library Services	2,875.24	4,756.35
10/19/2026	Bill	30168648	Ingram Library Services	102.02	4,858.37
10/19/2026	Bill	30176351	Ingram Library Services	169.55	5,027.92
10/19/2026	Bill	30176352	Ingram Library Services	17.28	5,045.20
10/19/2026	Bill	30168647	Ingram Library Services	17.28	5,062.48
10/20/2026	Bill	30216493	Ingram Library Services	16.20	5,078.68
10/21/2026	Bill	30251409	Ingram Library Services	92.90	5,171.58
10/27/2026	Bill	30400708	Ingram Library Services	171.15	5,342.73
10/28/2026	Bill	30432403	Ingram Library Services	15.12	5,357.85
10/30/2026	Bill	30494122	Ingram Library Services	467.88	5,825.73
10/30/2026	Bill	30494123	Ingram Library Services	262.41	6,088.14
Total for 271-790-740.004 Books & Magazines				**$6,088.14**	

Date	Transaction Type	Num	Name	Amount	Balance
Total for 271-790-740 Tools & Supplies with sub-accounts				**$6,162.71**	
271-790-770 General Program Expenses					
271-790-770.002 Taste the State					
10/01/2026	Bill	1HXF-PM7L-WHM6	Amazon Capital Services	51.96	51.96
Total for 271-790-770.002 Taste the State				**$51.96**	
271-790-770.004 Children's Programming					
10/01/2026	Bill	10.01.26	William Tiede	150.00	150.00
10/01/2026	Bill	1HXF-PM7L-WHM6	Amazon Capital Services	456.85	606.85
10/08/2026	Expenditure		Lena's	33.92	640.77
10/12/2026	Expenditure		Costco	45.98	686.75
10/18/2026	Expenditure		Gust Brothers Pump	40.00	726.75
10/20/2026	Bill	10.20.26	Blissfield Township Fire Department	50.00	776.75
10/30/2026	Expenditure		Walmart	26.94	803.69
Total for 271-790-770.004 Children's Programming				**$803.69**	
271-790-770.005 Summer Reading					
10/20/2026	Expenditure		Collaborative Summer Library Program	181.71	181.71
Total for 271-790-770.005 Summer Reading				**$181.71**	
271-790-770.007 FLAME Programs					
10/01/2026	Bill	1HXF-PM7L-WHM6	Amazon Capital Services	39.54	39.54
Total for 271-790-770.007 FLAME Programs				**$39.54**	

Date	Transaction Type	Num	Name	Amount	Balance
Total for 271-790-770 General Program Expenses				**$1,076.90**	
271-790-817 Professional Svcs/Accounting /Payroll					
10/01/2026	Bill	2010	B Brooks Consulting LLC	10.00	10.00
10/08/2026	Bill	35919	Donna Baker & Associates	325.00	335.00
10/08/2026	Expenditure		Workforce PayHub	97.20	432.20
10/22/2026	Expenditure		Workforce PayHub	65.10	497.30
Total for 271-790-817 Professional Svcs/Accounting /Payroll				**$497.30**	
271-790-853 Telephone/Internet					
10/01/2026	Bill	10744981	D & P Communications	50.00	50.00
10/05/2026	Bill	26-0006763	Village of Blissfield	85.47	135.47
Total for 271-790-853 Telephone/Internet				**$135.47**	
271-790-921 Electric					
10/05/2026	Bill	201276845836	Consumers Energy	534.86	534.86
Total for 271-790-921 Electric				**$534.86**	
271-790-923 Gas					
10/05/2026	Bill	201276845836	Consumers Energy	24.54	24.54
Total for 271-790-923 Gas				**$24.54**	
271-790-931 Building & Grounds Repair & Maintenance					
10/09/2026	Expenditure		Amazon Capital Services	28.18	28.18
10/10/2026	Bill	1163449	Stevens Disposal & Recycling Service, Inc	115.20	143.38
10/13/2026	Bill	2026-1013	GTF3 LLC (Tristan Brown)	690.00	833.38

Date	Transaction Type	Num	Name	Amount	Balance
10/16/2026	Expenditure		Gill-Roys	27.95	861.33
10/27/2026	Bill	ETOL-3632	Fast Signs	4,900.24	5,761.57
10/29/2026	Expenditure		Lowe's	10.48	5,772.05
Total for 271-790-931 Building & Grounds Repair & Maintenance				**$5,772.05**	
271-790-956 Miscellaneous					
10/31/2026	Expenditure		Zilantros	71.00	71.00
Total for 271-790-956 Miscellaneous				**$71.00**	
271-790-962 Memberships & Dues					
10/02/2026	Expenditure		Costco	65.00	65.00
Total for 271-790-962 Memberships & Dues				**$65.00**	
271-790-962.001 ILL/Woodlands Memberships					
10/31/2026	Bill	530194-PPU	Kanopy, Inc	35.70	35.70
Total for 271-790-962.001 ILL/Woodlands Memberships				**$35.70**	
271-790-962.004 Other Online Subscriptions					
10/31/2026	Bill	509638415	Midwest Tape / Hoopla	784.22	784.22
Total for 271-790-962.004 Other Online Subscriptions				**$784.22**	
Total for 271-790-962 Memberships & Dues with sub-accounts				**$884.92**	
271-790-969 Maintenance Agreements					
271-790-969.001 Copier Maintenance					
10/23/2026	Bill	3319494	Applied Innovation	370.66	370.66
10/30/2026	Bill	592234504	US Bank Equipment Finance	95.24	465.90

Date	Transaction Type	Num	Name	Amount	Balance
Total for 271-790-969.001 Copier Maintenance				**$465.90**	
Total for 271-790-969 Maintenance Agreements				**$465.90**	
271-790-971 Capital Projects					
10/30/2026	Bill	12630	K&B Asphalt Sealcoating, Inc	800.00	800.00
10/30/2026	Bill	12636	K&B Asphalt Sealcoating, Inc	1,970.25	2,770.25
10/30/2026	Bill	12637	K&B Asphalt Sealcoating, Inc	1,970.25	4,740.50
10/30/2026	Bill	12632	K&B Asphalt Sealcoating, Inc	22,005.85	26,746.35
10/30/2026	Bill	12635	K&B Asphalt Sealcoating, Inc	6,320.08	33,066.43
10/30/2026	Bill	12631	K&B Asphalt Sealcoating, Inc	20,875.00	53,941.43
10/30/2026	Bill	12634	K&B Asphalt Sealcoating, Inc	6,416.02	60,357.45
10/30/2026	Bill	12633	K&B Asphalt Sealcoating, Inc	6,326.90	66,684.35
Total for 271-790-971 Capital Projects				**$66,684.35**	
Total for 271-790 Library				**$104,364.03**	
Total for 271--Library Fund				**$104,364.03**	